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UNIVERSITY OF
CAMBRIDGE

NOTICES

Calendar

20 July, *Saturday*. Congregation of the Regent House at 10 a.m. (see p. 761).

1 October, *Tuesday*. Congregation of the Regent House at 9.30 a.m. Vice-Chancellor's Address, and Election and Admission of the Proctors.

8 October, *Tuesday*. Full Term begins.

The last ordinary issue of the *Reporter* for the 2012–13 academical year will be published on 31 July 2013. The first issue of the 2013–14 academical year will be published on 25 September 2013.

Notice of a Discussion on Tuesday, 8 October 2013

The Vice-Chancellor invites those qualified under the regulations for Discussions (*Statutes and Ordinances*, p. 107) to attend a Discussion in the Senate-House, on Tuesday, 8 October 2013, at 2 p.m., for the discussion of:

1. Second-stage Report of the Council, dated 12 July 2013, on the alteration and refurbishment of the Arup Building on the New Museums site (p. 751).

2. Report of the General Board, dated 10 July 2013, on the establishment of two Professorships in the Department of Clinical Neurosciences (p. 753).

3. Eighteenth Report of the Board of Scrutiny, dated 5 July 2013 (p. 753).

Dates of Congregations for 2013–15: Notice

15 July 2013

The Vice-Chancellor gives notice, in accordance with Statute A, VIII, 2 and the regulations for General Admission to Degrees, that Congregations will be held on the following days in the academical years 2013–14 and 2014–15.

CONGREGATIONS OF THE REGENT HOUSE

(on Saturdays unless otherwise stated)

MICHAELMAS TERM 2013	LENT TERM 2014	EASTER TERM 2014	LONG VACATION 2014
<i>Full Term:</i> 8 October – 6 December	<i>Full Term:</i> 14 January – 14 March	<i>Full Term:</i> 22 April – 13 June	
1 October (Tuesday), 9.30 a.m. ¹	25 January, 2 p.m.	26 April, 11 a.m.	19 July, 10 a.m.
26 October, 11 a.m.	22 February, 2 p.m.	17 May, 10 a.m.	
30 November, 2 p.m.	22 March, 11 a.m.	18 June (Wednesday), 2.45 p.m. (Honorary Degrees)	
	29 March, 11 a.m.	25 June (Wednesday), 10 a.m. ²	
		26 June (Thursday), 10 a.m. ²	
		27 June (Friday), 10 a.m. ²	
		28 June (Saturday), 10 a.m. ²	
MICHAELMAS TERM 2014	LENT TERM 2015	EASTER TERM 2015	LONG VACATION 2015
<i>Full Term:</i> 7 October – 5 December	<i>Full Term:</i> 13 January – 13 March	<i>Full Term:</i> 21 April – 12 June	
1 October (Wednesday), 9.30 a.m. ¹	24 January, 2 p.m.	25 April, 11 a.m.	18 July, 10 a.m.
25 October, 11 a.m.	21 February, 2 p.m.	16 May, 10 a.m.	
29 November, 2 p.m.	21 March, 11 a.m.	17 June (Wednesday), 2.45 p.m. (Honorary Degrees)	
	28 March, 11 a.m.	24 June (Wednesday), 10 a.m. ²	
		25 June (Thursday), 10 a.m. ²	
		26 June (Friday), 10 a.m. ²	
		27 June (Saturday), 10 a.m. ²	

¹ Vice-Chancellor's Address followed by the Congregation for the election and admission of the Proctors.

² General Admission (LL.M., M.Eng., M.Math., M.Sci., Vet.M.B., B.A., and B.Th. Degrees only).

Amending Statutes for Hughes Hall: Notice

15 July 2013

The Vice-Chancellor begs leave to refer to his Notice of 7 June 2013 (*Reporter*, 6312, 2012–13, p. 623), concerning proposed amending Statutes for Hughes Hall. He hereby gives notice that in the opinion of the Council the proposed Statutes make no alteration of any Statute which affects the University, and do not require the consent of the University; that the interests of the University are not prejudiced by them, and that the Council has resolved to take no action upon them, provided that the Council will wish to reconsider the proposed Statutes if they have not been submitted to the Privy Council by 15 July 2014.

Professorships in the School of the Physical Sciences: Notice

15 July 2013

The General Board have received a recommendation from the Council of the School of the Physical Sciences, following consultation with the Faculty Boards concerned, that the Goldsmiths' Professorship of Materials Science, the Professorship of Mathematical Physics (1978) and the G. I. Taylor Professorship of Fluid Mechanics be temporarily discontinued from 1 October 2014 in accordance with Statute D, XV, 18(a)(ii). The Council has agreed to submit Graces to the Regent House (Graces 6–8, p. 760) to discontinue the Professorships temporarily from this date.

