

STATUTES AND ORDINANCES OF THE
UNIVERSITY OF CAMBRIDGE

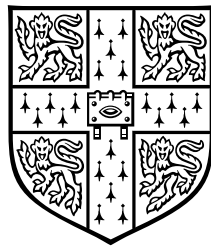
STATUTES AND ORDINANCES
OF THE UNIVERSITY OF
CAMBRIDGE

AND

PASSAGES FROM ACTS OF PARLIAMENT

RELATING TO THE UNIVERSITY

PUBLISHED BY AUTHORITY



CAMBRIDGE UNIVERSITY PRESS

2011

CAMBRIDGE UNIVERSITY PRESS
Cambridge, New York, Melbourne, Madrid, Cape Town, Singapore, São Paulo, Delhi, Tokyo, Mexico City
Cambridge University Press
The Edinburgh Building, Cambridge CB2 8RU, UK
www.cambridge.org

© The Chancellor, Masters, and Scholars of the University of Cambridge

Revised edition 2011

Printed in the United Kingdom at the University Press, Cambridge

ISBN 978-1-107-60081-2

CONTENTS

Historical Note page xiii

STATUTES OF THE UNIVERSITY OF CAMBRIDGE

Preface 3

STATUTE A

THE CHANCELLOR AND THE GOVERNMENT OF THE UNIVERSITY

<i>Chapter</i>	I	The Chancellor and the Senate	5
	II	Powers of the University	5
	III	The Regent House	6
	IV	The Council	7
	V	Committees of the Council	9
	VI	Boards and Syndicates	9
	VII	The Board of Scrutiny	10
	VIII	Conduct of Business	11

STATUTE B

MATRICULATION, RESIDENCE, DEGREES, DISCIPLINE

	I	Matriculation	12
	II	Terms, Residence	13
	III	Degrees	13
	IV	Titles of Degrees	14
	V	Sermons, Commemoration	14
	VI	Discipline and the University Courts	14

STATUTE C

SCHOOLS AND FACULTIES

	I	The General Board of the Faculties	19
	II	The Schools	20
	III	The Faculties	21
	IV	The Faculty Boards	22
	V	Departments	23
	VI	Degree Committees	23

STATUTE D

THE UNIVERSITY OFFICERS

	I	General Provisions	24
	II	Duties and Leave of Absence	25
	III	The Vice-Chancellor	27
	IV	The Pro-Vice-Chancellors	28
	V	The High Steward, the Deputy High Steward, the Commissary	28

<i>Chapter</i>	VI	The Proctors	<i>page</i> 30
	VII	The Orator	30
	VIII	The Registry	30
	IX	The Librarian	31
	XI	The Director of the Fitzwilliam Museum	32
	XII	The Esquire Bedells	32
	XIII	The University Advocate, the Deputy University Advocates	33
	XIV	The Professors	33
	XV	Elections to Professorships	34
	XVI	The Readers	37
	XVII	University Lecturers	38
	XVIII	University Senior Lecturers	40
	XIX	Associate Lecturers	40

STATUTE E

TRUST EMOLUMENTS

I	General Provisions	42
II	The Bell, Abbott, and Barnes Funds	43
III	The John Stewart of Rannoch Funds	44
IV	The Tyson Fund	44
V	The Hare Fund	44
VI	The Hulsean Fund	44
VII	The Craven Fund	45
VIII	The Battie, Browne, Davies, Pitt, Porson, and Waddington Funds	45
IX	The John Lucas Walker Fund	46
X	The Crosse Fund	46
XI	The Seatonian Fund	46
XII	The Rustat Fund	47
XIII	The Worts Fund	47
XIV	The Rede Foundation	47
XV	The Preacher on the Foundation of the Lady Margaret	48
XVI	The Le Bas Fund	48
XVII	The Peregrine Maitland Fund	48
XVIII	The Burney Fund	48
XIX	The Norrisian Fund	48
XX	The Whewell Benefaction	49
XXI	The Yorke Fund	49
XXII	The George Long Fund	49
XXIII	The Stanton Fund	49
XXIV	The Harding Fund	50
XXV	The Isaac Newton Fund	50
XXVI	The Arnold Gerstenberg Fund	50
XXVII	The Prendergast Fund	50
XXVIII	The Smith Fund	51
XXIX	The Rayleigh Prizes	51

