

CAMBRIDGE UNIVERSITY REPORTER

No 6580

WEDNESDAY 4 MARCH 2020

VOL CL No 22

CONTENTS

Notices

Calendar	368
Discussion on Tuesday, 17 March 2020	368
Election to the Council in class (c)	368

Vacancies, appointments, etc.

Vacancies in the University	368
-----------------------------	-----

Awards, etc.

Dorothy Garrod Memorial Trust, 2020	369
Thomas Mulvey Egyptology Fund, 2020	369
Anthony Wilkin Fund, 2020	369

Events, courses, etc.

Announcement of lectures, seminars, etc.	370
--	-----

Reports

Report of the Council on a new students' union	370
--	-----

Acta

Approval of Graces submitted to the Regent House on 19 February 2020	377
---	-----

End of the Official Part of the 'Reporter'

College Notices

Elections	378
Vacancies	378
Memorial Notices	378

Societies, etc.

Cambridge Philosophical Society	378
---------------------------------	-----

External Notices

Oxford Notices	378
----------------	-----



UNIVERSITY OF
CAMBRIDGE

NOTICES

Calendar

4 March, *Wednesday*. End of third quarter of Lent Term.
 13 March, *Friday*. Full Term ends.
 17 March, *Tuesday*. Discussion at 2 p.m. in the Senate-House (see below).
 21 March, *Saturday*. Congregation of the Regent House at 11 a.m.
 24 March, *Tuesday*. Lent Term ends.

Discussions (Tuesdays at 2 p.m.)

17 March

Congregations (Saturdays unless otherwise stated)21 March, *at 11 a.m.*28 March, *at 11 a.m.***Discussion on Tuesday, 17 March 2020**

The Vice-Chancellor invites those qualified under the regulations for Discussions (*Statutes and Ordinances*, p. 105) to attend a Discussion in the Senate-House on Tuesday, 17 March 2020 at 2 p.m., for the discussion of:

1. Report of the Council, dated 4 March 2020, on a new students' union (p. 370).

Further information on Discussions, including details on format and attendance, is provided at <https://www.governance.cam.ac.uk/governance/decision-making/discussions/>.

Election to the Council in class (c)

28 February 2020

The Vice-Chancellor announces that **Dr Philip Michael Knox** has been elected to serve as a member of the Council in class (c) (members of the Regent House) with immediate effect until 31 December 2022.

Details of the poll and of the transfer of votes under the Single Transferable Vote regulations are as follows:

Number of valid votes cast: 786 (no invalid votes) (Quota: 393)

	<i>First count</i>	<i>Transfer of Ms Murphy's votes</i>	<i>Second count</i>	<i>Transfer of Dr Beard's votes</i>	<i>Third count</i>	<i>RESULT</i>
Dr SIMON JAMES BEARD	149	+31	180	-180	–	
Dr MATTHEW ROSENBERG DANISH	207	+11	218	+64	282	
Dr PHILIP MICHAEL KNOX	284	+41	325	+71	396	ELECTED
Ms EDNA HELEN MURPHY, <i>ED</i>	146	-146	–	–	–	
Non-Transferable		63	63	45	108	
Total	786		786		786	

VACANCIES, APPOINTMENTS, ETC.**Vacancies in the University**

A full list of current vacancies can be found at <http://www.jobs.cam.ac.uk>.

NIHR Clinical Lecturer in Cardiology, Respiratory Medicine or Neurology in the Department of Medicine / Department of Neurosciences (fixed term); salary: 33,790–£59,765, £33,221–£57,522 or £37,935–£48,075; tenure: four years from no later than 31 March 2021; closing date: 31 March 2020; further details: <http://www.jobs.cam.ac.uk/job/25260/>; quote reference: RA22537

NIHR Clinical Lecturer in Clinical Genetics or Endocrinology and Diabetes Mellitus in the Department of Medical Genetics / Wellcome Trust-MRC Institute of Metabolic Science (fixed term); salary: 33,790–£59,765, £33,221–£57,522 or £37,935–£48,075; tenure: four years from no later than 31 March 2021; closing date: 31 March 2020; further details: <http://www.jobs.cam.ac.uk/job/25259/>; quote reference: RA22536

NIHR Clinical Lecturer in Clinical or Medical Oncology in the Department of Oncology (fixed term); salary: 33,790–£59,765, £33,221–£57,522 or £37,935–£48,075; tenure: four years from no later than 31 March 2021; closing date: 31 March 2020; further details: <http://www.jobs.cam.ac.uk/job/25257/>; quote reference: RD22534

NIHR Clinical Lecturer in Gastroenterology or Renal Medicine in the Department of Medicine (fixed term); salary: 33,790–£59,765, £33,221–£57,522 or £37,935–£48,075; tenure: four years from no later than 31 March 2021; closing date: 31 March 2020; further details: <http://www.jobs.cam.ac.uk/job/25258/>; quote reference: RC22535

NIHR Clinical Lecturer in Geriatric Medicine or Intensive Care Medicine in the Department of Medicine (fixed term); salary: 33,790–£59,765, £33,221–£57,522 or £37,935–£48,075; tenure: four years from no later than 31 March 2021; closing date: 31 March 2020; further details: <http://www.jobs.cam.ac.uk/job/25255/>; quote reference: RC22533

NIHR Clinical Lecturer in General Surgery in the Department of Surgery (fixed term); salary: 33,790–£59,765, £33,221–£57,522 or £37,935–£48,075; tenure: four years from no later than 31 March 2021; closing date: 31 March 2020; further details: <http://www.jobs.cam.ac.uk/job/25262/>; quote reference: RE22540