Fitness to Practise of medical students: Notice

15 July 2013

The Council and the General Board have received a proposal from the Faculty Boards of Biology and Clinical Medicine to amend the Procedures to Determine Fitness to Practise of Preclinical and Clinical Medical Students (*Statutes and Ordinances*, p. 214).

Background

In 2004–05, the University introduced regulations to govern procedures to ensure that medical students were fit for medical practice, and that students who were not fit for medical practice did not continue to come into contact with patients and could not, eventually, gain a qualification from the University which would entitle them to provisional registration with the General Medical Council (GMC). The introduction of such regulations was a requirement of the GMC, and took into account best practice at the time, including guidance from the GMC and collaboration with the University of Oxford.

Since the introduction of the regulations and subsequent amendment in 2009, significant experience has been gained of how such procedures operate in practice, both throughout the UK and in Cambridge. This has led the GMC to update their guidance, and the Fitness for Medical Practice Committee (FMP Committee) to reconsider its own procedures, based on experience. At the same time, the opportunity has been taken to seek new legal advice, in order to ensure that the regulations remain robust in an increasingly litigious environment.

GMC guidance states the following: 'It must be made clear to students that the GMC will consider any issue that calls their fitness to practise into question. This includes anything that happened before or during their undergraduate years, and any decisions made by a fitness to practise panel or university.'¹

In correspondence this year, the GMC has confirmed that it asks medical students 'to declare not only any referral to a disciplinary or fitness to practise committee – whatever the outcome – but any and all matters that might have a bearing on their fitness to practise medicine.' The GMC goes on to state that: 'there is a balance to be struck between the interests of the student and the interests of the public at large. It is important to bear in mind that the Medical Act 1983 gives more weight to the latter. By law, the GMC's main objective in exercising all of its functions is to protect, promote and maintain the health and safety of the public.'

Also with regard to a specific enquiry about unmerited allegations, the GMC has provided the following assurance: 'all issues that applicants declare to us are considered very carefully by our Assistant Registrars, who have considerable experience in dealing with matters of this kind. They would certainly not be likely to draw an adverse inference from a complaint or allegation that had been investigated and found to be frivolous, vexatious or misconceived.'

The FMP Committee has proposed two main areas for amendment (a flow chart is included on p. 716 to illustrate the procedure):

1. Procedures for consideration of referrals regarding Preclinical and Clinical Medical Students to the Fitness to Practise Committee (FTP Committee)

The FMP Procedure, Committee, and Panels have been renamed Fitness to Practise Procedure, Committee, and Panels (FTP) to align with GMC guidance and the nomenclature used by other universities.

However, the most fundamental change has been to merge the processes for the consideration of health matters and those related to conduct. This is in order to bring the University's practice in line with current GMC guidance.

¹ Medical Students: professional values and fitness to practise.

2. *Transparency of the FTP Procedure*

These revised procedures seek to ensure a clear delineation between the different stages of the process, i.e. investigation, adjudication, and appeal. The Investigator and Members of the FTP Adjudication Panel will be sought from an appropriately qualified group of people who have been nominated to serve on the FTP Panel for a period of three years by the Faculty Boards of Biology and Clinical Medicine.

The composition of the FTP Committee and the FTP Adjudication Panel, together with the mechanisms for appointing members, have been revised in light of discussions, seeking to accommodate in the procedure the needs of the University in having an efficient process for managing its affairs and also the legitimate desire to involve different people who are able to provide professional judgement and an element of independence.

