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CONTENTS

Notices

Calendar	768
Topic of Concern to the University: Decisions taken in response to the coronavirus (Covid-19) outbreak: Notice in response to Discussion remarks	768
The University's Recovery Programme and its projects: Notice in response to Discussion remarks	769
Report of the Council recommending allocations from the Chest for 2021–22: Notice in response to Discussion remarks	770
Office of Pro-Vice-Chancellor	770
Redeployment Framework	770
Conflict of Interest Policy: Timetable for launch and request for feedback on supporting materials by 6 September 2021	771
Ballot of the Regent House: Voting open until Friday, 30 July 2021	771

Notices by the General Board

Discipline Committee: Call for new members	772
Requirement to deposit a summary of a thesis	772
University Research Ethics Committee	773

Regulations for examinations

Music Tripos	773
Diploma in the Conservation of Easel Paintings	776

Notices by Faculty Boards, etc.

Law Tripos, 2021–22: Half-papers and Seminar courses	776
Psychological and Behavioural Sciences Tripos, 2021–22: Optional papers	777
Master of Corporate Law (M.C.L.), 2021–22: Designated papers	778
Master of Law (LL.M.), 2021–22: Designated papers and prescribed subjects	778
Chancellor's Medal for English Law, 2021–22: Eligible papers	779

Graces

Grace submitted to the Regent House on 21 July 2021	779
Graces to be submitted to the Regent House at a Congregation on 24 July 2021	780

Acta

Congregation of the Regent House on 1 July 2021: Correction	780
Congregations of the Regent House on 16 and 17 July 2021	780
– Friday, 16 July 2021	780
– Saturday, 17 July 2021	782

End of the Official Part of the 'Reporter'

College Notices

Elections	783
Vacancies	783

External Notices

Oxford Notices	783
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UNIVERSITY OF
CAMBRIDGE

NOTICES

Calendar

Congregations of the Regent House at 10 a.m.:

23 July, *Friday*.

24 July, *Saturday*.

30 July, *Friday*.

31 July, *Saturday*.

10 September, *Friday*. General Admission 2020. Scarlet Day.

11 September, *Saturday*. General Admission 2020. Scarlet Day.

17 September, *Friday*.

18 September, *Saturday*.

The last ordinary issue of the *Reporter* for the 2020–21 academic year will be published, exceptionally, on *Thursday*, 29 July 2021. The first ordinary issue of the 2021–22 academic year is due for publication on *Wednesday*, 29 September 2021.

Topic of Concern to the University: Decisions taken in response to the coronavirus (Covid-19) outbreak: Notice in response to Discussion remarks

15 July 2021

The Council has considered the Discussion remarks received on 14 July 2020 (*Reporter*, 6587, 2019–20, p. 563) concerning the above topic of concern, called by the Council in its Notice of 16 June 2020 (see *Reporter*, 2019–20: 6585, p. 454; 6586, p. 472, which also provide lists of the decisions taken). Council has also considered the comments on the same topic that were made by Professor Evans in her remarks on Reports published in June and July (*Reporter*, 2019–20: 6585, p. 462; 6587, pp. 556 and 560). It has consulted with the General Board in preparing this response. It apologises for the lateness of this response, which was delayed owing to staff shortages.

Professor Evans, Dr Ottewell and Mr Allen note that the actions in response to the pandemic were likely to have been taken with the best intentions, as a pragmatic response to the emerging situation. However, Mr Allen suggests that there was a breakdown of communication between the Council and the Regent House in the handling of the crisis, and all four contributors, including Mr Goode, question the necessity of suspending the weekly publication of the *Reporter*.

The Council agrees with Mr Allen and Professor Evans that there should have been a Notice published in the *Reporter* in March 2020, to provide details of the matters concerning the looming crisis discussed by the Council and the General Board at their meetings in March. Mr Allen and Professor Evans also observe that a Grace could have been submitted to seek the Regent House's approval for the delegation of authority on certain matters to the Council or other bodies. The Council acknowledges that this was an action that could have been taken, but it would have been difficult, if not impossible, to have been able to identify all pertinent matters requiring such a delegation within the short time available. The events of March 2020 unfolded extremely quickly and the scale of the impact of the government's decision to go into lockdown on the University's operations was unprecedented in peacetime. As a result, all attention was necessarily focused on what needed to be done in order for the University's core operations to continue, including moving teaching and examining online; determining which University buildings had to remain open, particularly for Covid-related research, and closing the remainder; and ensuring that key functions, such as payroll and research grant processing, could continue remotely. Staff were getting to grips with the immediate crisis and the logistics of working from home (which in many cases needed to be balanced against home schooling and other caring responsibilities). Particularly in the early stages of the pandemic, for most staff there was simply no capacity to support business-as-usual activities, including taking matters for decision to committees. Consequently, there was a slowing of the movement of governance business and other items for publication in the *Reporter*. For these reasons, publication of the *Reporter* was initially suspended from 16 April until 26 May 2020 and then only published as required to meet the needs of governance business from 26 May until 29 July 2020, resuming normal weekly publication from the beginning of Michaelmas Term 2020.

The decisions during this period were made solely to enable the University's core functions to continue with as little disruption as possible (acknowledging that some disruption was inevitable); no permanent changes were made.

Professor Evans recommends that the names of those who made decisions during the initial response to the pandemic should be made public. The chairs of the relevant committees, to whom responsibility was delegated in March, are already known,¹ and include the Vice-Chancellor, as Chair of Council, the General Board and the Finance Committee, the Senior Pro-Vice-Chancellor as Chair of the Education Committee, the Pro-Vice-Chancellor (Institutional and International Relations) as Chair of the HR Committee, and the Pro-Vice-Chancellor (Strategy and Planning) as Chair of the Planning and Resources Committee. For further clarity, the Taskforces provided advice and recommendations but did not make decisions.