NIHR Clinical Lecturer in Medical Virology in the Department of Pathology (fixed term); salary: 33,790–£59,765, £33,221–£57,522 or £37,935–£48,075; tenure: four years from no later than 31 March 2021; closing date: 31 March 2020; further details: <http://www.jobs.cam.ac.uk/job/25261/>; quote reference: PK22539

University Lecturer / Senior Lecturer in Equine Medicine in the Department of Veterinary Medicine; salary: £41,526–£52,559 or £55,751–£59,135; closing date: 6 April 2020; further details: <https://www.jobs.cam.ac.uk/job/25065/>; quote reference: PP22364

University Lecturer / Senior Lecturer in Equine Surgery in the Department of Veterinary Medicine; salary: £41,526–£52,559 or £55,751–£59,135; closing date: 6 April 2020; further details: <https://www.jobs.cam.ac.uk/job/25021/>; quote reference: PP22330

The University values diversity and is committed to equality of opportunity.

The University has a responsibility to ensure that all employees are eligible to live and work in the UK.

AWARDS, ETC.

Dorothy Garrod Memorial Trust, 2020

Applications are invited for the Dorothy Garrod Memorial Trust Fund. The Trust makes grants to young archaeologists intending to carry out fieldwork abroad during the Long Vacation in 2020. Applications for fieldwork within the UK are not eligible. Applications, giving details of proposed fieldwork and costs, should be made via the online form, which is available from <https://www.arch.cam.ac.uk/prospective-students/graduate-funding>. The deadline for applications is **5 p.m. on 31 May 2020**. The exact value of the awards will be calculated following assessment of all eligible applications.

Thomas Mulvey Egyptology Fund, 2020

The Committee of Management invite applications for grants from the Thomas Mulvey Egyptology Fund in order to further the study of Egyptology and to promote Egyptology. Applications for grants may be submitted by current Cambridge graduate students of Egyptology, University Teaching Officers, postdoctoral fellows and scholars affiliated with the University. Applications for studentships may be submitted by current and prospective Cambridge Ph.D. students undertaking Egyptology research.

The deadline for applications is **5 p.m. on 30 April 2020**. Letters of reference (two for the Studentship, one for grants) should be sent directly to the Department Administrator (administrator@arch.cam.ac.uk) by referees, to arrive no later than the closing date. Email is acceptable. If there is a suitable candidate, the Thomas Mulvey Student will be elected not later than 30 June. Grants from the Fund will be made by the same date. The value of individual awards, including both grants and the Studentship, will be decided by the Management Committee after reviewing all applications. Further information and the application form are available at <https://www.arch.cam.ac.uk/prospective-students/graduate-funding>. For grants, an itemised budget is required to be submitted from the recipients by 30 April 2021.

Anthony Wilkin Fund, 2020

The Faculty Board of Human, Social and Political Science invites applications for the Anthony Wilkin Studentship in Ethnology and Archaeology and for grants from the Anthony Wilkin Fund. The Fund is devoted to the encouragement of research in Ethnology and Archaeology. For the Studentship, preference is given to candidates who have obtained honours in the subjects of Archaeology, Biological Anthropology or Social Anthropology at the University of Cambridge, or who have been approved for the award of the degree of Master of Philosophy having followed a course under the supervision of the Degree Committee for the Faculty. For grants, preference is given to current Cambridge graduate students, University Teaching Officers (UTOs), Postdoctoral Fellows and scholars affiliated with the University of Cambridge desiring to pursue research in Ethnology or Anthropology or Archaeology.

Applications should be submitted via the online form available from <https://www.arch.cam.ac.uk/prospective-students/graduate-funding> to arrive no later than **5 p.m. on 31 May 2020**. Letters of reference (two for the Studentship, one for grants) should be sent directly to administrator@arch.cam.ac.uk by referees, to arrive no later than the deadline. The value of individual awards, including both grants and the Studentship, will be decided by the Management Committee.

EVENTS, COURSES, ETC.

Announcement of lectures, seminars, etc.

The University offers a large number of lectures, seminars and other events, many of which are free of charge, to members of the University and others who are interested. Details can be found on individual Faculty, Department and institution websites, on the What's On website (<http://www.admin.cam.ac.uk/whatson/>) and on Talks.cam (<http://www.talks.cam.ac.uk/>). A variety of training courses are also available to members of the University, information and booking for which can be found online at <http://www.training.cam.ac.uk/>.

Brief details of upcoming events are given below.

<p><i>Disability Resource Centre</i></p>	<p>17th Annual Disability Lecture: <i>Universal design for learning</i>, by Kjetil Knarlag and Elinor Olausen of Universell, a Division of Student and Academic affairs at the Norwegian Technical University, Trondheim, at 5.30 p.m. on Thursday, 19 March 2020 in the Palmerston Room, Fisher Building, St John's College; all welcome but booking required</p>	<p>https://www.disability.admin.cam.ac.uk/thinking-about-disability/annual-disability-lecture</p>
--	--	--

REPORTS

Report of the Council on a new students' union

The COUNCIL begs leave to report to the University as follows:

1. This Report seeks approval for the recognition of the University of Cambridge Students' Union as the students' union authorised by the University to be the recognised representative channel between all students and the University, and for changes to Special Ordinance and Ordinance to reflect the articles of association of the new Union. The new Union would replace the two existing Unions recognised by the University, Cambridge University Students' Union (CUSU), which represents all students, and the Graduate Union (GU), which represents graduate and postgraduate students.
 - (a) The balance between undergraduate and postgraduate² students was shifting, as the number of postgraduate students continued to rise in line with University policy, with postgraduates now making up almost half of the student population;
 - (b) Whilst student engagement had increased overall, with better participation in student elections, in Union Council meetings and in the response rate for Union surveys, there remained concerns about the level of engagement from postgraduate students and how best to approach those students through the dual Union structure;
 - (c) In 2015 the Council had commissioned a review of the representation of graduate students, which had concluded that there should be greater collaboration and pooling of resources between the two Unions, and that there should be a further review within five years to re-consider the question of whether there should be one students' union for all students at the University. It was therefore sensible for the Unions to anticipate this review and assess their own position;
 - (d) In light of the University's projected deficit and the overall uncertainty for the higher education sector, the likelihood of the Unions receiving significant levels of new funding was low and therefore the Unions should make the most efficient use of the funds already available to them.
2. The proposal for a new Union has been put forward by the two Unions and is supported by the student body. In November 2019, the Unions each held a referendum to canvass the views of their respective members on a proposal for a new students' union, to replace the two existing Unions. The membership of both Unions voted in favour of the proposal.¹ These votes followed a consultation about the most effective way for the Unions to improve representation and ensure sustainable support for the services provided to students. This process involved discussions between the officers of the two Unions, and among the members of the Unions' respective Councils and trustee boards, as well as consultations and focus group discussions with students.
3. Discussions concerning the future structure of the Unions had been prompted by a number of factors:
 4. The Unions established a working group to consider the options, including remaining as two separate, independent charities, and establishing a single administrative structure to serve both Unions. It concluded that the best outcome for students would be the bringing together of the two Unions into a single legal entity which would operate as one organisation both operationally and as one body representing the University's students.
 5. Under section 22 of the Education Act 1994, the Council, as the University's governing body, has responsibility to 'take such steps as are reasonably practicable to secure that any students' union for students at the establishment operates in a fair and democratic manner and is accountable for its finances'. The Council's Code of Practice sets out how the requirements of the Act are met, including the duties of its Committee for the Supervision of the Student Unions (CCSSU) in exercising the Council's supervisory responsibilities. An Ordinance recognises each Union as an entity representing the University's students.

¹ <https://www.cusu.co.uk/2019/11/22/cambridge-students-voted-yes-to-a-new-single-students-union/>

² Following the approval of Grace 4 of 24 July 2019 by ballot, the University's graduate and postgraduate students will be collectively known as postgraduate students from 1 October 2020. This Report concerns changes to take effect from 31 July 2020 or a later date and therefore makes reference to postgraduate students in anticipation of the changes to take effect from 1 October 2020.

6. The Council, on the recommendation of the CCSSU and acknowledging the support of the Unions and students for the proposal, supports the view that the University's student body is best represented by a single students' union. It is satisfied that the new constitutional arrangements are appropriate, provide sufficient safeguards to enable the Council to carry out its responsibilities under the 1994 Act, and preserve the respective voices of undergraduate and postgraduate students in the new governance structures. It is also content that the Unions have conducted a proper assessment of the options available and have given sufficient consideration to the views of students in developing their plans. The CCSSU will continue to receive updates on progress of the remaining due diligence checks.

7. Set out in the annexes to this Report are the consequential changes to Special Ordinance and Ordinance (Annex A) and the Ordinance recognising the new Union (Annex B) that would be implemented if the recommendations of this Report are approved. Other changes, including the revised Code of Practice under the 1994 Act that would be adopted by the Council, are set out in Annex C.

8. The main changes reflected in the amendments to the *Statutes and Ordinances* and to the Code of Practice are summarised below:

- (a) The new Union will be a charitable company limited by guarantee and therefore its main constitutional document will be its articles of association, supplemented by its by-laws (the two current Unions

are unincorporated associations with constitutions and standing orders or schedules);

- (b) It will have two Presidents, one for undergraduates and one for postgraduates, and they will be the only Union offices designated as major union offices for the purposes of the 1994 Act;
- (c) The new Union's articles introduce a mechanism for the review of those by-laws that relate to the Council's duty of oversight under the 1994 Act, by giving notice of proposed changes to class B by-laws to the CCSSU Secretariat;
- (d) Other changes are proposed to update terms in line with current practice and to reflect the changes noted above and the name of the new Union.

9. There are a number of formal processes that will need to be concluded in order to establish the new Union, including registration as a new charity with the Charity Commission and as a company with Companies House.³ It is anticipated that these tasks will be completed in the coming months, and the two existing Unions will be wound up and their assets and undertakings (and staff) transferred to the new Union, by 31 July 2020. If any changes are made to the articles of association following external review as part of those processes, these will be reported (via the CCSSU) to the Council, which may decide to seek the approval of the Regent House if the changes are considered significant or if they result in any amendments to Annexes A and B of this Report.

10. The Council recommends:

- I. That the University of Cambridge Students' Union be recognised as the students' union authorised by the University to be the recognised representative channel between all students and the University, and therefore be granted permission to use the University's name within its company name, from 31 July 2020 or such later date as determined by the Council.
- II. That, if Recommendation I is approved, the changes to Special Ordinance and Ordinance set out in Annex A, and the new Ordinance concerning the University of Cambridge Students' Union set out in Annex B, be approved with effect from the same date.

