

# CAMBRIDGE UNIVERSITY REPORTER

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UNIVERSITY OF  
CAMBRIDGE

## NOTICES

**Calendar**

20 October, *Saturday*. Congregation of the Regent House at 11 a.m. (see p. 65). End of first quarter of Michaelmas Term.

23 October, *Tuesday*. Discussion at 2 p.m. (see below).

1 November, *Thursday*. All Saints' Day. Scarlet Day.

4 November, *Sunday*. Commemoration of Benefactors. Scarlet Day. Preacher before the University at 11.15 a.m., The Rev. Prof. J. M. Brown, G, Emerita Beit Professor of the History of the British Commonwealth in the University of Oxford (Lady Margaret's Preacher).

**Discussions (Tuesdays at 2 p.m.)**

23 October

6 November

20 November

4 December

**Congregations (Saturdays unless otherwise stated)**

20 October, *at 11 a.m.*

24 November, *at 2 p.m.*

**Discussion on Tuesday, 23 October 2018**

The Vice-Chancellor invites those qualified under the regulations for Discussions (*Statutes and Ordinances*, p. 105) to attend a Discussion in the Senate-House, on Tuesday, 23 October 2018 at 2 p.m., for the discussion of:

1. Twenty-third Report of the Board of Scrutiny (*Reporter*, 6521, 2018–19, p. 42).
2. Report of the General Board, dated 3 October 2018, on the establishment of certain Professorships (*Reporter*, 6521, 2018–19, p. 52).

The Report published in this issue (p. 63) will be discussed on 6 November. Further information on Discussions, including details on format and attendance, is provided at <https://www.governance.cam.ac.uk/governance/decision-making/discussions/>.

**Ballots of the Regent House: Voting open now and until 25 October 2018**

15 October 2018

The following ballots are currently open for voting by members of the Regent House:

- Ballot on Grace 1 of 18 April 2018 (membership of the Regent House for Directors of Research and Principal Research Associates).
- Ballot on Grace 1 of 27 June 2018 and an amendment (Faculty membership criterion).

Voting closes at 5 p.m. on Thursday, 25 October 2018 and members who were listed on the Roll of the Regent House promulgated on 6 November 2017 are eligible to vote. Voting information, including fly-sheets, is available online at <https://www.governance.cam.ac.uk/ballots/voting/> [Raven only].

**Joint Report of the Council and the General Board on the establishment of an Education Division, Research Division, and Strategic Partnerships Division: Notice in response to Discussion remarks**

The Council and the General Board have received the remarks made at the Discussion on 19 June 2018 (*Reporter*, 6512, 2017–18, p. 750) regarding the Joint Report on the establishment of an Education Division, Research Division, and Strategic Partnerships Division (*Reporter*, 6509, 2017–18, p. 679).

The Council and the General Board note the concerns expressed in the Discussion about the proposal. The Registry has subsequently explored with a number of academic and administrative colleagues the issues that have been raised. In light of those conversations and the clear disquiet that the proposals have generated and following the Registry's further advice, the Council and the General Board have concluded that it would be prudent to maintain the integrity of the Academic Division. There are other ways by which to ensure that the respective sections within the Academic Division (Research, Education, and Strategic Partnerships) have a standing in the Planning Round equivalent to that of the other Divisions; and that their Heads have a similar status to the Directors, including the direct interaction with the respective Pro-Vice-Chancellor(s). The Council and the General Board have therefore agreed to withdraw the Joint Report.

Notwithstanding that the Joint Report was only indirectly concerned with the role of the Academic Secretary, the Council and the General Board wish to affirm the importance it places on that office. For example, it notes the observation in the Discussion that the Academic Secretary has a central role in providing a 'broad and comprehensive understanding' of the University. The Council and the General Board therefore direct that recruitment to the permanent office of Academic Secretary be started forthwith.

## Christmas and New Year closing: University Offices

15 October 2018

The Council has authorized the closure of the University Offices from 5 p.m. on Friday, 21 December 2018, until 8.30 a.m. on Wednesday, 2 January 2019. The University Messenger Service will not operate during the period of closure.

## University of Cambridge Financial Regulations

15 October 2018

The following amendments to the Financial Regulations have been approved by the Council on the advice of the Finance Committee as an interim update to make a number of minor amendments. These changes take immediate effect and amend the Regulations published in the *Statutes and Ordinances* at p. 1035.

The purpose of the Financial Regulations is to ensure the proper use of finances and resources in a manner which not only satisfies the requirements of internal control expected of a substantial and prominent organization, but also fulfils any legal or financial obligations as laid down by the Statutes and Ordinances of the University, HM Revenue and Customs, the Office for Students, and other authorities.

The following paragraphs have been amended to read as shown below.

Preliminary, preamble, second sentence:

The purpose of these Regulations is to provide sound arrangements for internal financial management, accounting and control, and promote best value for money and compliance with the University's legal and financial obligations.

Paragraph 2.2(b) (Ethical Principles), last sentence:

See also Financial Regulation 20.