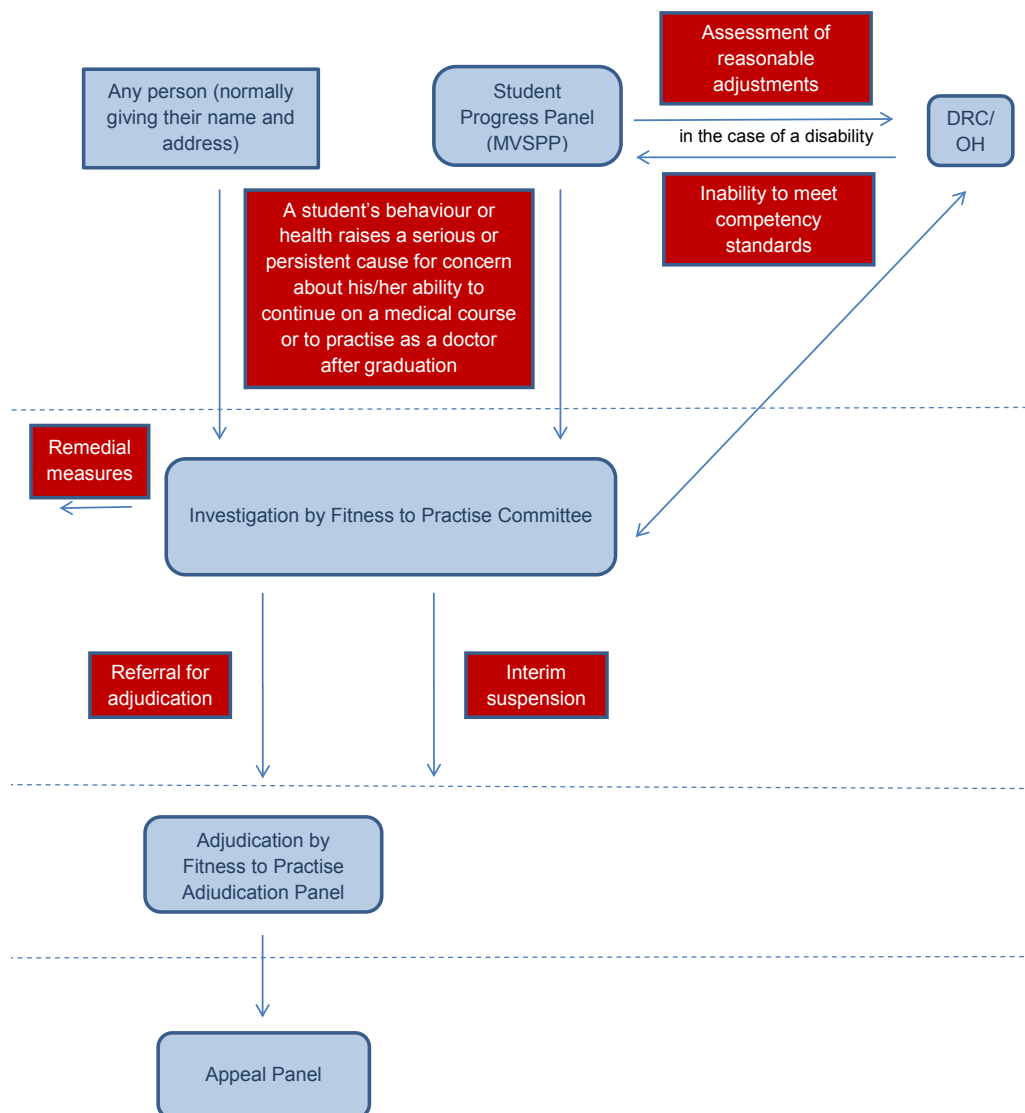
Anonymous referrals to the FTP Committee are generally not to be permitted but the procedure recognizes that the FTP Committee may exercise its discretion in exceptional circumstances. Wording has also been added to confirm that a case may proceed in circumstances where it is considered necessary to withhold the identity of individuals involved. Care will be taken in such circumstances to ensure that the individual facing allegations is able to respond adequately to them.

Decisions on sanctions made at an FTP Adjudication Panel are made by a simple majority, with the Chair having a casting vote if necessary; sanctions will include removal from the Medical Students Register. There is a new ground of appeal to the FTP Appeal Panel, i.e. that a penalty is disproportionate.

The FTP Appeal Panel is the only part of the procedure that involves an external member; the Panel also includes a legally qualified member as Chair.

The Faculty Boards of Biology and Clinical Medicine have accepted the recommendations of the FMP Committee and have agreed to the revision of the procedures. The Council, after consultation with the General Board and the Senior Tutors' Committee, has agreed to submit a Grace to the Regent House (Grace 4, p. 760) for the approval of the Procedures to Determine Fitness to Practise of Preclinical and Clinical Medical Students as set out in Annex 1 to this Notice. Subject to the approval of the Grace, the General Board have approved consequential changes to regulations as set out in Annex 2.

FLOW CHART SHOWING FITNESS TO PRACTISE PROCESS



ANNEX 1

PROCEDURES TO DETERMINE FITNESS TO PRACTISE OF PRECLINICAL AND CLINICAL MEDICAL STUDENTS

Introduction

1. The General Medical Council (GMC) has a duty, as a matter of public safety under the Medical Act 1983, to ensure that medical students are fit to practise medicine when they apply to the GMC for provisional registration. The following regulations shall govern the procedures in the University to ensure that preclinical and clinical medical students are fit to practise medicine as defined in guidance issued by the Medical Schools Council and General Medical Council.