4 March 2020

STEPHEN TOOPE, *Vice-Chancellor*
 MADELEINE ATKINS
 GAENOR BAGLEY
 R. CHARLES
 POPPY COCKBURN
 STEPHEN J. COWLEY
 SHARON FLOOD

ANTHONY FREELING
 NICHOLAS GAY
 DAVID GREENAWAY
 JENNIFER HIRST
 NICHOLAS HOLMES
 FIONA KARET
 CHRISTOPHER KELLY

MARK LEWISOHN
 EDWARD PARKER HUMPHREYS
 RICHARD PENTY
 ANDREW SANCHEZ
 JASON SCOTT-WARREN
 MARK WORMALD
 JOCELYN WYBURD

³ Registration with Companies House will initially be under a temporary name that will not include the University's name, pending approval of the recommendations of this Report.

ANNEX A

If the recommendations of this Report are approved, the following changes to Special Ordinance and Ordinance will be made.

1. In Special Ordinance A (ii) (*Statutes and Ordinances*, p. 66) by amending Section 1(b)(i) and (ii) and Section 2(d) to read as follows:

- [1.] (i) the President (Undergraduate) of the University of Cambridge Students' Union;
- (ii) the President (Postgraduate) of the University of Cambridge Students' Union;
- [2.] (d) If the member of the Council in category (i) of class (d) ceases to be President (Undergraduate), or if the member of the Council in category (ii) of class (d) ceases to be President (Postgraduate), of the University of Cambridge Students' Union, that member's seat shall thereupon become vacant.

2. In Special Ordinance A (v) (*Statutes and Ordinances*, p. 69) by amending Section 2 to read as follows:

- 2. The members of the General Board in class (d) shall be
 - (i) the sabbatical officer of the University of Cambridge Students' Union with responsibility for matters concerning undergraduate education;
 - (ii) the sabbatical officer of the University of Cambridge Students' Union with responsibility for matters concerning postgraduate education.

The members in class (d) shall serve for one year from the commencement of their term of office as sabbatical officers of the Union. If the member in category (i) of class (d) or the member in category (ii) of class (d) ceases to be a sabbatical officer of the Union, that member's seat shall thereupon become vacant.

3. By replacing the references to 'Cambridge University Students' Union or the Graduate Union' or 'Cambridge University Students' Union' or 'jointly by Cambridge University Students' Union or the Graduate Union' with 'the University of Cambridge Students' Union' in the following:

- Special Ordinance D (ii) (*Statutes and Ordinances*, p. 96), Section 3(b)(iii);
- Discussions (*Statutes and Ordinances*, p. 105), Regulation 3(c);
- Election of members of the Council (*Statutes and Ordinances*, p. 111), Regulations 8 and 9, and by replacing 'constitutions' with 'articles of association' in Regulation 9;
- University Sports Committee (*Statutes and Ordinances*, p. 139), Regulation 1; and
- Societies Syndicate (*Statutes and Ordinances*, p. 127), Regulation 1(e).

4. By amending Regulations 1(g) and (h) of the regulations for the Accommodation Syndicate (*Statutes and Ordinances*, p. 123) to read as follows:

- (g) two members of the University *in statu pupillari* appointed by the Syndicate on the nomination of the President (Postgraduate) of the University of Cambridge Students' Union;
- (h) one member of the University *in statu pupillari* appointed by the Syndicate on the nomination of the President (Undergraduate) of the University of Cambridge Students' Union;

5. By amending Regulations 1(f) and 5(d) of the regulations for the Societies Syndicate (*Statutes and Ordinances*, p. 127) to read as follows:

- [1.] (f) a sabbatical officer of the University of Cambridge Students' Union appointed on the nomination of the Presidents of the University of Cambridge Students' Union.
- [5.] (d) a sabbatical officer of the University of Cambridge Students' Union appointed on the nomination of the Presidents of the University of Cambridge Students' Union.

6. By amending Regulation 1(h) of the regulations for the Undergraduate Admissions Committee (*Statutes and Ordinances*, p. 130) to read as follows:

- (h) the sabbatical officer of the University of Cambridge Students' Union with responsibility for undergraduate access;

7. By amending Regulations 1(g) and (h) of the regulations for the Careers Service Committee (*Statutes and Ordinances*, p. 130) to read as follows:

- (g) a registered student or an elected officer of the University of Cambridge Students' Union, appointed by the Committee on the nomination of the President (Undergraduate) of the University of Cambridge Students' Union;
- (h) a registered student or an elected officer of the University of Cambridge Students' Union, appointed by the Committee on the nomination of the President (Postgraduate) of the University of Cambridge Students' Union;

8. By amending Regulation 1(g) of the regulations for the Consultative Committee for Safety (*Statutes and Ordinances*, p. 138) to read as follows:

- (g) two registered students, of whom one shall be nominated by the President (Postgraduate), and one by the President (Undergraduate), of the University of Cambridge Students' Union, appointed by the Council;

9. By amending Regulation 3 of the regulations for the Research Students Amenities Fund (*Statutes and Ordinances*, p. 961) to read as follows:

3. The Managers shall be:

- (a) the Vice-Chancellor (or a duly appointed deputy);
- (b) one member of the Regent House with an interest in postgraduate student matters nominated by the President (Postgraduate) of the University of Cambridge Students' Union;
- (c) one member of the Regent House appointed by the University Council;
- (d) the President (Postgraduate) of the University of Cambridge Students' Union;
- (e) one registered student nominated by the President (Postgraduate) of the University of Cambridge Students' Union.

Members in classes (b), (c) and (e) shall be appointed in the Michaelmas Term to serve for one year from 1 January next following.