Paragraph 3.1 (Staff Responsibilities), bullet 5:

[Staff shall, irrespective of sources of funding:]

- use University resources economically, efficiently, effectively, to secure value for money, and to promote the Environmental Sustainability Policy;

Paragraph 4.2 (Heads of Department, Definition and Responsibility), bullet 5:

[Heads of Department shall ensure:]

- that these Regulations and other University policies are publicized and observed within their Department; and

Paragraph 6.3 (Authority to Sign Contracts):

6.3. The Head of the Research Operations Office shall approve and sign all contracts relating to sponsored research activity (but not purchasing, for which see Regulation 18.2). Small collaborations directly related and subsidiary to a purchase may be executed as part of that contract provided the Research Operations Office is consulted.

Paragraph 8.1 (Documentation, Liability, and Performance):

8.1. Procurement Services is responsible for the safekeeping of the original contracts it executes. Otherwise the Head of Department is responsible. If required, the Registry or Procurement Services will keep the documentation for contracts affecting more than one Department.

Paragraph 8.3 (Documentation, Liability, and Performance), bullet 2:

[Contract performance shall not begin before:]

- the contract has been executed; or the person executing it is satisfied that key terms have been agreed and the risks created by delay outweigh the risk of proceeding prior to full contractual agreement.

Paragraph 9.3 (Accounting and Other Records):

9.3. Record keeping must comply with data protection legislation. The University is subject to the Freedom of Information Act 2000 and members of the public may request copies of University documents. Staff must follow the guidance published by the University's Information Compliance Office and take that Office's advice as necessary.

Paragraph 11.1 (Section 11 is retitled 'Management of Expenditure and Use of Resources')

11.1. Heads of Departments are authorized to incur expenditure not exceeding the limits of funds available to the Department. They are responsible for ensuring that monitoring and control arrangements are adequate to prevent over-commitment of expenditure; that all funds under their control are used only for the purposes for which they are allocated; and resources are used in accordance with the Environmental Sustainability Policy. The Head of Department (or budget holder where authorized by the Head of Department) shall approve expenditure.

Paragraph 11.2:

11.2. The Financial Procedures Manual lays out further financial requirements and guidelines, including in respect of travel, subsistence, and entertainment and related matters.

Paragraph 12.1 (Supplying Goods or Services including Research), bullets 4, 6, 7, and 9:

[Heads of Departments must establish procedures to ensure that:]

- the University's standard terms and conditions are applied where possible;
- [bullet 5]
- the liability for all taxation is established and tax is charged and accounted for as appropriate (see Regulations 25 and 29);
- except for research contracts, which are subject to Regulation 13, the full economic cost to the University is recovered, unless the advice of the Taxation Section is sought and it is appropriate to do otherwise having regard to the particular circumstances;
- [bullet 8]
- sales to staff or their families below the cost incurred by the Department in providing the benefit (including where no charge is made) are recorded and reported as a taxable benefit at the end of the tax year (see Regulation 21.2);

Section 13 (Research Grants): By replacing all references to the 'Research Office' with references to the 'Research Operations Office'.

Paragraph 18.3 (Obtaining Goods, Services, or Construction Works): By replacing the reference to 'Regulations 18.5 to 18.9 inclusive' with a reference to 'Regulations 18.4 to 18.9 inclusive'.

Paragraph 18.5 (Obtaining Goods, Services, or Construction Works):

18.5. All purchasing shall be based on a specification drafted after consultation with anticipated users and assessment of the associated risks and environmental impact. The Procurement Procedures provide further guidance on purchasing and sustainable procurement.

Paragraph 19.2 (Receipt of Goods or Services, Payments for services to individuals):

19.2. Invoices must be checked and not authorized for payment until the goods or services have been checked, unless authority is in place to pay in advance (see Regulation 18.4) and those exceeding £1,000,000 have been countersigned by the Director of Finance.

Paragraph 20.2 (Bribery, Fraud, and Irregularity): By replacing 'any Fraud or irregularity' with 'any Bribery, Fraud, or irregularity'.

Paragraph 24.1 (Overseas Activity), last sentence:

Consent shall not be deemed to override the need to take all necessary advice and obtain any other approval from University bodies including the General Board.

Paragraph 27.1 (Section 27 is retitled 'Third Parties occupying University space'):

Heads of Department and EM shall maintain departmental and corporate registers of any third party organization occupying University space (Embedded Companies). Heads of Department shall also ensure that procedures are in place to regulate the presence of visitors to the Department, including the signature of visitor agreements as necessary.

Paragraph 27.2:

27.2. Heads of Department shall in respect of Embedded Companies:

- undertake financial and space cost benefit analysis for all new and (periodically for) existing Embedded Companies;
- comply with Regulation 29;
- take advice from EM and the Taxation Section and seek permission from the RMC as necessary;
- ensure that Embedded Companies comply with health and safety requirements;
- use the University's standard terms and conditions for third party occupation where possible;
- obtain evidence of Public Liability and employer's insurance annually; and
- identify, and deal appropriately with, conflicts of interest.