2. There shall be a Medical Students Register which shall be maintained by the Faculty Boards of Biology and Clinical Medicine through a Fitness to Practise Committee (FTP Committee).

3. Any person or body may refer any matter which gives a cause for concern about a medical student's fitness to practise to the FTP Committee in accordance with these procedures.

4. Where the FTP Committee considers that there is a question to be determined concerning the fitness to practise of a medical student, the FTP Committee shall appoint an Investigator who shall report to the FTP Committee. Having considered the Investigator's report, the FTP Committee may refer the matter to a Fitness to Practise Adjudication Panel (FTP Adjudication Panel) to consider whether the student is fit to practise medicine or whether to impose sanctions (which include formal warnings, conditions, and suspension or removal from the Medical Students Register).

5. A medical student shall, if required to do so, attend meetings and/or hearings with the FTP Committee, an Investigator, and a FTP Adjudication Panel. A medical student and the FTP Committee may appeal to a Fitness to Practise Appeal Panel (FTP Appeal Panel) on grounds specified in these procedures.

6. Fitness to practise issues can arise from a student's conduct, health, or performance. Medical students have a responsibility to report any illness or disability that may affect their fitness to practise to their Senior Tutor or Director of Studies and, as appropriate, to the Director of Medical Education in the Faculty of Clinical Medicine or the Director of Education (Biological Sciences) in the Faculty of Biology.

7. The University also has a duty to support its medical students. The Medical and Veterinary Student Progress Panel (MVSPP) monitors the academic performance and progress of preclinical and clinical medical students, including issues relating to ill health and any other cause for concern which does not merit a referral to the FTP Committee.

8. A student who wishes to remain on the Medical Students Register will be expected to co-operate with obtaining such reports from the University's Occupational Health Service and/or other experts as may be deemed necessary.

9. When applying for provisional registration with the General Medical Council, medical students are required to inform the GMC of the details of any referral to the FTP Committee and any and all matters that might have a bearing on her or his fitness to practise.

THE COMPOSITION, ROLES, AND DUTIES OF THE FITNESS TO PRACTISE BODIES

Fitness to Practise Committee (FTP Committee)

10. The FTP Committee shall comprise a minimum of three members:

- (a) a Chairman appointed by the Faculty Board of Clinical Medicine who shall be a member of the Regent House and a practising GMC-registered medical practitioner;
- (b) one member appointed by the Faculty Board of Clinical Medicine who shall be a member of the Regent House and a practising GMC-registered medical practitioner; and
- (c) one member appointed by the Faculty Board of Biology who shall be a member of the Regent House and not a GMC-registered medical practitioner.

11. No member of the FTP Committee shall have had any material involvement or interest in respect of each individual case before the FTP Committee. All members of the FTP Committee shall be required to make a declaration of interest in the case.

12. Members of the FTP Committee shall be appointed in the Michaelmas Term to serve for three years from 1 January following their appointment.

13. The Faculty Boards of Clinical Medicine and Biology shall in addition jointly maintain a Fitness to Practise Panel (FTP Panel). Every three years in the Michaelmas Term, or as necessary:

- (a) the Faculty Board of Clinical Medicine shall appoint to the FTP Panel at least six members of the Regent House qualifying for appointment to the FTP Committee under Regulation 10(b);
- (b) the Faculty Board of Biology shall appoint to the FTP Panel at least six members of the Regent House qualifying for appointment to the FTP Committee under Regulation 10(c).

14. In the event of a member of the FTP Committee appointed under Regulations 10(a) or 10(b) having a conflict of interest in any case, a replacement member qualifying for appointment to the FTP Committee under those regulations shall be appointed from the FTP Panel for the purposes of the case in question by the Chairman of the Faculty Board of Clinical Medicine.

15. In the event of a member of the FTP Committee appointed under Regulation 10(c) having a conflict of interest in any case, a replacement member qualifying for appointment to the FTP Committee under that regulation shall be appointed from the FTP Panel for the purposes of the case in question by the Chairman of the Faculty Board of Biology.

16. The Faculty Board of Clinical Medicine shall appoint a person to be Secretary to the FTP Committee.

17. The FTP Committee may co-opt a maximum of two members to the FTP Committee from the FTP Panel or elsewhere and may require such reports to be prepared as it considers necessary.