Professor Evans asks 'What did the 'emergency' which triggered the adoption of the University's Emergency Management Plan require to be done?' The tables published in the Council's Notices in June 2020 include information on the government measures that prompted the University's actions. As an example, Discussions were suspended on 18 March in response to the government's advice that people should stay at home. By 26 May it was clear that the restrictions were going to be in place for some time, but the government advice was still for people to limit meetings with others beyond the members of their own household. An alternative mechanism was therefore provided for commenting on Reports, to enable the University's governance processes to continue in a way that was in line with public health advice.

¹ Most committee memberships are listed in the *Reporter* special issue on members of University bodies (no issue was published in 2019–20 owing to the pandemic; the most recent issue was published in July 2019) or on the individual site for the relevant committee on the governance hub: <https://www.governance.cam.ac.uk/committees/>.

The Council takes this opportunity to explain how the University's Emergency Management Plan operates (available at <https://www.governanceandcompliance.admin.cam.ac.uk/audit-regulatory-compliance/emergency-planning> to users with Raven access). The plan provides a structure for co-ordinating a response to an emergency, with input from external agencies as appropriate. It includes the membership of standing teams within the University to provide strategic and tactical levels of response (the Gold and Silver Teams) and notes that other individuals might be asked to co-ordinate and implement operational measures (the Bronze Team). Individual departments are also required to maintain their own plans for dealing with an emergency. The plan therefore provides the framework by which the University can formulate its response to any given situation; the response itself only starts to crystallise once an incident or situation is judged to be an emergency, or an impending one. The Council's Notices of 9 April and 26 May 2020 documented the passage through different phases, from the suspension of normal operations from 20 March and the early concentration on business-critical matters, to the later focus on recovery planning. The tables of decisions set out in the two Notices published in June provide details of the University's response.

Professor Evans also suggests that the two Notices drawing together decisions taken in response to the pandemic are incomplete, and that they do not indicate which decisions were taken under delegated authority. The information published with those decisions notes that they do not document every decision, instead focusing on the higher-level decisions concerning the University as a whole, or all of its staff and/or students, but they are understood to capture all such decisions. The tables also indicate which decisions were made under delegated authority. Decisions also continued to be made by the Council and the General Board, and by their committees, and by the relevant officers in relation to operational matters.

All the contributors question the timing of the discussion of this topic of concern after the deadlines for seeking a ballot or amendment on the Graces seeking validation of the decisions taken in response to the pandemic, suggesting that it is no more than a placatory gesture. The scheduling of the Discussion was not intended to prevent any criticism of the decisions listed in its two Notices. However, there was a desire to separate out concerns about the specific decisions made, which could be expressed through a request for a ballot or amendment on the Graces, and the lessons to be learned on the future management of a similar emergency, which was the focus for this topic of concern. The Council agrees with Professor Evans that the integrity of the University's degree-awarding powers is of enormous importance. That is why Council wanted to provide confidence for last year's graduating students that their degrees had been validly awarded, by seeking retrospective approval from the Regent House for the conferment of degrees in absence in April and May and for the examination arrangements leading to the award of degrees in 2020. However, it was also necessary to do so without delay, given that degrees were due to be conferred on the majority of the year's graduating cohort at the end of June and in early July. The approval by the Regent House of the Graces 1, 2 and 3 of 17 June 2020, ahead of the further award of degrees, provided that confidence.

The University's operations have now been modified to take into account the new circumstances in which all members of the collegiate University are now working or studying and living. Where those modifications have required the approval of the Regent House, that approval has been sought. However, there remains a need for emergency planning, to co-ordinate operations across the collegiate University whilst government advice on Covid-19 affecting staff and students continues to be issued at short notice. The decisions made are ones within the scope of the authority granted to the relevant senior University staff; where they go beyond that authority, the matter is referred to the relevant body or to the Regent House, as appropriate. The ongoing need for emergency planning is nevertheless kept under review.

As part of its preparations for dealing with a future emergency, the Council considers it important to put in place formally a scheme governing strategic decision-making in a crisis situation (as opposed to the operational decision-making covered by the emergency planning framework). Advance approval of this scheme by the Regent House would provide certainty as to who has authority to make decisions and would confirm how those matters would be reported to the Regent House. The Council sees this framework as a pragmatic solution to many of the points raised by the contributors. During an emergency, the scheme would bridge the gap between the highlighted concerns about transparency of decision-making and accountability to the Regent House and the Council's need for a more agile decision-making process that is capable of providing an authoritative response within a short timeframe. A Report proposing that framework is expected to be published in the Michaelmas Term.

The University's Recovery Programme and its projects: Notice in response to Discussion remarks

15 July 2021

The Council has received the remarks made by members of the collegiate University on the Recovery Programme and its projects at the Discussion on 4 May 2021 (*Reporter*, 2020–21: 6613, p. 470; 6616, p. 560). It apologises for the delay in publishing this response.

The Council thanks the contributors for their comments, which were taken into consideration when drafting the Report recommending allocations from the Chest for 2021–22. It notes the remarks of Professor Neely as academic sponsor of the Recovery Programme and Dr Glover as programme director of the Reimagining Professional Services project.

In response to Professor Evans' remarks, the Council wishes to clarify that the University has not been operating under 'emergency' arrangements since 18 May 2020. The Council delegated authority to the Vice-Chancellor, as Chair of the Council, to act where necessary, in the period from 16 March to 18 May 2020. At the Council meetings in April and May 2020 the Council received a list of all decisions taken under delegated authority during that period of time. The Covid Gold Team is an emergency response team and includes representation from the Schools and Colleges. The Gold Team provided, and continues to provide, leadership in response to the pandemic. Where decisions go beyond the authority of the relevant officers to determine operational matters on behalf of the University, they are referred to the appropriate

decision-making bodies (as noted in the Council's response to other Discussion remarks on p. 768). At its meeting on 20 July 2020, Council approved the Recovery Programme and agreed that the General Board should oversee its implementation, supported by a small programme management team. The Crimson Recovery Taskforce was therefore disbanded. The General Board receives regular reports on the progress of the projects and the Council receives updates twice a term. The Council is confident that the level of scrutiny in place for the Recovery Programme, and its reporting structure, is appropriate. The Regent House is being asked to approve the recommendations of the Report recommending allocations from the Chest for 2021–22 (see Grace 1, p. 779). The Report includes information on funding set aside for Recovery Programme projects over that period.