Paragraph 31.6 (Salaries and Staff Appointments):

31.6. Individuals may not be paid as suppliers through CUFS unless the Taxation Section has given prior written consent including as to the contract terms used.<sup>1</sup>

Paragraph 33.1 (Stores and Equipment):

33.1. Stores and equipment shall be dealt with as set out in the Financial Procedures Manual. Assets bought with University income irrespective of the source of funding remain the property of the University until sold, gifted, or destroyed, unless contracts with external sponsors specify otherwise.

<sup>1</sup> See the FD3 process at <https://www.finance.admin.cam.ac.uk/finance-staff/tax/fd3-employment-status-referral-form>.

## Section M (Explanatory Note):

- The University endeavours to conduct University Business in accordance with the Nolan Principles.<sup>2</sup>
- The Council is the principal executive body and policy making body of the University. The Council has general responsibility for administration, planning of work, management of resources, and general supervision of finances of all University institutions.<sup>3</sup> It has the authority to take legal advice and conduct proceedings on behalf of the University.<sup>4</sup> The Council and its Finance Committee exercise the University's powers of investment subject to certain restrictions.<sup>5</sup> The Council has responsibilities in relation to the care, management, and maintenance of property.<sup>6</sup>
- The Vice-Chancellor has the customary rights and duties of the office<sup>7</sup> and is the designated officer responsible to the Public Accounts Committee.
- Pro-Vice-Chancellors perform duties as prescribed by *Statutes and Ordinances*, the Council, or the Vice-Chancellor.<sup>8</sup>
- Heads of University Departments and Secretaries of Faculty Boards have financial responsibility under *Statutes and Ordinances*, and are accountable for the proper application of funds.<sup>9</sup> Heads of other institutions are similarly responsible under particular provisions of *Statutes and Ordinances*.
- Acting Heads of Department may be appointed during a vacancy and count as Head of Department. The General Board appoints Deputy Heads and defines their duties and powers.<sup>10</sup>
- The Registry is the principal administrative officer of the University under the direction of the Council and is the head of the Unified Administrative Service.<sup>11</sup>
- The University Offices form the Unified Administrative Service under the supervision of the Council and are organized in Divisions.<sup>12</sup>
- Special Ordinance A (vii) 4 provides for delegation by any University body to any committee or University officer (including in relation to finance) subject to *Statutes and Ordinances*.
- The Audit Committee has responsibilities under *Statutes and Ordinances*. The University's internal and external auditors have unrestricted access to all records, assets, personnel, and premises and the right to obtain such information and explanations as they consider necessary. The OfS, Research England, HM Revenue and Customs, and others may also have the right to audit University Business.
- The purpose of the EU Public Procurement Directives and implementing UK Regulations is to encourage competitive tendering for public contracts throughout the European Union. The Council, on the advice of their Finance Committee, declared the University to be outside their scope in December 2003. It reviews and confirms this status annually. The Council intends that the University's procurement procedures should continue to follow the good practice set out in the Regulations.
- In addition to compliance with Financial Regulations Staff must also comply with the requirements of *Statutes and Ordinances* and the Sites and Building Regulations.
- Ethical guidance on acceptance of donations and the provisions for acceptance of donations by or with the authority of the Vice-Chancellor are set out in Ordinances.<sup>13</sup>

## Schedule 2 (Definition, Advice, and Guidance):

By removing the definitions for 'Payment Card Industry Data Security Standards', and 'Research Office'.

And by inserting or amending the following definitions:

Embedded Company	A third-party organization (often but not always a company) occupying University premises or whose employees' normal place of work is on University premises, other than as temporary visitors or to provide services to the University.
Environmental Sustainability Policy	As approved from time to time by the Council. <sup>14</sup>
Written	In writing, including submission by fax or email or using web tendering facilities provided by the University.

And in 'Further Guidance',

by replacing the reference to the 'Research Office' with a reference to the 'Research Operations Office'; and

by replacing the reference to the 'Registry's Office (Data Protection and Freedom of Information)' with a reference to the 'Registry's Office (Information Compliance Office)'.

<sup>2</sup> See the University's Corporate Governance statement, annexed to the University's Annual Reports and Financial Statements.

<sup>3</sup> Statutes A IV 1, A VI 1(a), C I 1(c), and F I 1(a).

<sup>4</sup> Ordinances, Chapter I, The Council, Legal Powers.

<sup>5</sup> Statute A II 6(b) and Ordinances, Chapter XIII, Financial Matters, Regulation 6.

<sup>6</sup> Statutes A II 3 and F II 2–3.

<sup>7</sup> Statute C III 3.

<sup>8</sup> Statute C III 17.

<sup>9</sup> Statute A V 17(c) and Regulation 8 of the General Regulations for the Constitution of the Faculty Boards.

<sup>10</sup> Ordinances, Chapter IX, Departments and Heads of Department, Regulations 4 and 5.

<sup>11</sup> Statute C VI 1.

<sup>12</sup> Ordinances, Chapter XI, Special Regulations for University Officers, Unified Administrative Service, Regulations 1 and 2.

<sup>13</sup> Ordinances, Chapter XIII, Council Notice: Ethical Guidelines on the Acceptance of Benefactions.

<sup>14</sup> [http://www.environment.admin.cam.ac.uk/files/environmental\\_sustainability\\_vision\\_policy\\_and\\_strategy\\_for\\_web.pdf](http://www.environment.admin.cam.ac.uk/files/environmental_sustainability_vision_policy_and_strategy_for_web.pdf).