18. The duties of the FTP Committee shall be:

- (a) to maintain the Medical Students Register on behalf of the Faculty Boards of Biology and of Clinical Medicine;
- (b) to produce and keep under review a code of conduct to be observed by medical students;
- (c) to consider all expressions of concern about a medical student's fitness to practise and, if appropriate, to appoint an Investigator from the FTP Panel who shall have discretion to investigate any issues relating to the student's fitness to practise medicine;
- (d) to consider an Investigator's report, make recommendations and, if appropriate, refer a medical student to a FTP Adjudication Panel;
- (e) to keep under review these Fitness to Practise procedures and to recommend changes to the Faculty Boards of Biology and Clinical Medicine, who shall report such changes to the University for approval.

19. The FTP Committee shall meet at least once a year in the Michaelmas Term and whenever there is any business to consider. Three members shall constitute a quorum. The Chairman shall have a casting vote, if necessary. In the absence of the Chairman for a meeting of the FTP Committee, the member appointed under Regulation 10(b) may become Chairman for that meeting, or the meeting may be adjourned.

20. The FTP Committee shall submit the minutes of its meetings to the Faculty Boards of Biology and of Clinical Medicine and to the Medical Education Committee.

Fitness to Practise Adjudication Panel (FTP Adjudication Panel)

21. A FTP Adjudication Panel shall comprise a Chairman and two other members, all of whom shall be appointed by the Registry from the FTP Panel as soon as practicable after he or she has been notified (by the Secretary to the FTP Committee) that a case has been referred to a FTP Adjudication Panel. The Chairman shall be a practising GMC-registered medical practitioner.

22. The three members of a FTP Adjudication Panel shall constitute the quorum for a hearing of the FTP Adjudication Panel at which a medical student's fitness to practise is determined. The Chairman shall have a casting vote, if necessary.

23. A FTP Adjudication Panel shall decide whether a medical student is fit to practise medicine and should remain on the Medical Students Register and/or should be subject to sanctions.

24. No member of a FTP Adjudication Panel shall have had any material involvement or interest in the case. All members of a FTP Adjudication Panel shall be required to make a declaration of interest in respect of the case. A replacement member shall be appointed by the Registry from the FTP Support Panel in the event of a conflict of interest.

25. A FTP Adjudication Panel may require such reports to be prepared as it considers necessary.

26. The Secretary of the medical student's Faculty Board, or her or his nominated deputy, shall serve as Secretary to a FTP Adjudication Panel. For the purpose of these regulations, preclinical students are assigned to the Faculty of Biology and clinical students to the Faculty of Clinical Medicine.

Fitness to Practise Appeal Panel (FTP Appeal Panel)

27. An Appeal Panel shall be appointed to consider an appeal which is made by a medical student or by the FTP Committee in respect of a decision of a FTP Adjudication Panel.

28. The Council of the University shall maintain three panels, panel (a), panel (b), and panel (c), from which members of an Appeal Panel shall be appointed as follows:

- panel (a): persons who are legally qualified or who have had experience of acting in a judicial capacity, not being members of the Council;
- panel (b): members of the Regent House not being members of the FTP Committee, FTP Panel, or FTP Adjudication Panel or of the Faculties of Biology or Clinical Medicine;
- panel (c): members of the academic staff of a UK Medical School, being practising GMC-registered medical practitioners, who are not members of the Regent House.

29. The Council shall appoint in the Michaelmas Term each year such number of persons as they shall see fit to serve as members of each panel for three years from 1 January following their appointment.

30. An Appeal Panel shall consist of three members:

- (a) one person designated by the Vice-Chancellor from panel (a), who shall be the Chairman of the Appeal Panel;
- (b) one drawn by lot from panel (b);
- (c) one drawn by lot from panel (c).

31. No member of an Appeal Panel shall have had any material involvement or interest in the case. All members of the Appeal Panel shall be required to make a declaration of interest in respect of the case. In the event of a conflict of interest, an alternative member shall be appointed by the Vice-Chancellor or by lot, as appropriate.

32. The Registry, or a person nominated by the Registry, shall act as Clerk of the Appeal Panel.

33. The three members of the Appeal Panel shall constitute the quorum. The Chairman shall have a casting vote, if necessary.

FITNESS TO PRACTISE PROCEDURES

34. The consideration of whether or not a medical student is fit to practise medicine shall take place in accordance with the following procedures which may comprise of at least three stages, a preliminary consideration by the FTP Committee, an investigation, and an adjudication by a FTP Adjudication Panel, and may be followed by a final appeal stage.