ANNEX B

By rescinding the Ordinances for Cambridge University Students' Union and the Graduate Union (*Statutes and Ordinances*, pp. 185 and 187) and introducing the following new Ordinance for the University of Cambridge Students' Union:

UNIVERSITY OF CAMBRIDGE STUDENTS' UNION

1. There shall be a University of Cambridge Students' Union (the Union), which shall be a charitable company limited by guarantee. The Union shall be the students' union authorized by the University to be the recognized representative channel between all students and the University.

2. The articles of association (the Articles) of the Union shall provide for the objects of the Union to be:

- (a) the advancement of education of students at the University of Cambridge for the public benefit by:
 - (i) promoting the interests and welfare of students at the University of Cambridge during their course of study and representing, supporting, and advising students;
 - (ii) being the recognized representative channel between students and the University of Cambridge and any other external bodies; *and*
 - (iii) providing social, cultural, sporting, and recreational activities and forums for discussions and debate for the personal development of students; *and*
- (b) the promotion of equality of opportunity in education for the public benefit by in particular:
 - (i) promoting access to, and success at, the University of Cambridge and its affiliated institutions; *and*
 - (ii) encouraging access to the University of Cambridge for applicants from backgrounds under-represented in the University.

3. No amendment of the Articles of the Union to give effect to a change in the objects of the Union shall be made unless Regulation 2 has been amended by the University. No other amendment of the Articles of the Union shall be made unless approval has been given by the Council.

4. The Council shall have discretion to provide financial assistance to the Union.

5. The Presidents of the Union shall jointly be accountable to the Council for the financial management of the Union. In the Michaelmas Term of each academical year the Presidents shall submit to the Council estimates of the Union's income and expenditure for the Union's next financial year.

6. Before the division of the Lent Term in each academical year the Presidents of the Union shall provide the Council with the audited accounts of the Union for the Union's previous financial year.

7. The offices of President shall be defined as major union offices for the purposes of Section 22(2)(d) of the Education Act 1994. The General Board shall have discretion to make an allowance under Regulation 1(b) for Allowances to Candidates for Examinations, where necessary, for the Presidents and any other full-time officers of the Union, on the application of a Tutor of the respective College.

8. The Union shall be recognized by the Council as an organization representing registered student members of the University, in University as distinct from College matters, subject to the conditions set out in these regulations.

9. Any member of the Union who wishes to opt out of membership of the Union in a particular academical year shall be entitled to do so by giving notice in writing, on a prescribed form, to the Registrary. The Registrary shall inform the Presidents of the opt-out, and the Presidents shall forthwith delete the name of the person from any electoral roll or register of the Union, with immediate effect. Such an opt-out shall be effective for the remainder of the academical year, and such person shall not be regarded as represented by the Union under the provisions of these regulations. A person who has exercised this right, and who holds an office of the Union, or membership of any committee or other body in the Union, shall thereby vacate it.

10. If a complaint by a member of the Union, or a person who would be entitled to be a member if he or she had not exercised the right to opt out under Regulation 9, cannot be satisfactorily resolved by the officers of the Union, the complainant may refer the complaint to the Junior Proctor, who shall seek the opinion of the appropriate officer or officers of the Union, shall investigate the matter, and shall report on it in writing in such terms as the Junior Proctor considers appropriate, indicating a finding as to whether or not the complaint is upheld, giving such reasons as the Junior Proctor thinks fit, and stating provisionally what remedy, if any, is proposed. Notice of such findings and of any provisional remedy shall be sent by the Junior Proctor to the Presidents or other appropriate officer of the Union, to the complainant, and to the Registrary. The Junior Proctor shall consider any representations made by these persons and shall then confirm, modify, or withdraw his or her findings and provisional remedy. Any remedy so confirmed, whether or not after modification, shall be executed without delay. The final decision of the Junior Proctor shall be notified to the Vice-Chancellor and those to whom the provisional decision was notified. Any functions of the Junior Proctor under this regulation may be delegated by that officer to another Proctor or Pro-Proctor.

11. The Presidents of the Union shall submit to the Council each year in the Michaelmas Term an electoral scheme for the conduct of elections in the Union in the remainder of the academical year. The scheme shall provide for the appointment, subject to confirmation by the Council, of returning officers, and for the Council to receive from the returning officers a report on the conduct of each election.

ANNEX C

Changes that will be adopted by the Council and the General Board if the recommendations of this Report are approved.

1. By revising the Code of Practice in respect of student unions issued under Section 22 of the Education Act 1994 (reproduced in *Statutes and Ordinances*, p. 188) to read as follows:

CODE OF PRACTICE IN RESPECT OF STUDENT UNIONS ISSUED UNDER SECTION 22 OF THE EDUCATION ACT 1994

1. Section 22 of the Education Act 1994 places a number of responsibilities on governing bodies of universities (as defined by section 21, sub-section 5). Sub-section 3 of that section provides that every governing body shall prepare and issue, and where necessary revise, a code of practice as to the manner in which the requirements of sub-sections 1 and 2 are to be carried into effect in relation to any students' union for students of the establishment, setting out in relation to each of the requirements details of the arrangements made to secure its observance. The present code of practice is issued by the Council in respect of the University of Cambridge Students' Union (the Union).

General duty of governing bodies

2. Sub-section 1 requires the governing body to take 'such steps as are reasonably practicable to secure that any students' union for students of the establishment operates in a fair and democratic manner and is accountable for its finances'. This requirement is fulfilled through compliance with the requirements of the Ordinances for each union, with the provisions of the present code of practice, and with the articles of association of the Union (the Articles).