The Council wholeheartedly agrees with Mr Allen's point that effective engagement is crucial for the success of the Programme. All the project teams work in collaboration with those most closely connected with the subject matter of the project and actively seek input from those who will be affected by their work.

The Council appreciates Mr Allen's concerns about the workload of members of staff and wishes to reassure the Regent House that care is taken not to overstretch staff. The programme management team works closely with the individual project teams and, in consultation with the operational leads and project sponsor, reviews prioritisation and timing of, and interdependence between, the projects.

The Council agrees with Mr Allen's points around the need to increase revenue and deliver cost savings on a specific timescale and to improve efficiency and effectiveness. These are key benefits of the Programme as a whole, and its capacity to deliver them will continue to be monitored by the General Board.

Report of the Council recommending allocations from the Chest for 2021–22: Notice in response to Discussion remarks

15 July 2021

The Council has received the remarks made at the Discussion on 6 July 2021 on the above Report (*Reporter*, 2020–21: 6623, p. 717; and p. 769 above).

Professor Cardwell provides some further context to the development of this year's Report. He acknowledges the challenges for the University but is encouraged by the progress made in developing initiatives, under the auspices of the Recovery Programme and the Surplus Improvement Fund, that will assist the University in achieving financial sustainability.

Professor Evans draws attention to the Recovery Programme and the update on its work published in April 2021 (*Reporter*, 6613, 2020–21, p. 470). With a few minor adjustments to the headings, the list of projects is recognisably the same as the one received by the Council in July 2020, though some of those projects have since been developed to a more advanced stage. The Notice published in April provides the most up-to-date information on the projects.

The Council refers Professor Evans to its response to her earlier comments in relation to the University's emergency plans (p. 768). They relate to operational decision-making in an emergency; they do not guide University decision-making on its finances.

The Council is submitting a Grace (Grace 1, p. 779) for the approval of the recommendations of this Report.

Office of Pro-Vice-Chancellor

19 July 2021

The Council gives notice that, after consultation with the General Board, and on the recommendation of the Nominating Committee for the appointment and reappointment of Pro-Vice-Chancellors,¹ it has agreed to appoint **Professor Anne Carla Ferguson-Smith**, *DAR*, as Pro-Vice-Chancellor (Research and International Partnerships) for three years from 1 January 2022.

¹ The Nominating Committee comprised the Vice-Chancellor as Chair; Ms Gaenor Bagley, Professor Christopher Kelly and Dr Jason Scott-Warren (members of the Council); and Professor Tim Harper and Professor Anna Philpott (members of the General Board).

Redeployment Framework

19 July 2021

A Redeployment Framework will be launched in Michaelmas Term 2021, together with a new Redeployment landing page and a suite of supporting materials. These include guidance for Departmental Administrators and recruiting managers, a launch video, career stories of employees who have been successfully redeployed in the past and signposting to training and outplacement support.

The new Redeployment Framework, available to view online via Raven at <https://www.admin.cam.ac.uk/cam-only/reporter/2020-21/weekly/6627/RedeploymentFramework-July21.pdf>, forms part of the University's Covid Recovery Programme,¹ which highlighted the need for a robust set of employment policies to support staff.

The new Framework will support staff in finding suitable alternative employment as a means of avoiding or mitigating redundancy as a result of organisational change or the ending of a fixed-term contract and in other appropriate circumstances. Full details will be available on launch.

¹ See <https://universityofcambridgecloud.sharepoint.com/sites/COVIDRecovery/SitePages/The-Recovery-Programme-all-staff.aspx> (Raven required).

Conflict of Interest Policy: Timetable for launch and request for feedback on supporting materials by 6 September 2021

20 July 2021

The Council gives notice that it has approved a University-wide Conflict of Interest Policy, for implementation by 1 January 2022. The Policy is designed to present a risk-based and proportionate approach to managing conflicts of interests.

Many members of staff of the University are actively engaged in external activities, both within the UK and overseas. Because of these activities, most members of staff will encounter situations during their careers when personal interests could reasonably be perceived as affecting, or having the potential to affect, their ability to make impartial decisions on the University's behalf. This does not imply improper conduct or lack of integrity. What is important is that all such conflicts are disclosed, reviewed and (if necessary) managed in order to avoid the risk of decisions being, or appearing to be, improperly influenced, and to prevent damage to the reputation of the individual or the University.

The Policy distinguishes between two types of disclosures:

- members of the University's principal, central, decision-making bodies and Heads of Institutions are required to declare any interests which constitute existing or potential conflicts with their University duties annually via an online declaration of interests, which will be administered by the Governance and Compliance Division;
- all other members of staff will only need to disclose conflicts of interest with their University duties when they arise. These conflicts will be recorded (and managed) locally in Faculties, Departments and other institutions.

In addition, 'declarations of interest' should be a standing item at the beginning of every committee meeting, so that members can declare any conflicts of interest in relation to that specific agenda. Both the declarations and any mitigating actions should be minuted.

This approach recognises that for the large majority of members of staff at the University it will be sufficient to declare conflicts of interests with their University duties when they arise. The approach will also reduce the administrative burden on institutions.