CONTENTS

vii

<i>Chapter</i>	XXX	The Carus, Scholefield, Kaye, Hebrew, Evans Prize, Jeremie, and George Williams Funds, and the Theological Studies Fund	<i>page</i> 51
	XXXI	The Wiltshire Prize	52
	XXXII	Endowed Professorships and Readerships	52
	XXXIII	The Professorships of Divinity and Hebrew	52
	XXXIV	The Dixie Professorship of Ecclesiastical History	53
	XXXV	The Lowndean Professorship of Astronomy and Geometry	53
	XXXVI	The Vere Harmsworth Professorship of Imperial and Naval History	54
	XXXVII	The Crotch Fund	54
	XXXVIII	The Benn W. Levy Fund	54
	XXXIX	The Clerk Maxwell Fund	54
	XL	The Arthur Balfour Fund	54
	XLI	The Harness Fund	55
	XLII	The Ellen McArthur Fund	55
	XLIII	The Rebecca Flower Squire Fund	55
	XLIV	The R. A. Nicholson Fund	56
	XLV	The F. E. Elmore Fund	56
	XLVI	The Sandys Fund and Studentship	56
	XLVII	The Medieval Scandinavian History Fund	56

STATUTE F

FINANCE AND PROPERTY

I	Financial Matters	57
II	The Chest, Audit	57
III	Financial Powers and Investment	57

STATUTE G

OBLIGATIONS OF COLLEGES

I	The Obligations of Colleges in Respect of Fellowships	59
II	College Contributions and the Colleges Fund	61
III	Accounts	64
IV	Membership of a College	65
V	The Scholarship Committee	65

STATUTE H

APPROVED FOUNDATIONS AND APPROVED SOCIETIES

I	Approved Foundations	66
IV	Approved Societies	67

STATUTE J

THE UNIVERSITY PRESS

68

STATUTE K

COMMENCEMENT, INTERPRETATION, INVALID PROCEEDINGS

69

STATUTE T

Chapter

TEMPORARY PROVISIONS

page 73

STATUTE U

ACADEMIC STAFF

I	Construction, Application, and Interpretation	76
II	Redundancy	77
III	Discipline, Dismissal, and Removal from Office	78
IV	Removal for Incapacity on Medical Grounds	80
V	Appeals	81
VI	Grievance Procedures	82
VII	Removal of the Vice-Chancellor from Office	83

SCHEDULES

A	Cycle for the nomination of Proctors	84
B	University officers whose offices qualify them to hold Professorial Fellowships	85
C	Quotas of Professorial Fellowships for the several Colleges and Approved Societies	90
F	Statutes repealed by Statute K, 14	91
G	College contributions under Statute G, II	92
H	Professorships placed in Schedule B but also governed by the special provisions of Statute G, I, 10	92
J	University offices whose holders are entitled to leave under Statute D, II, 5	92
K	Examinations, etc., for which Ordinances are made by the General Board	93
L	Degrees conferred by the University	93

PASSAGES FROM ACTS OF PARLIAMENT RELATING
TO THE UNIVERSITY OF CAMBRIDGE

From the Universities of Oxford and Cambridge Act 1923	94
From the Education Reform Act 1988	97

PROCEDURE FOR MAKING A STATUTE FOR A COLLEGE	100
--	-----

RULES OF PROCEDURE MADE BY THE COMMISSARY UNDER STATUTE D, V, 11	101
--	-----

ORDINANCES OF THE UNIVERSITY OF CAMBRIDGE

CHAPTER I

THE CHANCELLOR AND THE GOVERNMENT OF THE UNIVERSITY

Cambridge University Reporter	<i>page</i> 105
Nomination and Election of the Chancellor	105
Roll of the Regent House	106
Conduct of business	107
The Council	112
The Board of Scrutiny	117
The General Board	117
Single Transferable Vote Regulations	118
General regulations for Boards, Syndicates, etc.	121
Special regulations for Boards	122
Special regulations for Syndicates	127
Special regulations for Committees and certain other bodies	140
Superannuation Schemes	149
Latham Pension Fund	150
University Marshal	151
Equal Opportunities Policy	151
Employment by the University	153
Contributory Pension Scheme	157
Fees	157
Payments	167
Admission to lectures and laboratories by special leave	167
Power to affix the Seals of the University	169