**VACANCIES, APPOINTMENTS, ETC.****Elections, appointments, and grants of title**

The following elections, appointments, and grants of title have been made:

**ELECTIONS**

Professor Jennifer Gabrys, B.A., M.L.A., *Minnesota*, Ph.D., *McGill*, Professor, Goldsmiths University of London, elected Professor of Media, Culture, and Environment with effect from 1 October 2018.

Professor Mihaela van der Schaar, B.Sc., Ph.D., *Eindhoven University of Technology*, Man Professor of Quantitative Finance, University of Oxford, elected John Humphrey Plummer Professor of Machine Learning, Artificial Intelligence, and Medicine with effect from 1 October 2018.

**APPOINTMENTS****University Lecturers**

*Earth Sciences*. Dr Daniel Jared Field, B.Sc., *British Columbia*, M.Phil., Ph.D., *Yale*, appointed from 1 October 2018 until the retiring age and subject to a probationary period of five years.

*History*. Dr Robert Edward Lee, B.A., *Columbia, USA*, M.A., *Ruprecht-Karls, Germany*, Ph.D., *California, Berkeley*, appointed from 1 October 2018 until the retiring age and subject to a probationary period of five years.

*Politics and International Studies*. Mr Pedro Mendes Loureiro, B.A., *Minas Gerais, Brazil*, M.Sc., *Unicamp, Brazil*, appointed from 20 September 2018 until the retiring age and subject to a probationary period of five years.

**Clinical Lecturers**

*Medicine*. Dr Thomas Edmund Cope, M.A., M.B. B.Chir., *CAI*, MRCP, appointed from 1 December 2018 until 30 November 2022 and subject to a probationary period of twelve months.

*Surgery*. Dr Shahzadi Ayesha Noorani, M.A., M.B. B.Chir., Ph.D., *T*, MRCS, and Dr Dominic Mark Summers, B.A., M.B. B.Chir., Ph.D., *DOW*, MRCS, appointed from 3 October 2018 until 2 October 2022 and subject to a probationary period of twelve months.

**Senior Assistant Registraries**

*University Offices (Finance Division)*. Dr Holly Elizabeth Barbara Tilbrook, M.A., M.Litt., *St Andrews*, Ph.D., *Edinburgh*, appointed from 3 September 2018 until the retiring age and subject to a probationary period of nine months.

*University Offices (Health, Safety, and Regulated Facilities Division)*. Ms Lisabeth Ann Yates appointed from 1 August 2018 until the retiring age.

**Director**

*Fitzwilliam Museum*. Mr Luke Syson, B.A., *London*, appointed Director of the Fitzwilliam Museum and Marlay Curator from 4 February 2019 until the retiring age and subject to a probationary period of nine months.

**Senior Technical Officer**

*University Offices (Health, Safety, and Regulated Facilities Division)*. Mr Christopher John Brown, appointed from 1 September 2018 until the retiring age.

**GRANTS OF TITLE****Affiliated Lecturers**

*Computer Science and Technology*. Dr Marwa Mohammed Adel Mahmoud Anis, *K*, Dr Phillips Alexander Benton, Dr Luke Church, Mr Jack Lang, *EM*, Mr Stewart McTavish, Dr Advait Sarkar, *DAR*, and Dr Christopher Philip Town, *W*, have been granted the title of Affiliated Lecturer from 1 October 2018 until 30 September 2020.

*Divinity*. Dr Philip James McCosker, *ED*, has been granted the title of Affiliated Lecturer from 1 October 2018 for a further two years.

*Haematology*. Dr Jyoti Nagalia has been granted the title of Affiliated Lecturer from 1 October 2018 until 30 September 2020.



**EVENTS, COURSES, ETC.****Announcement of lectures, seminars, etc.**

The University offers a large number of lectures, seminars, and other events, many of which are free of charge, to members of the University and others who are interested. Details can be found on individual Faculty, Department, and institution websites, on the What's On website (<http://www.admin.cam.ac.uk/whatson/>), and on Talks.cam (<http://www.talks.cam.ac.uk/>).

Brief details of upcoming events are given below.

<i>McDonald Institute for Archaeological Research</i>	30th McDonald Institute for Archaeological Research Annual Lecture: <i>The medieval ritual landscape: archaeology and folk religion</i> , by Professor Roberta Gilchrist, University of Reading, on 7 November 2018 at 5 p.m. in Mill Lane Lecture Room 9, and followed by a reception at the Institute.	<a href="https://www.mcdonald.cam.ac.uk/events/annuallecture2018">https://www.mcdonald. cam.ac.uk/events/ annuallecture2018</a>
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**REGULATIONS FOR EXAMINATIONS****Mathematical Tripos, Part III**

(*Statutes and Ordinances*, p. 379)

**With immediate effect**

The General Board, on the recommendation of the Faculty Board of Mathematics, has approved amendments to the regulations for the Mathematical Tripos so as to amend the date and the form by which students are required to submit the titles of the papers they intend to offer for examination from the second Friday of Full Easter Term to 12 noon on the second Thursday. The date that students are required to submit their essays will be amended from and to the same dates.