35. If at any stage the Chairman of any of the bodies involved considers that the medical student may have committed an offence under the criminal law or against the discipline of the University, the Chairman shall suspend proceedings and refer the circumstances for consideration by the police or to the University Advocate under Statute B, VI, as appropriate. In such instances, the body or bodies shall not normally reach a decision on the student's fitness to practise until either

the police or University Advocate (as appropriate) has confirmed that it is not intended to institute proceedings against the medical student, or, if proceedings are taken, until the criminal courts or University Courts (as appropriate) have ruled finally on the matter. Pending the outcome of any consideration by the police and the criminal courts and/or the University Advocate and the University Courts, the FTP Committee and its Chairman shall review the student's status and take any measures under these procedures which are considered necessary.

36. The FTP Committee, the Investigator, a FTP Adjudication Panel, and the Appeal Panel may obtain legal advice through the Registry to assist with the performance of their duties under these procedures.

37. Any notification to a medical student under these procedures may be sent to the medical student's University email address.

Preliminary stage involving the Fitness to Practise Committee

38. Any expression of concern that a medical student may not be fit to practise medicine shall be made in writing to the Secretary of the FTP Committee; it shall show clearly the author's name and address. Anonymous referrals shall only be acted upon in exceptional circumstances as the FTP Committee sees fit, having regard to the seriousness of the issues raised and the fairness to any individuals mentioned in the referral. The FTP Committee may also consider that the identity of individuals, although known to the FTP Committee, may need to be withheld or protected in exceptional circumstances.

39. The Secretary of the FTP Committee shall communicate the expression of concern to the Chairman of the FTP Committee who may take Chairman's action in respect of any measures which are considered necessary or appropriate pending consideration by the FTP Committee.

40. The Secretary of the FTP Committee shall inform the medical student of the details of any expression of concern and, at the discretion of the Chairman of the FTP Committee, arrange for the student to attend a meeting of the FTP Committee. During any meeting with the FTP Committee, the medical student may be accompanied by a member of the University or other representative chosen by the medical student who shall notify the Secretary of the FTP Committee two days in advance of any meeting if he/she will be accompanied and by whom.

41. The Secretary of the FTP Committee shall inform the medical student of the persons appointed to be members of the FTP Committee. If the medical student has good cause to object to the membership of the FTP Committee, he or she shall provide grounds to the Secretary of the FTP Committee in writing within seven days. In the case of a member appointed under Regulation 10(a) or (b), the Chairman of the Faculty Board of Clinical Medicine shall decide whether to replace that member of the FTP Committee and shall appoint an alternative member as considered appropriate. In the case of a member appointed under Regulation 10(c), the Chairman of the Faculty Board of Biology shall decide whether to replace that member of the FTP Committee and shall appoint an alternative member as considered appropriate. The Secretary of the FTP Committee shall inform the medical student accordingly. The decision of the Chairman of the Faculty Board of Clinical Medicine or of the Chairman of the Faculty Board of Biology shall be final.

42. The FTP Committee shall decide whether the medical student shall during the course of any fitness to practise procedures:

- (a) continue her or his studies without limitation;
- (b) continue her or his studies under specified conditions;
- (c) be prohibited from entering specified clinical facilities as a medical student; and/or
- (d) be provisionally suspended from the Medical Students Register and therefore from the clinical components of the course.

43. The FTP Committee may, pending the outcome of any fitness to practise procedures, review and change a decision regarding a medical student's status and any measures which are considered necessary.

44. The FTP Committee shall determine whether the matter can and should be dealt with informally, whether the matter should be referred back to the Student Progress Panel (MVSPP), or whether an Investigator should be appointed to investigate the student's conduct, health, and/or performance. The FTP Committee shall normally take this initial decision within one month from the date of receipt of the expression of concern.

45. If the University Advocate institutes proceedings against the medical student under Statute B, VI, any subsequent judgement of a University Court may be considered as evidence within any fitness to practise procedures. If a University Court finds that a charge is proven against the student then that finding shall be conclusive evidence that the medical student in question has committed the offence against the discipline of the University with which he or she was charged.

Investigation

46. If the FTP Committee decides to commence an investigation, the Secretary of the FTP Committee shall write to the medical student concerned and to the Senior Tutor of the student's College stating that an investigation of the medical student's fitness to practise is going to take place. The letter to the medical student shall state the nature of the expression of concern and the grounds for commencing the investigation.

47. The FTP Committee shall appoint an Investigator from the FTP Panel who has had no material involvement or interest in this case. The Investigator shall interview the medical student concerned, the maker of the allegation (unless an anonymous concern has been permitted), and any other relevant persons. A formal note of each interview shall be prepared by the Investigator and, if possible, agreed with the person who has been interviewed. A written report shall be prepared and submitted by the Investigator to the FTP Committee.