The aims of the Policy are to:

- enable staff, plus student and external committee members, to recognise where their personal interests conflict with, or may reasonably be perceived to conflict with, their University duties;
- communicate the expectations for declaring and recording of conflicts of interest; and
- set out the processes for managing conflicts of interest in order to ensure that business decisions are made objectively and in the best interests of the University.

The Policy was developed in consultation with colleagues from across the University and has been approved by the Research Policy Committee, the Committee on Benefactions and External and Legal Affairs, the General Board and the Council.

The Council is conscious that, for the Policy to be successful, all members of staff need to be aware of their duties in relation to the Policy. The Council has agreed that the launch and implementation of the Policy will proceed in three steps. In the first step, members of the University are invited to provide feedback on the FAQs accompanying the Policy, in particular with regard to whether those FAQs address all questions that they might have and where further clarifications are needed. Both the Policy and the FAQs are available on the Governance and Compliance Division's website at: <https://www.governanceandcompliance.admin.cam.ac.uk/governance-and-strategy/university-wide-conflict-interest-policy>. Comments should be sent to GCDEnquiries@admin.cam.ac.uk by Monday, 6 September 2021. During the first step, the Governance and Compliance Division will also pilot the annual declaration of interests form with the Audit Committee and a group of senior officers (including Heads of UAS Divisions) over the summer. Comments from members of the University as well as the findings of the trial of the annual declaration of interests form will be taken into account in drafting the final version of the FAQs.

The Policy will be launched, as the second step, in early Michaelmas Term 2021. During that term, Faculties, Departments and other institutions will need to prepare for the implementation of the Policy and further guidance will be provided by early October to assist with this. Implementation, the last step, will start from 1 January 2022.

Ballot of the Regent House: Voting open until Friday, 30 July 2021

The following ballot is currently open for voting by members of the Regent House:

- Elections to the Board of Scrutiny

Members of the Regent House are invited to vote to elect four members to the Board of Scrutiny from the six available candidates. Voting closes at 5 p.m. on Friday, 30 July 2021 and members who are listed on the Roll of the Regent House promulgated on 6 November 2020 are eligible to vote. Voting information, including candidate statements and access to the online voting portal, is available at <https://www.governance.cam.ac.uk/ballots/voting/Pages/BoS-ET2021.aspx> (Raven required).

NOTICES BY THE GENERAL BOARD

Discipline Committee: Call for new members

The General Board is seeking volunteers to be trained to act as Chairs (those legally trained or experienced in decision-making relating to student conduct) and members of the Discipline Committee (any member of Regent House) as part of the Student Disciplinary Procedure (<https://www.studentcomplaints.admin.cam.ac.uk/student-discipline>). Volunteers are encouraged to apply each year by 15 October, so that the Council can make appointments from 1 January to the panel from which members are drawn to hear a case.

The role of the Discipline Committee is to decide whether students have breached the University's Rules of Behaviour and, if so, to determine any sanctions or measures to be imposed. Full training is given for both positions and there is no obligation to take on a minimum number of cases.

Please contact the Head of the Office of Student Conduct, Complaints and Appeals (OSCCA), Sarah d'Ambrumenil (sed52@admin.cam.ac.uk), for further information or to apply for either role. Applications are particularly welcomed from those who identify as Black, Asian or from a minority ethnicity.

Requirement to deposit a summary of a thesis

With effect from 1 October 2021

The General Board has approved the following changes to the regulations for certain doctoral degrees to remove references to the requirement to deposit the summary of a thesis at the University Library. Candidates remain required to provide a summary for the purposes of examination.

- (a) By amending the regulations listed below to read as follows:

Before being admitted to a degree, a student shall deposit with the Registry one copy of the thesis in a form approved by the General Board. The Registry shall deposit the copy of the thesis in the University Library where it shall be available for consultation and for the making of copies for inter-library loan purposes, unless the General Board determine that it shall, for a period specified by the General Board, be available only to the author or to those who have the author's written permission to consult the material.

Regulation 17, Doctor of Business (*Statutes and Ordinances*, p. 451);

Regulation 18, Doctor of Education (*Statutes and Ordinances*, p. 465); and

Regulation 18, Doctor of Engineering (*Statutes and Ordinances*, p. 468).

- (b) By amending the regulations listed below to read as follows:

Before being admitted to the degree, a successful candidate examined by thesis shall deposit with the Secretary of the M.D. Committee two copies of the thesis in a form approved by the M.D. Committee. The Secretary of the M.D. Committee shall deposit copies of the thesis in the University Library and in the Medical Library, where they shall be available for consultation and for making copies for inter-library loan purposes.

Regulation 18, Doctor of Medicine (*Statutes and Ordinances*, p. 485); and

Regulation 22, Doctor of Medicine: Special Regulations (*Statutes and Ordinances*, p. 488).

- (c) In the Old Regulations for the degree of Doctor of Veterinary Medicine (*Statutes and Ordinances*, p. 575), by amending Regulation 16 to read as follows:

Before being admitted to the degree, a successful candidate shall deposit with the Secretary of the Vet.M.D. Committee two copies of the thesis in a form approved by the Committee. The Secretary of the Committee shall deposit copies of the thesis in the University Library and in the library of the Department of Veterinary Medicine, where they shall be available for consultation and for making copies for inter-library loan purposes.

- (d) In the Revised Regulations for the degree of Doctor of Veterinary Medicine (*Statutes and Ordinances*, p. 577), by amending Regulation 14 to read as follows:

Before being admitted to the degree, a successful candidate examined by oral examination and thesis shall deposit with the Secretary of the Degree Committee two copies of the thesis in a form approved by the Degree Committee. The Secretary of the Degree Committee shall deposit copies of the thesis in the University Library where they shall be available for consultation and for making copies for inter-library loan purposes.