Regulation 16.

By amending the regulation to read as follows:

**16.** Each candidate shall submit a form, countersigned by her or his Director of Studies, to the Chair of Examiners, so as to arrive not later than 12 noon of the second Thursday of the Full Easter Term in which the examination is to be held, listing the titles of the papers that he or she wishes to offer. No candidate shall offer papers whose total duration amounts to more than nineteen hours or, if the candidate has submitted an essay in accordance with the provisions of Regulation 18, papers whose total duration amounts to more than sixteen hours.

Regulation 18.

By amending the regulation to read as follows:

**18.** Each candidate may submit an essay on any one topic that has been announced. A candidate who desires to do so shall inform the Chair of Examiners not later than 12 noon of the second Thursday of the Full Easter Term in which the examination is to be held by means of the form described in Regulation 16, and shall submit the essay in accordance with instructions which shall be announced not later than the division of the Michaelmas Term next preceding the examination by the Chair of the Faculty of Mathematics, or her or his duly appointed Deputy. Each essay shall state the sources consulted; it shall be prefaced by a declaration signed by the candidate that it represents the candidate's own work unaided except as may be specified in the declaration, and that it does not contain material that the candidate has already used to any substantial extent for a comparable purpose. The Examiners shall have power, at their discretion, to examine a candidate *viva voce* on the subject of her or his essay.

The Faculty Board of Mathematics is satisfied that no candidate's preparation for the examination will be adversely affected.

## Natural Sciences Tripos, Part III: Correction

### *Astrophysics*

The Notice published on 3 October 2018 (*Reporter*, 6520, 2018–19, p. 27) incorrectly stated that the limit on the length of the report of a research project will be of not more than 30 pages, ‘excluding figures, tables, captions, references, and appendices’. This should have read: ‘including figures, tables, captions, references, and appendices’.

## Conservation Leadership for the M.Phil. Degree

(*Statutes and Ordinances*, p. 519)

### **With immediate effect**

The General Board, on the recommendation of the Degree Committee for the Faculty Board of Earth Sciences and Geography, has approved the amendment of the special regulations for the examination in Conservation Leadership for the M.Phil. Degree by advanced study so as to (a) reduce the number of submitted essays from four to two and (b) include an additional requirement for three written exercises.

By amending sub-paragraph (a) and inserting new sub-paragraph (b) as outlined below, and renumbering the subsequent paragraphs:

- (a) two essays, each not exceeding 4,000 words, on subjects chosen by the candidate from a list of subjects approved by the Degree Committee for the Faculty of Earth Sciences and Geography, which shall be concerned with topics in conservation leadership;
- (b) three written exercises, approved by the Degree Committee;

The Faculty Board of Earth Sciences and Geography is satisfied that no candidate’s preparation for the examination will be adversely affected.

## Conservation of Natural Science Materials for the M.Phil. Degree

(*Statutes and Ordinances*, p. 520)

### **With immediate effect**

The General Board, on the recommendation of the Degree Committee for the Faculty Board of Earth Sciences and Geography, has agreed to withdraw the examination in Conservation of Natural Science Materials for the M.Phil. Degree by advanced study and for the special regulations for that examination to be rescinded.

## Environment, Society, and Development for the M.Phil. Degree

(*Statutes and Ordinances*, p. 526)

### **With immediate effect**

The General Board, on the recommendation of the Degree Committee for the Faculty Board of Earth Sciences and Geography, has agreed to withdraw the examination in Environment, Society, and Development for the M.Phil. Degree by advanced study and for the special regulations for that examination to be rescinded.

## Environmental Science for the M.Phil. Degree

(*Statutes and Ordinances*, p. 527)

### **With immediate effect**

The General Board, on the recommendation of the Degree Committee for the Faculty Board of Earth Sciences and Geography, has agreed to withdraw the examination in Environmental Science for the M.Phil. Degree by advanced study and for the special regulations for that examination to be rescinded.

## Fluid Flow in Industry and the Environment for the M.Phil. Degree

(*Statutes and Ordinances*, p. 529)

### **With immediate effect**

The General Board, on the recommendation of the Degree Committee for the Faculty Board of Earth Sciences and Geography, has agreed to withdraw the examination in Fluid Flow in Industry and the Environment for the M.Phil. Degree by advanced study and for the special regulations for that examination to be rescinded.



**NOTICES BY FACULTY BOARDS, ETC.****Annual Meetings of the Faculties***Clinical Medicine*

The Chair of the Faculty Board of Clinical Medicine gives notice that the Annual Meeting of the Faculty will be held from 1 p.m. to 1.15 p.m. on Monday, 12 November 2018, in the Committee Room, School of Clinical Medicine. The Annual Meeting will be followed by a Faculty Board meeting which will take place from 1.15 p.m. and is for members of the Faculty Board and Clinical School Professors (observers) only.