Particular requirements of the Act

3. Sub-section 2 requires governing bodies to take ‘such steps as are reasonably practicable to secure that the following requirements are observed by or in relation to any students’ union for students of the establishment’. These detailed requirements are dealt with below.

(a) Written constitution: *Unions should have a written constitution.*

As a charitable company limited by guarantee, the Union has Articles.

(b) Constitutions to be approved by the governing body and to be reviewed by it. *The provisions of unions’ constitutions are to be subject to the approval of the governing body of the university and to review by it at intervals of not more than five years.*

The Articles of the Union were reviewed on their recognition by the University and will be reviewed on subsequent occasions when amendments are proposed; the Articles of the Union require amendments to the Articles to be approved by the University and provide a process for the review by the Council of amendments to by-laws that require University approval because they relate to a requirement of the Act. The Articles require the University to review the provisions of the Articles at intervals of not more than five years and the Articles are reviewed in the Easter Term each year by the Council, acting through its Committee for the Supervision of the Student Unions (CCSSU).

(c) Opting out. *A student should have the right not to be a member of a union or in the case of a representative body which is not an association to signify that he or she does not wish to be represented by it and students who exercise that right should not be unfairly disadvantaged with regard to the provision of services or otherwise by reason of their having done so.*

The Articles provide for students to opt out of membership. The Union’s by-laws include provision governing opting out by members; a form for this purpose may be obtained from the University Offices, The Old Schools, or from the officers of the Union. The Council has been informed that the Union would nevertheless wish to continue to make its services available to students who choose not formally to be members and the Council has made it a condition of University funding of the Union that this should be so. Payments should normally continue to be made by College student unions to the Union in relation to any student who has opted out of membership.

(d) Election to major union offices. *The Act provides that appointment to major union offices should be by election in a secret ballot in which all members are entitled to vote.*

The Articles for the Union indicate which sabbatical offices are to be regarded as major union offices and the Union’s by-laws require that election to these and other sabbatical offices is by secret ballot.

(e) Union elections. *Governing bodies are required to satisfy themselves that union elections are fairly and properly conducted.*

The by-laws for the Union require the Union to submit to the Council electoral schemes for the conduct of elections. The Union has agreed that the Council is to be informed of the appointment of returning officers, to confirm their appointment, and to receive from the returning officers a report on the conduct of elections. The CCSSU deals with this business on behalf of the Council.

(f) Sabbatical or paid elected offices. *A person is not to hold sabbatical union office, or paid elected union office, for more than two years in total at the establishment.*

A provision to this effect is included in the Articles.

(g) Financial management. *The financial affairs of unions are to be properly conducted and appropriate arrangements are to exist for the approval of unions’ budgets, and the monitoring of expenditure by the governing body.*

It is a condition of University grant to the Union that interim half-yearly reports on expenditure should be made to the Council, and the Council will invite the CCSSU, and if necessary the Finance Committee, to consider these reports, and the accounts and estimates of the Union.

(h) Financial reports. *Financial reports of unions are to be published annually or more frequently, and are to be made available to the governing body and to all students; each report is in particular to contain a list of external organizations to which the union has made donations in the period to which the report relates and details of these donations.*

Compliance with these requirements is a condition of grant from the University. The Union will circulate its accounts annually to JCR and MCR presidents and equivalent, who will make them available for reference in Colleges by junior members. The accounts will also be available for reference by registered student members in the University Offices, The Old Schools, and at the Union’s own office.

(i) Groups or clubs. *The procedure for student unions to allocate resources to groups or clubs is to be fair and is to be set down in writing and freely accessible to all students.*

In Cambridge the principal allocations to University clubs and societies are made not by the Union, but by two University bodies, the Societies Syndicate and the University Sports Committee. To the limited extent that the Union makes allocations to groups, clubs, or societies, it is required under its by-laws to make reasonable attempts to ensure that access to that support is equally available to any society and to approve a written procedure, to be approved by the Council through the CCSSU.

(j) Affiliation to external organizations. *If a union decides to affiliate to an external organization it must publish notice of its decision stating the name of the organization and details of any subscription or similar fee paid or proposed to be paid and of any donation made or proposed to be made to the organization, and such notice is to be made available to the governing body and to all students.*

Appropriate reference has been made in the by-laws of the Union. Notice to the governing body is to be given to the CCSSU on the Council’s behalf, and notice to students is by circulation of notices for display in Colleges.

(k) Report on affiliation. When a union is affiliated to any external organization a report is to be published annually or more frequently containing a list of external organizations to which the union is currently affiliated and details of subscriptions or similar fees paid or donations made to such organizations in the past year or since the last report, and such reports are to be made available to the governing body and to all students.

Appropriate provision has been made in the Union's by-laws and each year a list of the external organizations to which the Union is affiliated shall be reported to the CCSSU on the Council's behalf.

(l) Review of affiliations. There are to be procedures for the review of affiliations to external organizations under which the current list of affiliations is submitted for approval by members annually or more frequently, and at such intervals of not more than a year as the governing body may determine and under which a requisition may be made by such proportion of members, not exceeding five per cent, as the governing body may determine, that the question of continued affiliation to any particular organization be decided upon by a secret ballot in which all members are entitled to vote.

Appropriate provision has been made in the Union's by-laws. The Council has determined that the proportion of members seeking a requisition for a secret ballot shall be two per cent, and that such a requisition may be made once a year, in the Lent Term. Each year the Union shall report to CCSSU to confirm that the current list of affiliations has been submitted for approval by members, as required under the Union's Articles.