University Research Ethics Committee

The General Board, on the recommendation of the University Research Ethics Committee, has approved amendments to the membership and remit of the Committee (*Statutes and Ordinances*, p. 675) designed to reflect changes in the National Health Service's research ethics review systems since the establishment of the Health Research Authority, as follows:

By amending Regulation 1(c) so as to read:

- (c) a member of a Research Ethics Committee run by the Health Research Authority's Research Ethics Service;

And by deleting the following text from the footnote:

The Cambridge Local Research Ethics Committee normally considers applications from all departments within the Clinical School. It is an advisory committee to the Norfolk, Suffolk, and Cambridgeshire Strategic Health Authority and is independent of the NHS Trusts and the University.

REGULATIONS FOR EXAMINATIONS

Music Tripos

(*Statutes and Ordinances*, p. 406)

With effect from 1 October 2021

The General Board, on the recommendation of the Faculty Board of Music, has approved a revised Music Tripos with effect from 1 October 2021. The updated regulations are set out in the Annex to this Notice.

The changes aim to improve the student experience by clarifying the structure of Part IA, including more options and flexibility, and guarding against unreasonable student workload. The changes take account of the new directions in which Music is going but protect the traditional strengths of the Cambridge course. They respond to the recommendations of a Teaching and Learning Review of 2016 and take on board comments from students and those who teach them.

Although the regulations have largely been rewritten, the substance of the course remains the same, with a two-year Part I and a one-year Part II, and no significant changes to the course content. Changes include:

- The eligibility criteria for Part IB have been updated.
- Parts IA and IB now offer core papers alongside optional ones.
- The addition of an introductory methods paper in Part IB (Paper 7, Introduction to popular music and media), as preparation for Part IB dissertations and Part II work, in response to feedback from students.
- Some of the unseen essay-based examinations have been replaced with time-limited open-book examinations.
- The offer of a greater number of papers employing two forms of assessment, including entirely new forms of assessment (optional video submissions in Performance and a one-week project in History at Part IA).

ANNEX

MUSIC TRIPOS

1. The Music Tripos shall consist of three Parts: Part IA, Part IB, and Part II.
2. The following may present themselves as a candidate for honours in Part IA: students who have not obtained honours in an Honours Examination, provided that they have kept one term and that three complete terms have not passed after their first term of residence.
3. The following may present themselves as a candidate for honours in Part IB:
 - (a) students who have obtained honours in Part IA of the Music Tripos, in the year next after so obtaining honours, provided that nine complete terms have not passed after their first term of residence;
 - (b) students who have obtained honours in another Honours examination, in the year next after so obtaining honours, provided that nine complete terms have not passed after their first term of residence.
4. The following may present themselves as a candidate for honours in Part II: students who have obtained honours in Part IB of the Music Tripos, in the year next after so obtaining honours, provided that twelve complete terms have not passed after their first term of residence.
5. No student shall be a candidate for more than one Part of the Music Tripos, or for any of its Parts and also for another Honours Examination, in the same term.
6. No student who has been a candidate for honours in any Part shall again be a candidate for honours in the same Part.
7. (a) To conduct the examination in each Part of the Tripos the Faculty Board shall nominate such number of Examiners as it deems appropriate.
 - (b) The Faculty Board of Music shall have power to nominate Assessors to assist the Examiners for each Part of the Tripos. Assessors may be summoned to meetings of the Examiners for the purpose of consultation and advice but shall not be entitled to vote.
 - (c) The same person may serve as an Examiner for Parts IA and IB simultaneously. Any person who is an Examiner for one Part of the Tripos may also serve as an Assessor for any other Part of the Tripos.

8. There shall be a separate class-list for each Part of the Tripos. In each list the names of the candidates who deserve honours shall be placed in three classes, of which the second shall be divided into two divisions. The names in the first and third classes, and in each division of the second class, shall be arranged in alphabetical order.

9. For special excellence in each class a mark of distinction may be awarded.

10. The papers in Part IA shall be as follows:

Core

- Paper 1. Music in contemporary societies
- Paper 2. Historical studies in western music I
- Paper 3. Music analysis I
- Paper 4. Tonal skills
- Paper 5. General musicianship

Optional

- Paper 6. Performance
- Paper 7. Composition
- Paper 8. Music history workshop
- Paper 9. Extended essay

11. A candidate for Part IA shall offer Papers 1–4 (full papers), Paper 5 (half-paper), and any two of Papers 6–9 (half-papers). Half-papers shall contain half of the equivalent workload and half of the equivalent assessment load of full papers as approved by the Faculty Board.

12. Each paper shall be assessed by one or more of the following: an examination; a paper for completion within a specified period; a coursework portfolio; an extended essay or project; a video submission; a recital; or practical tests. The mode of examination for each paper, and details of any coursework or essays required, and the arrangements for their submission, shall be published by the Faculty Board not later than the beginning of the Michaelmas Term.

13. The papers in Part IB shall be as follows:

Core

- Paper 1. Historical studies in western music II
- Paper 2. Music analysis II
- Paper 3. Applied tonal skills

Optional

- Paper 4. Composition portfolio
- Paper 5. Introduction to performance studies
- Paper 6. Introduction to music and science
- Paper 7. Introduction to popular music and media
- Paper 8. Introduction to ethnomusicology
- Paper 9. Dissertation I
- Paper 10. Notation
- Paper 11. Practical musicianship
- Paper 12. Special topic in music I
- Paper 13. Special topic in music II
- Paper 14. Special topic in music III
- Paper 15. Special topic in music IV

The Faculty Board shall have the power to prescribe, not later than the division of the Easter Term in the year next before the examination to which they apply, not more than four special topic papers (each a full, optional paper), provided that the Faculty Board shall have the power of subsequently issuing amendments if it has due reason for so doing and it is satisfied that no student's preparation for the examination shall be adversely affected.

14. (a) A candidate for Part IB shall offer six papers in all: Papers 1, 2, and 3; and three other papers.