The business of the Annual Meeting will include a report by the Chair and the election of members of the Faculty Board of Clinical Medicine in class (c), in accordance with Regulation 6 of the General Regulations for Faculties (*Statutes and Ordinances*, p. 604) and Regulation 1(c) of the General Regulations for the Constitution of the Faculty Boards (*Statutes and Ordinances*, p. 605), to fill four vacancies to 31 December 2022. Two will be filled by holders of an NHS appointment at Consultant level who are certified by the Faculty Board to give instruction to clinical medical students; one will be filled by a University Officer in the Faculty; and one will be filled by a representative of Health Education East of England.

Nominations for these elections – signed by the proposer, who must be a member of the relevant constituency mentioned above, and by the nominee indicating willingness to serve if elected – and notice of any other business, should be sent to The Secretary of the Faculty Board of Clinical Medicine, School of Clinical Medicine, Box 111, Cambridge Biomedical Campus, Cambridge, CB2 0SP (or by email to FacultySec@medschl.cam.ac.uk), to arrive no later than 12 noon on Friday, 2 November 2018.

*History*

The Chair of the Faculty Board of History gives notice that the Annual Meeting of the Faculty will be held at 2.15 p.m. on Tuesday, 13 November 2018, in Seminar Room 6 in the Faculty of History. The agenda for the meeting will be circulated to each member of the Faculty. One of the items of business will be the election of four members of the Faculty Board in class (c) to serve for four years from 1 January 2019, in accordance with Regulation 1(c) of the General Regulations for the Constitution of the Faculty Boards (*Statutes and Ordinances*, p. 605).

Nominations, for which the consent of the candidate must be obtained, signed by the proposer and seconder, and notice of any other business should be sent to the Principal Secretary at the Faculty of History, West Road, not later than Tuesday, 6 November 2018.

**Master of Finance, 2018–19: Correction**

The Faculty Board of Business and Management gives notice of a correction to the list of subjects available for examination for the degree of Master of Finance in the 2018–19 academic year published on 18 July 2018 (*Reporter*, 6515, 2017–18, p. 830). In the Michaelmas Term coursework list the method of examination for Paper MFIN7 should have read as follows:

**Michaelmas Term 2018****(b) Coursework**

MFIN7 Financial reporting and analysis 1.5-hour in-class test (35%), group case study write-up of 2,500 words maximum (40%), and in-class case presentation (25%)

The Faculty Board is satisfied that no candidate's preparation for the examination will be adversely affected by the change.

**REPORTS****Report of the Council on the use of external finance in accordance with the authority granted by Grace 2 of 10 May 2018**

The COUNCIL begs leave to report to the University as follows:

1. This Report proposes a Special Ordinance to prescribe the use of the proceeds of a bond issue authorized by the Council.

2. By Grace 2 of 10 May 2018, which was approved on 18 May 2018, the Regent House gave the Council authority in advance to arrange, on the advice of the Finance Committee, external finance for income-generating projects up to a total amount of £600m until May 2019.

3. The Council, at its meeting on 21 May 2018, approved the recommendation of the Finance Committee to proceed with a bond issue of up to £600m, with the final details of the issue to be determined within parameters agreed with the Council. However, in giving its approval, the Council noted that it wished to be bound by a Special

Ordinance that would restrict the application of the bond proceeds to income-generating projects, such that the approval by Grace of the recommendations of a Report to the Regent House would be required to enable the proceeds to be used for another purpose.

4. Recognizing that, in practice, eligible projects are likely to have a variety of characteristics, it is important to ensure that in preserving the core financial principles underpinning the approval for external borrowing, a framework is established that allows appropriate flexibility in the application of the associated financial parameters to meet the evolving strategic needs and priorities of the University over time.

5. Specifically, it may be that particular projects could be part-funded from the bond proceeds, subject to principles of commerciality, and part-funded from the University's Capital Budget, with associated discretion for amended financial parameters, provided there is a clear demonstration of strategic fit and priority.

6. The fundamental principle that will be adopted by the Council in assessing eligibility for the purpose of meeting the requirements of Grace 2 of 10 May 2018 and, if approved, the requirements of the Special Ordinance set out in this Report is that, in aggregate, net cash inflows must be capable of meeting bond interest and principal repayments, while returning material additional economic value to the University in support of its core mission and student interest.

10. The Council accordingly recommends:

I. That the new Special Ordinance set out in Appendix I be approved.

15 October 2018	STEPHEN TOOPE, <i>Vice-Chancellor</i>	NICHOLAS GAY	MICHAEL PROCTOR
	ROSS ANDERSON	DAVID GREENAWAY	SOFIA ROPEK-HEWSON
	RICHARD ANTHONY	NICHOLAS HOLMES	JOHN SHAKESHAFT
	EVIE ASPINALL	ALICE HUTCHINGS	SARA WELLER
	R. CHARLES	FIONA KARET	MARK WORMALD
	STEPHEN J. COWLEY	JEREMY MORRIS	JOCELYN WYBURD
	ANTHONY FREELING	SUSAN OOSTHUIZEN	

## APPENDIX I

### SPECIAL ORDINANCE A (viii): *Application of bond proceeds arising from the authority granted by Grace 2 of 10 May 2018*

1. By Grace 2 of 10 May 2018, the Regent House gave the Council authority to arrange external finance for income-generating projects up to a total amount of £600m.<sup>1</sup>