CHAPTER II

MATRICULATION, RESIDENCE, ADMISSION TO DEGREES, DISCIPLINE

Matriculation	170
Classes of persons qualified to matriculate	170
Examination requirements for matriculation	170
Affiliated Students	172
Status of Bachelor of Arts	175
Status of Master of Arts	176
Incorporation	177
Terms and Long Vacation	177
Precincts of the University and residence	179
Admission to degrees	180
Order of seniority of graduates	186
Academical dress	187
Addresses to the Sovereign and Formal Letters to other universities	190
Sermons and Commemorations	190
Cambridge University Students Union	191
Graduate Union	192
Discipline	195
University Courts: Initiation of proceedings	199
University Tribunal	200
Court of Discipline	203
Summary Court	204
Medical Boards	206
Septemviri	207
Grievance Committees	208
Complaints by students	209
Procedures to determine fitness for medical practice of preclinical and clinical medical students	211
Procedures to determine fitness for veterinary practice of preclinical and clinical veterinary students	219

CHAPTER III

EXAMINATIONS

Honours Examinations	<i>page</i> 228
Allowances to candidates for examinations	228
Entries and lists of candidates for examinations	230
Dates of examinations and publication of class-lists	232
Form and conduct of examinations	235
Publication of lists of successful candidates in examinations	236
Disclosure of examination marks	236
Review procedure for examinations for undergraduate and certain other qualifications	237
General regulations for Examiners and Assessors	240
Payments to Examiners and Assessors	241

CHAPTER IV

PRELIMINARY EXAMINATIONS AND TRIPOS EXAMINATIONS

Preliminary Examinations	245
Tripos Examinations	252

CHAPTER V

B. A. DEGREE AND M. A. DEGREE

Bachelor of Arts	412
Master of Arts	413

CHAPTER VI

GRADUATE STUDENTS

General regulations for admission as a Graduate Student	415
Review of the results of examinations for postgraduate qualifications	419

CHAPTER VII

DEGREES, DIPLOMAS, AND OTHER QUALIFICATIONS

Master of Advanced Study	423
Master of Business Administration	424
Degrees in Divinity	425
Degrees in Education	434
Degrees in Engineering	438
Master of Finance	441
Degrees in Law	442
Master of Mathematics	447
Degrees in Medicine and Surgery	447
Degrees in Music	470
Master of Natural Sciences (M.Sci.)	473
Doctor of Philosophy, Master of Science, and Master of Letters	473
Master of Philosophy	479
Master of Research	514
Doctor of Science and Doctor of Letters	518
Master of Studies	519
Degrees in Veterinary Medicine	525
Diplomas	535
Certificates	541
Diplomas and Certificates open to non-members of the University	551

CONTENTS

xi

CHAPTER VIII

SCHOOLS AND COUNCILS OF THE SCHOOLS

page 556

CHAPTER IX

FACULTIES, DEPARTMENTS, AND OTHER INSTITUTIONS UNDER THE SUPERVISION OF THE
GENERAL BOARD

General regulations for Faculties	561
Constitution of the Faculty Boards	562
Degree Committees	569
Departments and Heads of Departments	569
Special regulations for Faculties and Departments	573
Sub-departments	609
Other institutions under the supervision of the General Board	613

CHAPTER X

INSTITUTIONS UNDER THE SUPERVISION OF THE COUNCIL

640

CHAPTER XI

THE UNIVERSITY OFFICERS

General regulations for University officers	648
Stipends	656
Special regulations for University officers	662
Officers specified in Schedule J	667
Officers other than those specified in Schedule J	717