(b) Subject to the approval of the Faculty Board, a candidate at Part IB may be permitted by the Faculty Board to offer two of Papers 1–3. Requests must be made by the first Friday of Full Michaelmas Term preceding the examination and will be considered by the Faculty Board.

15. Each paper, with the exception of Paper 9, shall be assessed by one or more of the following: an examination; a paper for completion within a specified period; a coursework portfolio; an extended essay or project; a video submission; a recital; or practical tests. The mode of examination for each paper, and details of any coursework or essays required, and the arrangements for their submission, shall be published by the Faculty Board not later than the beginning of the Michaelmas Term. In announcing additional papers, the Faculty Board shall have the power, subject to the approval of the General Board, to specify an alternative mode of examination for one or more of those papers.

16. The papers in Part II shall be as follows:

- Paper 1. Analysis portfolio
- Paper 2. Composition portfolio
- Paper 3. Notation portfolio
- Paper 4. Advanced performance
- Paper 5. Dissertation II
- Paper 6. Advanced tonal skills
- Paper 7. Fugue
- Paper 8. Advanced practical skills
- Paper 9. Exploring music psychology
- Paper 10. Advanced topics in music I
- Paper 11. Advanced topics in music II
- Paper 12. Advanced topics in music III
- Paper 13. Advanced topics in music IV
- Paper 14. Advanced topics in music V
- Paper 15. Advanced topics in music VI
- Paper 16. Advanced topics in music VII
- Paper 17. Advanced topics in music VIII

The Faculty Board shall have the power to prescribe, not later than the division of the Easter Term in the year next before the examination to which they apply, not more than eight advanced topic papers, provided that the Faculty Board shall have the power of subsequently issuing amendments if it has due reason for so doing and it is satisfied that no student's preparation for the examination shall be adversely affected.

17. A candidate for Part II shall offer six papers in all. Each paper, with the exception of Paper 5, shall be assessed by one or more of the following: an examination; a paper for completion within a specified period; a coursework portfolio; an extended essay or project; a video submission; a recital; or practical tests. The mode of examination for each paper, and details of any coursework or essays required, and the arrangements for their submission, shall be published by the Faculty Board not later than the beginning of the Michaelmas Term.

18. (a) The examination for Paper 9 under Regulation 13 in Part IB and Paper 5 under Regulation 16 in Part II shall consist of a dissertation on a musical subject of the candidate's own choice approved by the Faculty Board which falls wholly or substantially outside the subject or subjects chosen by the candidate for any other papers.

(b) A candidate who wishes to offer a dissertation shall submit the proposed title and abstract to the Faculty so as to arrive not later than the division of full Michaelmas Term preceding the examination.

(c) Each candidate must obtain the approval of the Paper Convenor for the proposed title and abstract not later than the end of Michaelmas Term. When the Paper Convenor has approved a title and abstract, no major change shall be made to it without the further approval of the Chair of Examiners.

(d) A dissertation under Regulation 13 in Part IB shall be between 5,000 and 7,000 words in length and a dissertation under Regulation 16 in Part II shall be between 7,000 and 10,000 words in length. The word count will include footnotes, figures, tables, and captions but will not include front matter (abstract, contents page), appendices and bibliography.

(e) A dissertation shall be submitted to the Chair of Examiners not later than the eighth day of the Full Easter Term in which the examination is held.

19. The Faculty Board may issue from time to time supplementary regulations defining all or any of the subjects of the examination, and may modify or alter such supplementary regulations as occasion may require, due care being taken that sufficient notice is given of any alteration.

TEMPORARY REGULATION

20. The examination for the Music Tripos (Revised Regulations) shall be held for the first time as follows:

- Part IA in 2022
- Part IB in 2023
- Part II in 2024

Diploma in the Conservation of Easel Paintings

(*Statutes and Ordinances*, p. 579)

With effect from 1 October 2021

The General Board, on the recommendation of the Faculty Board of Architecture and History of Art, has approved amendments to the regulations to insert a reference to the Course Director and to streamline the second-year examination as follows:

Regulation 2.

By inserting the following sentence after the first sentence:

The Course Director shall oversee the delivery of the Diploma and comply with any special conditions that the Degree Committee may prescribe.

Regulation 4.

By revising the regulation to read as follows:

4. The examination for the second year of the Diploma shall consist of:

- (i) a portfolio of studio work which shall be examined by continuous assessment;
- (ii) six essays of not less than 3,000 words and not more than 5,000 words in length, on topics chosen by candidates in consultation with their supervisors and subject to the approval of the Course Director, from within the following subject areas:

- | | |
|--------------------------|---------------------------|
| (a) Historical aspects | (e) Studio practices |
| (b) Technical aspects | (f) Ethical issues |
| (c) Environmental impact | (g) Treatment report |
| (d) Material behaviour | (h) Technical examination |

provided that candidates must offer one essay on a topic falling within subject area (g) and one within subject area (h); and may not offer more than one essay per subject area.

NOTICES BY FACULTY BOARDS, ETC.

Law Tripos, 2021–22: Half-papers and Seminar courses

(*Statutes and Ordinances*, p. 373)

The Faculty Board of Law gives notice that, in accordance with Regulation 17, the subjects prescribed as half-papers for Paper 49 of the Law Tripos, and seminar courses for Paper 50 in Part II of the Law Tripos in 2021–22 are as listed below:

Half-papers for Paper 49

Animal rights law
 European environmental and sustainable development law
 Historical foundations of the British constitution
 Landlord and tenant law
 Law of succession
 Personal information law
 Topics in European legal history
 Topics in legal and political philosophy

Seminar courses for Paper 50

Crime and criminal justice
 Philosophical foundations of crime and punishment
 Private law
 Public law
 Select issues in international law
 Tax law and policy

Psychological and Behavioural Sciences Tripos, 2021–22: Optional papers

The Committee of Management of the Psychological and Behavioural Sciences Tripos gives notice of the following optional papers which are offered for Part IA, Part IB, and Part II of the Psychological and Behavioural Sciences Tripos in the academic year 2021–22:

PART IA

A1	World archaeology (Part I of the Archaeology Tripos)
B1	Humans in biological perspective (Part I of the Archaeology Tripos)
NS 1	*Evolution and behaviour (Part IA of the Natural Sciences Tripos)
NS 2	*Mathematical biology (Part IA of the Natural Sciences Tripos)
PHIL 1	*Metaphysics (Part IA of the Philosophy Tripos)
PHIL 2	*Ethics and political philosophy (Part IA of the Philosophy Tripos)
POL 1	The modern state and its alternatives (Part I of the Human, Social and Political Sciences Tripos (HSPS))
SAN 1	Social anthropology: The comparative perspective (Part I of the HSPS Tripos)
SOC 1	Modern societies I: Introduction to sociology (Part I of the HSPS Tripos)

PART IB

B2	Human ecology and behaviour (Part IIA of the Archaeology Tripos)
B3	Human evolution (Part IIA of the Archaeology Tripos)
B4	Comparative human biology (Part IIA of the Archaeology Tripos)
CR 1	Foundations in criminology and criminal justice (Part IIA of the HSPS Tripos)
ED 3	*Modernity, globalisation and education (Part IB of the Education Tripos)
HPS 1	History of science (Part IB of the Natural Sciences Tripos)
HPS 2	Philosophy of science (Part IB of the Natural Sciences Tripos)
NS 3	Neurobiology (Part IB of the Natural Sciences Tripos)
PHIL 4	*Knowledge, language and the world (Part IB of the Philosophy Tripos)
PHIL 7	*Political philosophy (Part IB of the Philosophy Tripos)
SOC 2	Social theory (Part IIA of the HSPS Tripos)
SOC 3	*Modern societies II: Global social problems (Part IIA of the HSPS Tripos)

PART II

BANX	Evolutionary anthropology and behaviour 1 (Part IIB of the Archaeology Tripos)
BANY	Evolutionary anthropology and behaviour 2 (Part IIB of the Archaeology Tripos)
CR 2	Criminology, sentencing and the penal system (Part IB/II of the Law Tripos)
HPS 4	Philosophy and scientific practice (Part II (History and Philosophy of Science) of the Natural Sciences Tripos)
PBS 6	Developmental psychopathology (Part II of the Psychological and Behavioural Sciences Tripos)
PBS 7	Advanced topics in social and applied psychology (Part II of the Psychological and Behavioural Sciences Tripos)
PBS 8	The family (Part II of the Psychological and Behavioural Sciences Tripos)
PBS 9	Cognitive and experimental psychology (Part II (Psychology) of the Natural Sciences Tripos)
PBS 10	Behavioural and cognitive neuroscience (Part II (Psychology) of the Natural Sciences Tripos)
PHIL 9	*Philosophy of mind (Part II of the Philosophy Tripos)
PHIL 11	*Political philosophy (Part II of the Philosophy Tripos)
SOC 11	Racism, race and ethnicity (Part IIB of the HSPS Tripos)
SOC 13	Health, medicine and society (Part IIB of the HSPS Tripos)

* Papers marked with an asterisk are subject to a cap in numbers.

Master of Corporate Law (M.C.L.), 2021–22: Designated papers

(*Statutes and Ordinances*, p. 472)

The Faculty Board of Law gives notice that, in accordance with Regulation 6, the following designated papers have been prescribed for the Master of Corporate Law Examination in 2021–22:

Paper No.	Paper title	Form of examination
8	International financial law	3
9	Corporate finance law	3
10	Corporate governance	3
14	Competition law	3
M1	The legal and economic structure of corporate transactions	c
M2B	Shareholder litigation	2
M2C	Comparative corporate governance	2
M2D	Corporate taxation	2
M2E	International merger control	2
M2G	The law firm as a business	2
M2I	Law and the digital economy: The corporate dimension	2

Explanation of forms of examination

- ‘3’ indicates a subject in which a three-hour final examination is required; a candidate has no option of substituting a dissertation or a two-hour examination and an essay.
- ‘2’ indicates a subject in which a two-hour final examination is required; a candidate has no option of substituting a dissertation.
- ‘c’ indicates a subject in which candidates will be evaluated by coursework prescribed by the Faculty Board from time to time.

Master of Law (LL.M.), 2021–22: Designated papers and prescribed subjects

(*Statutes and Ordinances*, p. 473)

The Faculty Board of Law gives notice that, in accordance with Regulations 1 and 2, it has prescribed the following papers and forms of examination for the Master of Law Examination in 2021–22:

No.	Paper title	Form of examination	Designation
3	International commercial litigation	3	c, i
5	Economics of law and regulation	d	c, e
6	Law and information	3	c, e, ip
7	Corporate insolvency law	3	c
8	International financial law	3	c
9	Corporate finance law	d	c
10	Corporate governance law	3	c
11	Criminal justice: Players and processes	d	
12	Intellectual property	d	c, e, ip
14	Competition law	3	c, e, ip
15	International environmental law	d	i
16	Constitutional law of the European Union	d	e
18	External relations law of the EU	d	e, i
20	Law of armed conflict, use of force and peacekeeping	3	i
22	Advanced labour law	d	e, i
24	International criminal law	d	i
29	International investment law	d	i
30	Jurisprudence	3	
31	Topics in legal and political philosophy	3	
33	Comparative family law and policy	d	
34	International law of global governance	d	i

No.	Paper title	Form of examination	Designation
35	History of English civil and criminal law	d	
36	International intellectual property law	d	c, e, i, ip
38	Seminar paper: Public law		
41	Advanced private law	d	
42	English, comparative and transnational secured transaction law	d	c