2. Projects will qualify as income-generating and therefore will be eligible to receive funds arising from the bond proceeds if, in the opinion of the Council on the advice of its Finance Committee, they:

- (a) form part of the non-operational estate;
- (b) are income-generating with a high degree of confidence in associated cash inflows;
- (c) meet appropriate thresholds of commerciality, being capable of delivering cash returns over and above those required to service interest and capital repayment requirements of the bond, and delivering either:
  - (i) the same returns as projects in the external market that are comparable in their risk and return profile; or
  - (ii) a limited reduction to such returns that is expressly identified and justified on strategic grounds and approved as such by the Council;
- (d) have a well-defined and stress-tested business case; and
- (e) have clarity of responsibilities, appropriate resourcing, and well-defined governance, monitoring, and reporting arrangements.

3. Projects will be identified as income-generating and monitored under the existing processes for the review and oversight of capital and other projects, with regular reports on the use of the bond proceeds provided to the Finance Committee.

<sup>1</sup> This upper limit applies until May 2019. To the extent that this authority is not fully used by 30 April 2019, the Council can, in accordance with the terms of Grace 2 of 10 May 2018, request continuation of the authority on a rolling two-year basis annually by Grace.

## OBITUARIES

### Obituary Notices

NORMA ELIZABETH EMERTON, M.A., Ph.D., Emeritus Fellow of Wolfson College and formerly Affiliated Lecturer in the Department of History and Philosophy of Science, died on 30 August 2018, aged 86 years.

ALBERT VICTOR GRIMSTONE, M.A., Ph.D., Life Fellow of Pembroke College and formerly University Lecturer in Zoology, died on 29 August 2018, aged 84 years.

**GRACES****Graces submitted to the Regent House on 17 October 2018**

The Council submits the following Graces to the Regent House. These Graces, unless they are withdrawn or a ballot is requested in accordance with the regulations for Graces of the Regent House (*Statutes and Ordinances*, p. 105) will be deemed to have been approved at 4 p.m. on Friday, 26 October 2018.

1. That the recommendations in paragraph 3 of the Report of the Council, dated 16 July 2018, on the period of membership of external members of the Council (*Reporter*, 6515, 2017–18, p. 833) be approved.
2. That the recommendations in paragraph 4 of the Joint Report of the Council and the General Board, dated 23 July and 11 July 2018, on amendments to Special Ordinance D (v) concerning precautionary action (*Reporter*, 6516, 2017–18, p. 864) be approved.

**Graces to be submitted to the Regent House at a Congregation on 20 October 2018**

The Council has sanctioned the submission of the following Graces to the Regent House at a Congregation to be held on 20 October 2018:

That the following person be admitted to the degree of Master of Arts by incorporation:

1. HELEN PENNANT, Fellow of Clare Hall, Master of Arts of the University of Oxford (2004).

That the following persons be admitted to the degree of Master of Arts under the provisions of Statute B II 2:

2. SABA ALA'I, Senior Technical Officer in the Department of Physics.
3. TRACEY LOUISE BORAM, Administrative Officer in the Academic Division of the University Offices.
4. JOEL ADAM BRAND, Administrative Officer in the Finance Division of the University Offices.
5. KATHERINE LAURA BRIGHT-RAMON PELEGRIN, Administrative Officer in the Human Resources Division of the University Offices.
6. HANNAH LOUISE FOX, Departmental Secretary in the Department of Applied Mathematics and Theoretical Physics.
7. DEBORAH ANNE GRIFFITH, Senior Advisory Officer in the Estate Management Division of the University Offices.
8. MARIE JANSON JONES, Fellow of Clare Hall.
9. GRAHAM ROBERT LADDS, Fellow of St John's College and University Lecturer in the Department of Pharmacology.
10. SIMONE MAGHENZANI, Fellow of Girton College.
11. DAVID WILLIAM MCBRIDE, Computer Officer in the University Information Services.
12. STEVEN MILLER, Assistant Director in the Local Examinations Syndicate.
13. JACQUELINE RIPPETH, Chief Financial Officer in the Local Examinations Syndicate.
14. DEANA MARIE ROBINSON, Administrative Officer in the Finance Division of the University Offices.
15. HOLLY ELIZABETH BARBARA TILBROOK, Senior Assistant Registrar in the Finance Division of the University Offices.
16. BEVERLEY ANN WESTON, Assistant Director in the Estate Management Division of the University Offices.

E. M. C. RAMPTON, *Registrar*

**END OF THE OFFICIAL PART OF THE 'REPORTER'**

**REPORT OF DISCUSSION****Tuesday, 9 October 2018**

A Discussion was held in the Senate-House. Deputy Vice-Chancellor Dame Ann Dowling was presiding, with the Registrar's deputy, the Senior Proctor, the Junior Proctor, and three other persons present.

The following Reports were discussed:

**Report of the Council, dated 16 July 2018, on the period of membership of external members of the Council** (*Reporter*, 6515, 2017–18, p. 833).

No remarks were made on this Report.

**Joint Report of the Council and the General Board, dated 23 July and 11 July 2018, on amendments to Special Ordinance D (v) concerning precautionary action** (*Reporter*, 6516, 2017–18, p. 864).