48. The FTP Committee, an Investigator and a FTP Adjudication Panel may, at any stage, require reports to be prepared by the Occupational Health Service and/or other experts as to the student's fitness to practise and will expect the student to co-operate with obtaining such reports in order for those bodies to discharge their duties to consider the student's fitness to practise. All such reports shall be co-ordinated through the FTP Committee.

49. During any interview with the Investigator, the medical student may be accompanied by a member of the University or other representative chosen by the medical student who shall notify the Investigator two days in advance of any meeting if he/she will be accompanied and by whom.

50. On receipt of the Investigator's report, the FTP Committee shall take one of the following decisions:

- (a) that no further action be taken;
- (b) that there is no serious issue to be determined with regard to the medical student's fitness to practise, but that the medical student would benefit from remedial measures being put in place; the Chairman of the FTP Committee shall on behalf of the FTP Committee (i) agree such measures with the medical student, the student's Senior Tutor, and the Director of Medical Education in the Faculty of Clinical Medicine or the Director of Education (School of the Biological Sciences) in the Faculty of Biology as appropriate, and then so inform the Secretary of the FTP Committee in writing, or (ii) in the event of failure to agree such measures, the FTP Committee shall refer the matter to a FTP Adjudication Panel; or
- (c) that there may be a serious issue to be determined concerning the medical student's fitness to practise and shall refer the matter to a FTP Adjudication Panel.

51. The Secretary of the FTP Committee shall inform the medical student, the MVSP, and the student's Senior Tutor in writing of the FTP Committee's decision and of any agreed measures normally within seven days. Where the FTP Committee decide that a matter shall be referred to a FTP Adjudication Panel, the Secretary of the FTP Committee shall notify the Registry and the student's Faculty Board Secretary. Correspondence from the Secretary informing the student shall be submitted to the next full meeting of the FTP Committee.

Adjudication by FTP Adjudication Panel

52. If a medical student is referred by the FTP Committee to a FTP Adjudication Panel, the Chairman of the FTP Adjudication Panel shall determine the procedure to be adopted by the FTP Adjudication Panel which shall normally include:

- (a) informing the medical student of the persons appointed to be members of the FTP Adjudication Panel;
- (b) providing the medical student with copies of the documents provided by the FTP Committee to the FTP Adjudication Panel, including the Investigator's report;
- (c) informing the medical student of the names of any persons who may be asked to attend a FTP Adjudication Panel to give evidence and setting out the basis upon which the medical student may call persons who may have information relevant to the case to give evidence (whether they are members of the University or not) either orally at the hearing or in writing;
- (d) setting a timetable for the progress of the proceedings, including time limits for each step of the proceedings and a date, time and place for the hearing.

53. The Secretary of the FTP Adjudication Panel shall inform the medical student and the Chairman of the FTP Committee of the procedure to be followed. The Chairman of the FTP Adjudication Panel may at any stage of the proceedings hold a case management meeting at which she or he may (i) review the progress of the proceedings, and in particular the extent to which any timetable previously set by the Chairman has been complied with, (ii) issue or vary directions or time limits for the further conduct of the proceedings, and/or (iii) set or vary a date, time, or place for the hearing. The Secretary of the FTP Adjudication Panel shall inform the medical student and the Secretary of the FTP Committee of the date, time, and place of a case management meeting at least seven days in advance of such meeting.

54. If the medical student has good cause to object to the membership of a FTP Adjudication Panel, he or she shall provide grounds to the Secretary of the FTP Adjudication Panel in writing within seven days of being notified of the membership of the FTP Adjudication Panel. The Registry shall decide whether to replace that member of the FTP Adjudication Panel and shall appoint an alternative member from the FTP Panel as considered appropriate. The Secretary of a FTP Adjudication Panel shall inform the medical student accordingly. The decision of the Registry shall be final.

55. The medical student shall attend all case management meetings and hearings of a FTP Adjudication Panel in person, unless prevented by exceptional circumstances. If the medical student fails to attend any case management meeting or any hearing without reasonable explanation, a FTP Adjudication Panel may, at its discretion, consider the case in the medical student's absence.

56. The medical student may choose to be accompanied by a member of the University or other representative chosen by the medical student who must inform the Secretary of the FTP Adjudication Panel of the identity of the individual and the capacity in which he or she is attending as soon as practicable and at least four days in advance of the case management meeting or hearing.

57. The medical student's Senior Tutor (or a deputy appointed by the Senior Tutor), if not nominated by the student, shall be entitled, with the student's consent, to be present at any case management meeting or hearing.

58. Case management meetings and hearings of the FTP Adjudication Panel shall be conducted in private unless the Chairman of a FTP Adjudication Panel agrees to a request from the student for any case management meeting or hearing to be held in public.