(m) Complaints procedures for students. There is to be a complaints procedure to be available to all students or groups of students who are dissatisfied in their dealings with a union or who claim to have been unfairly disadvantaged by reason of their having exercised the opt-out right referred to in paragraph (c) above, and this complaints procedure is to include provision for an independent person appointed by the governing body to investigate and report on complaints.

The Union's by-laws include provision for a complaints procedure, the Junior Proctor being the independent person to investigate complaints. There is provision in the University regulations for delegation of a matter to another Proctor or Pro-Proctor if the Junior Proctor has a conflict of interest or otherwise believes that it is not possible properly to act independently in a particular case.

(n) Remedies. Complaints are to be dealt with promptly and fairly and where a complaint is upheld there should be an effective remedy.

The Union's by-laws state that complaints shall be considered and dealt with promptly and fairly. University regulations for the Union require any remedy confirmed after an investigation under 3(m) to be executed by the Union without delay. The Union is required to notify the Secretary of the CCSSU confirming that the remedy has been implemented. Compliance with these remedies is a condition of University grant to the Union. If a remedy is not implemented, the matter will be referred to the CCSSU so that abatement or termination of University grant, or other measures, can be considered.

Sub-section 4

4. Governing bodies are to bring to the attention of all students at least once a year the code of practice; any restrictions imposed on the activities of student unions by the law relating to charities; and where applicable, the provisions of section 43 of the Education (No. 2) Act 1986 about freedom of speech in universities and colleges, and of any code of practice issued under it relevant to the activities or conduct of unions.

An account of the restrictions on the activities of student unions, together with information on charity law, and the provisions of Section 43 of the 1986 Act concerning freedom of speech and the University's code of practice under that section, are included on the student gateway at <https://www.cambridgestudents.cam.ac.uk/cambridge-life/student-unions>. These matters are brought to the attention of students by email once a year providing links to the location of this information on the University's online student gateway and by the publication annually of Proctorial notices.

Sub-section 5

5. Governing bodies are to bring to the attention of all students at least once a year and to include in any information generally made available to persons considering whether to become students of the establishment information about the right of opt-out from union membership (paragraph (c) above) and about arrangements made for services for students who have opted out.

The location of this information on the University's online student gateway is drawn to the attention of current students by email once a year and confirmed in core documents provided to prospective students.

2. By amending Paragraph 8 of the Notice by the Council on Discussions and Fly-sheets (reproduced in *Statutes and Ordinances*, p. 110) to read as follows:

Statements issued by registered students and sabbatical officers of the University of Cambridge Students' Union

8. The procedure described in paragraph 6 above for the issue of fly-sheets by members of the Regent House will apply *mutatis mutandis* to fly-sheets issued in connection with ballots of the Regent House by registered students and sabbatical officers of the University of Cambridge Students' Union (the Union). The Vice-Chancellor may, however, determine on a particular occasion that such members may not submit fly-sheets. Flysheets must be signed by ten such members, of whom at least five must be from among the following: the sabbatical officers of the Union, the three student members of the Council, the Presidents of College Junior Combination Rooms and Middle Combination Rooms (or their equivalents) and, in the case of a proposal from a Faculty Board or similar body, the student members of the body concerned. The Council has agreed that the Vice-Chancellor may, for reasons of economy, limit the number of such fly-sheets to be published on any occasion and that such a limitation may be announced at the outset or when the total number of fly-sheets is known. Fly-sheets signed by such members will be circulated to members of the Regent House only.

3. By replacing the references to ‘Cambridge University Students’ Union or the Graduate Union’ or ‘Cambridge University Students’ Union and the Graduate Union’ or ‘the Students’ Unions’ or ‘Cambridge University Students’ Union’ or ‘the Graduate Union’ with ‘the University of Cambridge Students’ Union’ in the following:

- Student Disciplinary Procedure (reproduced in *Statutes and Ordinances*, p. 193), paragraph 7.2(c);
- Code of Practice issued under Section 43 of the Education (No 2) Act 1986 (reproduced in *Statutes and Ordinances*, p. 204), first paragraph, (and also amending the footnote concerning the Unions’ membership of the Referral Group to refer to ‘either the President (Undergraduate) or President (Postgraduate) of the University of Cambridge Students’ Union (for unreserved business);’);
- Student Complaint Procedure (reproduced in *Statutes and Ordinances*, p. 212), paragraphs 2.3(c), 2.4 and 6.1;
- Examination Review Procedure (reproduced in *Statutes and Ordinances*, p. 216), paragraphs 2.4 and 6.1;
- Procedure for the Review of Decisions of University Bodies (reproduced in *Statutes and Ordinances*, p. 219), paragraph 2.3 and 4.1;
- Procedure on Student Harassment and Sexual Misconduct (reproduced in *Statutes and Ordinances*, p. 222), paragraph 1.1; and
- Language Centre (*Statutes and Ordinances*, p. 674), paragraph 1(e).

4. By replacing the references to ‘the Students’ Unions’ Advice Service’ with ‘the Students’ Union’s Advice Service’ in the following:

- Student Complaint Procedure (reproduced in *Statutes and Ordinances*, p. 212), paragraph 2.4;
- Examination Review Procedure (reproduced in *Statutes and Ordinances*, p. 216), paragraph 2.4;
- Procedure for the Review of Decisions of University Bodies (reproduced in *Statutes and Ordinances*, p. 219), paragraph 2.3.