No remarks were made on this Report.

**COLLEGE NOTICES****Elections**

*King's College*

Elected into an Ordinary Fellowship:

John Perry, Ph.D., *Exeter*

John Filling, Ph.D., *Oxford*

Elected into a Junior Research Fellowship:

Joanna Kusiak, Ph.D., *Darmstadt University of Technology*

Freddy Foks, Ph.D., *TH*

Zoe Adams, Ph.D., *PEM*

Cicely Marshall, Ph.D., *Oxford*

Sebastian Eves-van Den Akke, Ph.D., *Leeds*

Naomi McGovern, Ph.D., *HH*

Elected as Fellow Benefactors:

Martin Taylor, M.A., *K*

Lisa Taylor, B.A.

*St Edmund's College*

Elected to an Honorary Fellowship:

HRH The Princess Royal, KG, KT, GCVO, QSO, CD

Elected to a Life Fellowship:

Professor Michael Herrtage, M.A., *ED*, B.V.Sc., D.V.Sc. *Liverpool*, D.V.R., D.V.D., D.S.A.M., F.R.C.V.S., *London*, Dip. E.C.V.I.M., Dip. E.C.V.D.I., *Brussels*

Dr Philip Gardner, B.A., M.A., *East Anglia*, M.A., D.Phil., *Sussex*

Elected to an Emeritus Fellowship:

Fr Alban McCoy, OFM Conv., B.A., *Kent*, M.Litt., *Oxford*, M.Litt., *ED*

Elected to a Fellowship under Title B:

Dr Noah Carl, B.A., M.Sc., D.Phil., *Oxford*

Elected to a Fellowship under Title C:

Professor Ludovic Vallier, Ph.D., *ENS Lyon*

Elected to a Bye-Fellowship:

Dr Elizabeth Bright, M.B. Ch.B., *Bristol*

Appointed as a Senior Member:

Professor Hugh Rollinson, B.A., *Oxford*, Ph.D., *Leicester*

Appointed as an Associate (PDRA):

Dr Laura Burzynski, B.Sc., *Sheffield*, M.Res., Ph.D., *CTH*

Appointed as Von Hügel Institute Senior Research Associate:

Professor Gill Goulding, B.A., *York*, M.Th., *London*, Ph.D., *Edinburgh*, S.T.L., *Toronto*

Appointed as a Research Associate:

Ms Dunya Habash, B.A., *Birmingham*, M.Sc., *Oxford*

Dr Caleb Howard, B.A., *Moody Bible Institute*, *Chicago*, M.A., Ph.D., *John Hopkins University*, *Baltimore*

Appointed as Visitor to the Senior Combination Room:

Mr Rhys Blakley, B.A., *Oxford*, M.A., *London*

**Correction**

*Wolfson College*

The Notice published on 10 October 2018 (*Reporter*, 6521, 2018–19, p. 54) contained an error. The entry for Dr Larsen should have read as follows:

Elected to a College Fellowship (Title C) from 1 September 2018:

Susan Larsen, B.A., *Stanford*, Ph.D., *Yale*

**Vacancies**

*King's College*: Stipendiary Junior Research Fellowship in Science Communication; tenure: from 1 October 2019; stipend: £21,290 (pre award of doctorate) rising each year to a maximum of £27,401, according to age and academic qualification; closing date: 19 November 2018; further details: <http://www.kings.cam.ac.uk/research/junior-research-fellowships.html>

*Newnham College*: One-year Postdoctoral Affiliation from 1 January 2019; tenure: from January 2019, renewable annually for up to three years; closing date: 12 November 2018 at 11.59 p.m.; applications welcome from women in any field who already hold an established and salaried postdoctoral research position or personal fellowship in the University of Cambridge or one of its associated research institutes, with tenure for at least two years; further details: <http://www.newn.cam.ac.uk/vacancy/postdoctoral-affiliates/>

*Selwyn College*: Keasbey Research Fellowship in American Studies 2019; tenure: three years from 1 October 2019; closing date: 14 November 2018; further details: <https://www.sel.cam.ac.uk/selwyn-college/employment>

## Events

### Corpus Christi College

#### *Boutwood Lecture*

The 2018 Boutwood Lecture, entitled *On faith and citizenship*, will be given by Lord Maurice Glasman at 5 p.m. on Thursday, 8 November 2018 in the McCrum Lecture Theatre, Corpus Christi College. The Lecture will be followed by questions from the audience.

Further details and the Boutwood poster can be found at: <https://www.corpus.cam.ac.uk/events/boutwood-lecture>

## SOCIETIES, ETC.

### Cambridge Philosophical Society

The Society's second talk of the Michaelmas Term will take place at 6 p.m. on Monday, 22 October 2018, in the Bristol-Myers Squibb Lecture Theatre, Department of Chemistry, Lensfield Road. Dr Emilie Ringe, Department of Material Science and Metallurgy and the Department of Earth Sciences, will give a Lecture entitled *Manipulating light at the nanoscale with plasmonics*.

Further details are available at <http://www.cambridgephilosophicalsociety.org/lectures.shtml>

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