CHAPTER XII

TRUST EMOLUMENTS

Endowed University Lectureships	722
Funds, Studentships, Prizes, Lectureships, etc.: General regulations	723
Funds, Studentships, Prizes, Lectureships, etc.: Special regulations	725

CHAPTER XIII

FINANCE AND PROPERTY

Financial Matters	968
Audit Committee	981
Intellectual Property Rights	982
University Property: Sites and Buildings	991
University Funds	992

CHAPTER XIV

COLLEGES

College Accounts	998
Colleges: Matriculation and presentation of candidates for certain degrees	1023

CHAPTER XV

INSTITUTIONS RECOGNIZED UNDER STATUTE H

page 1025

APPENDIX I: PROCEDURES AND GUIDELINES

Transfer of stewardship of human remains 1026

APPENDIX II: ADDITIONAL MATERIAL

Professorships established with effect from 1 October 2011 by Grace 13 of 13 July 2011 1030

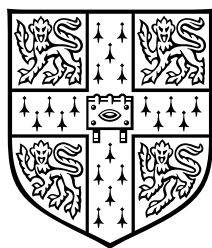
INDEX TO THE STATUTES AND ORDINANCES 1033

HISTORICAL NOTE

The University of Cambridge is thought to have originated in the early thirteenth century, and there is no doubt that by about 1250 it was a recognized centre of study. It was not, however, until 1318 that Cambridge received from Pope John XXII formal recognition as a *Studium Generale* or *Universitas*.

The University is a common law corporation, being a corporation by prescription consisting of a Chancellor, Masters, and Scholars who from time out of mind have had the government of their members and enjoyed the privileges of such a corporation. By Act of Parliament *13 Elizabeth Cap. 29* passed in the year 1571 the incorporation of the University and all privileges then held under charter or by prescription were duly confirmed. The University is now authorized by the Lord Chancellor to act in relation to charitable, ecclesiastical, and public trusts as a trust corporation.

The corporate title of the University is *The Chancellor, Masters, and Scholars of the University of Cambridge*.



ARMS OF THE UNIVERSITY

The arms now borne by the University of Cambridge, *gules a cross ermine and four gold leopards with a book gules upon the cross*, were granted by Robert Cooke, Clarenceux King of Arms, on 9 June 1573.



REDUCED DRAWING OF THE COMMON SEAL

The Common Seal now in use was made in 1580 and on the reverse bears the inscription *Matthaeus Stokis Bedellus dedit formam 1580 Guilielmus Farrand Procurator dedit materiam.*

STATUTES OF THE
UNIVERSITY OF CAMBRIDGE

PREFACE

Following the enactment of the Universities of Oxford and Cambridge Act 1923, a body of Commissioners styled the University of Cambridge Commissioners was appointed to make new Statutes for the University, superseding the Statutes of 1882. Statutes were made by the Commissioners and approved by His Majesty in Council during 1926–28. For particulars of these new Statutes, see the Preface to the edition of 1928; and for amending Statutes approved since that date, see the prefaces to subsequent editions. For the final form of the Statutes which were in force immediately before 1 October 1926, see p. 136 of the edition of 1928.

The edition of 2010 incorporated all amending Statutes made and approved up to 1 October 2010. It also included three amending Statutes which had been made before that date but which had not received the approval of Her Majesty in Council at the time when the volume was passed for press; the amendments have since been approved as follows:

<i>Grace</i>	<i>Approved by Order in Council</i>	<i>Published in Reporter, 2010–11</i>	<i>Passages affected</i>
3 of 19 May 2010	9 February 2011	p. 510	A, I, 6(c), IV, 7(b)
4 of 16 June 2010	9 February 2011	p. 510	D, XIV, 14
13 of 16 July 2008	13 July 2011	p. 1046	K, 3(a)

During 2010–11, a further amending Statute has been made as shown below; this has been incorporated into the present edition, although it had not received the approval of Her Majesty in Council at the time when the volume was passed for press.

<i>Grace</i>	<i>Passage affected</i>
2 of 28 April 2011	A, VII, 3

*Deum timeto: regem honorato: virtutem colito:
disciplinis bonis operam dato*