Explanation of forms of examination

- A candidate may take a written paper of three hours' duration in all the subjects listed above, other than Paper 38.
- *Paper 38: Seminar Paper.* Paper 38 shall be examined by the submission of a dissertation which shall not exceed 18,000 words, including footnotes and appendices but excluding bibliography, on a topic approved by the Faculty Board which falls within the scope of the following seminar course prescribed for 2021–22:
 - (a) Public law
- 'd' indicates a subject in which a candidate may submit a dissertation in lieu of a final examination. The dissertation shall not exceed 18,000 words, including footnotes and appendices but excluding bibliography. It shall be on a topic approved by the Faculty Board falling within the field of the subject.
- '3' indicates a subject in which a three-hour final examination is required, the candidate having no option of substituting a dissertation or a two-hour examination and an essay.
- In 2021–22 there are no subjects which may be examined only in the form of a written paper of two hours' duration together with the submission of an essay of not more than 7,000 words, including footnotes and appendices but excluding bibliography, on a topic approved by the Faculty Board which falls within the field of the subject.

Chancellor's Medal for English Law, 2021–22: Eligible papers

The Faculty Board of Law gives notice that the following papers prescribed for the LL.M. Examination in 2021–22 are deemed to be papers in English Law and Legal History for the purpose of the award of the Chancellor's Medal for the encouragement of the study of English Law (*Statutes and Ordinances*, p. 810):

- Paper 1 Law, medicine and life sciences
- Paper 3 International commercial litigation
- Paper 4 Law of restitution
- Paper 6 Law and information
- Paper 8 International financial law
- Paper 9 Corporate finance law
- Paper 10 Corporate governance
- Paper 12 Intellectual property
- Paper 30 Jurisprudence
- Paper 35 History of English civil and criminal law
- Paper 39 Legislation

GRACES

Grace submitted to the Regent House on 21 July 2021

The Council submits the following Grace to the Regent House. This Grace, unless it is withdrawn or a ballot is requested in accordance with the regulations for Graces of the Regent House (*Statutes and Ordinances*, p. 105), will be deemed to have been approved at **4 p.m. on Friday, 30 July 2021**. Further information on requests for a ballot or the amendment of Graces is available to members of the Regent House on the Regent House Petitions site.[§]

1. That the recommendations in paragraph 44 of the Report of the Council, dated 23 June 2021, recommending allocations from the Chest for 2021–22 (*Reporter*, 6623, 2020–21, p. 717) be approved.¹

¹ See the Council's Notice, p. 770.

[§] See <https://www.governance.cam.ac.uk/governance/key-bodies/RH-Senate/Pages/RH-Petitions.aspx> for details.

Graces to be submitted to the Regent House at a Congregation on 24 July 2021

The Council has sanctioned the submission of the following Graces to the Regent House at a Congregation to be held on 24 July 2021:¹

That the following person be admitted to the degree of Doctor of Philosophy by incorporation:

2. PAUL GULAB RAMCHANDANI, Fellow of Wolfson College and LEGO Professor of Play in Education, Development and Learning in the Faculty of Education, Doctor of Philosophy of the University of Oxford (2006).

That the following persons be admitted to the degree of Master of Arts under the provisions of Statute B II 2:

3. ALEXANDRA BRINTRUP, Fellow of Darwin College and University Lecturer in the Department of Engineering.

4. ROBERTA CORSARO, Assistant Director in the Local Examinations Syndicate.

5. EMMA LOUISE DOLLARD, Administrative Officer in the Academic Division of the University Offices.

6. SIMON PETER WILLIAMS, Director in the Local Examinations Syndicate.

¹ These Graces will be submitted at the Congregation in addition to the Honorary Degree Grace (*Reporter*, 6626, 2020–21, p. 762).

ACTA

Congregation of the Regent House on 1 July 2021: Correction

This content has been removed as it contains personal information.

Congregations of the Regent House on 16 and 17 July 2021

FRIDAY, 16 JULY 2021

A Congregation of the Regent House was held at 10 a.m.

The following degrees were conferred:

This content and page 781 have been removed as they contain personal information.

SATURDAY, 17 JULY 2021

A Congregation of the Regent House was held at 10 a.m.

The following degrees were conferred:

This content has been removed as it contains personal information.

E. M. C. RAMPTON, *Registrar*

END OF THE OFFICIAL PART OF THE 'REPORTER'

COLLEGE NOTICES**Elections***Murray Edwards College*

Elected to a Foundation Fellowship from 9 July 2021:

Rt Hon Edmund John Phillip Browne (Lord Browne of Madingley), M.A., *JN*, M.S., *Stanford*, FRS, FEng, FGS**Vacancies***Corpus Christi College*: Gifts and Finance Officer; tenure: permanent and full-time; salary: £32,000–£35,000; closing date: 23 August 2021 at 12 noon; further details: <https://www.corpus.cam.ac.uk/about/opportunities/non-academic-staff-vacancies>*Downing College*: College Teaching Associate to direct studies in the field of English; tenure: one year from 1 October 2021 with the possibility of further renewal; stipend: £673.19 p.a. with a capitation of £76.30 per student and a benefits package; closing date: 10 August 2021; further details: <https://www.dow.cam.ac.uk/join-downing/academic-vacancies>*Lucy Cavendish College*: Student Welfare Advisor and Bye Fellowship; tenure: part-time (0.6 FTE) for two years from on or before 1 October 2021; salary: £24,000 (£40,000 FTE); closing date: 9 August 2021 at 9 a.m.; further details: <https://www.lucy.cam.ac.uk/vacancies/student-welfare-advisor-and-bye-fellow>**EXTERNAL NOTICES****Oxford Notices***Merton College*: Stipendiary Lecturership in Biology (six weighted hours per week); tenure: two or three years from 1 October 2021; stipend: £15,471 (six-hour Lecturer); closing date: 9 August 2021 at 12 noon; further details: <https://www.merton.ox.ac.uk/vacancies>

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