5. By amending Paragraph 1(g) of the Notice by the General Board on the University Research Ethics Committee (reproduced in *Statutes and Ordinances*, p. 686) to read as follows:

- (g) two elected officers of the student unions or registered students, one appointed by the Committee on the nomination of the President (Undergraduate), and one on the nomination of the President (Postgraduate), of the University of Cambridge Students’ Union;

ACTA

Approval of Graces submitted to the Regent House on 19 February 2020

The Graces submitted to the Regent House on 19 February 2020 (*Reporter*, 6578, 2019–20, p. 352) were approved at 4 p.m. on Friday, 28 February 2020.

E. M. C. RAMPTON, *Registrar*

END OF THE OFFICIAL PART OF THE ‘REPORTER’

COLLEGE NOTICES**Elections***Girton College*

Elected to a Bye-Fellowship from 1 January 2020:

Stephen Alexander Cummins, B.Sc., Ph.D., *Durham*

Elected to a Barbara Bodichon Foundation Fellowship from 6 December 2019:

Colin Douglas Tyler, M.A., *EM*

Vacancies

Churchill College: Director of the Møller Institute; closing date: 30 March 2020 at 5 p.m.; further details: <https://www.minervasearch.com/moller> and <https://www.mollerinstitute.com/careers/director-of-the-moller-institute/>

Downing College: Everitt Butterfield Research Fellowship in any area of the biological sciences related to medicine or clinical sciences; tenure: three years from 1 October 2020; stipend: £30,942 plus collegiate benefits; closing date: 6 April 2020 at 12 noon; further details: <https://www.dow.cam.ac.uk/join-downing/academic-vacancies>

Memorial Notices**Clare College***Memorial celebration for Mr Colin Turpin*

Mr Colin Turpin, who died on 18 July 2019, was one of Clare College's longest serving Fellows and taught generations of law undergraduates. A memorial celebration for Colin's life will be held on Sunday, 17 May 2020 at 2.30 p.m. in the Great Hall at Clare College, followed by a reception in the Scholars' Garden.

Darwin College*Memorial service for Professor William Arthur Brown*

A memorial service for Professor William Arthur Brown, CBE, M.A., Emeritus Fellow and former Master (2000–2012) of Darwin College (see *Reporter*, 6560, 2019–20, p. 13), will be held on Wednesday, 22 April 2020 at 2 p.m. in Great St Mary's, the University Church, and tea will be served afterwards at Darwin College. Members of the University attending are requested to wear black gowns without hoods. RSVP to Janet Gibson on rsvp-wab@darwin.cam.ac.uk by 31 March 2020.

SOCIETIES, ETC.**Cambridge Philosophical Society**

The Society's final talk of the Lent Term will take place at 6 p.m. on Monday, 9 March 2020 in the Bristol-Myers Squibb Lecture Theatre, Department of Chemistry, Lensfield Road. Dr Anurag Agarwal of the Department of Engineering will give a lecture entitled *Vibration and acoustics of everyday things*.

Further details are available at <https://www.cambridgephilosophicalsociety.org/lectures-visits/lectures>

EXTERNAL NOTICES**Oxford Notices**

Faculty of History and St John's College: Hillary Rodham Clinton Professorship of Women's History; tenure: from October 2020 at the latest; closing date: 6 April 2020 at 12 noon; further details: <https://www.recruit.ox.ac.uk/>, vacancy ID 145072

Nuffield Department of Medicine and The Queen's College: Professorship of Molecular and Population Genetics; start date: as soon as possible; closing date: 27 March 2020 at 12 noon; further details: <https://www.recruit.ox.ac.uk/>, vacancy ID 143245

Department of Physics and St Peter's College: Alexander Mosley Professorship of Biophysics; tenure: from 1 October 2020 or as soon as possible thereafter; closing date: 30 March 2020 at 12 noon; further details: <https://www.recruit.ox.ac.uk/>, vacancy ID 144251

Balliol College: Early Career Librarian; salary: £25,941–£30,942; closing date: 15 March 2020 at 5 p.m.; further details: <https://www.balliol.ox.ac.uk/balliol-people/vacancies/2020/february/early-career-librarian>

Nuffield College: Postdoctoral Researcher, Integrate Youth Project; salary: £38,017 plus benefits; tenure: three years from 1 September 2020 or as soon as possible thereafter; closing date: 6 April 2020; further details: <https://www.nuffield.ox.ac.uk/the-college/jobs-and-vacancies/postdoctoral-researcher-integrateyouth-project/>

University College: Junior Research Fellowships in Philosophy, Engineering and Medical Sciences (Neurophysiology); tenure: three years with an expected start date at the beginning of October 2020; salary: £25,482 plus benefits; closing date: 25 March 2020 at 12 noon; further details: <https://www.univ.ox.ac.uk/jobs-at-univ-2/>

© 2020 The Chancellor, Masters, and Scholars of the University of Cambridge.

All rights reserved. No part of this publication may be reproduced, stored in a retrieval system, or transmitted, in any form or by any means, without the prior permission in writing of the University of Cambridge, or as expressly permitted by law.

The University is the owner or the licensee of all intellectual property rights in the site and in the material published on it. Those works are protected by copyright laws and treaties around the world. All such rights are reserved.

Material prepared for the primary purpose of providing information about the University of Cambridge, its teaching and research activities, its subsidiary companies and organizations with which it is associated or affiliated has been placed on the site by the University ('University Material').

Subject to statutory allowances, extracts of University Material may be accessed, downloaded, and printed for your personal and non-commercial use and you may draw the attention of others within your organization to University Material posted on the site.