59. A Chairman of the FTP Adjudication Panel shall determine the procedure for the conduct of a FTP Adjudication Panel hearing to consider a medical student's fitness to practise. The procedure shall normally be as follows:

- (a) The Chairman shall introduce all those present at the hearing and explain the powers of a FTP Adjudication Panel.
- (b) The Chairman shall invite the Chairman of a FTP Committee (or a person appointed by her or him) to make an opening statement and shall then invite FTP Adjudication Panel members to ask questions.
- (c) The Chairman shall invite the medical student or her or his representative to make a statement and shall then invite FTP Adjudication Panel members to question the student.
- (d) The Chairman shall invite any other persons called upon to attend the hearing (normally to include the Chairman of a FTP Committee and Investigator) to make a brief statement and shall then invite FTP Adjudication Panel members to ask questions.
- (e) At each stage, the Chairman shall have discretion to allow reciprocal questioning by all parties.

- (f) When the Chairman is satisfied that a FTP Adjudication Panel has completed its questioning and that the medical student and other persons present have had a full opportunity to convey information to a FTP Adjudication Panel, the student and all other persons not on a FTP Adjudication Panel except the Secretary of a FTP Adjudication Panel shall withdraw. The Secretary of a FTP Adjudication Panel shall remain to provide advice on procedure but shall take no part in a FTP Adjudication Panel reaching its decision on the case itself.
- (g) A FTP Adjudication Panel shall then discuss the case.
- (h) Those attending the first part of the hearing shall all be invited back into the hearing once a FTP Adjudication Panel has concluded its discussions. A FTP Adjudication Panel shall seek any further clarification which it requires, and may at its discretion call for a further adjournment or adjournments. The Chairman shall then outline to the medical student a FTP Adjudication Panel's decision.
- 60.** A FTP Adjudication Panel, following consideration of the case, may make one of the following decisions on the balance of probabilities and by a simple majority (the Chairman having a casting vote if necessary):
- (a) declare that the medical student is fit to practise and that he or she may continue on the course with no conditions or other sanctions;
- (b) declare that the student is fit to practise but provide a formal warning which should be added to the medical student's record;
- (c) declare that there are grounds for concern as to the student's fitness to practise and impose other sanctions in respect of the student's continuation with her or his course of study for the Second or Final M.B. Examinations which may include
- (i) that the student be temporarily suspended from the Medical Students Register, specifying the arrangements for monitoring by the FTP Committee of the suspension (including a minimum period if appropriate) and the arrangements for the termination of suspension, or
- (ii) that the student be subject to other conditions.
- (d) declare that the medical student is unfit to practise, that the medical student be removed from the Medical Students Register and that the General Medical Council be informed of this sanction.
- 61.** The Secretary of a FTP Adjudication Panel shall confirm the decision of a FTP Adjudication Panel and the reasons for the decision in writing normally within seven days, specifying any time period or sanction that may apply, to the medical student and also to the Chairman of the FTP Committee, the MVSP, the Senior Tutor of the student's College, the Director of Medical Education in the School of Clinical Medicine and, as appropriate, the Director of Education in the School of Biological Sciences.

Appeal

- 62.** A medical student and the FTP Committee shall have the right of appeal to an Appeal Panel in respect of a decision of a FTP Adjudication Panel as set out in these procedures.
- 63.** A medical student and the FTP Committee may give notice of appeal in respect of a decision of a FTP Adjudication Panel on only one or more of the following grounds:
- (a) irregularity in process;
- (b) the coming to light of fresh evidence, which was not available and/or presented for a good reason; and/or
- (c) the proportionality of a sanction imposed by the FTP Adjudication Panel.
- 64.** A notice of appeal shall be in writing and shall be received by the Registry within twenty-eight days of the date of notification of a FTP Adjudication Panel decision. The notice of appeal shall state the grounds on which the appeal is made and provide all material relied upon for the appeal. On receipt of the notice of appeal, and if the Registry considers that there are grounds for an appeal as set out within these procedures, the Registry shall appoint an Appeal Panel to hear the appeal. The parties shall not be entitled to rely during the appeal hearing, without the permission of the Appeal Panel, on any grounds other than those set out in the notice of appeal.
- 65.** During the consideration of the appeal, the decision of a FTP Adjudication Panel shall remain in force.
- 66.** An Appeal Panel hearing shall be arranged as soon as possible, and normally within three months of the date of the Registry receiving the notice of appeal, in accordance with the following procedures:
- (a) The Clerk of the Appeal Panel shall inform the medical student and the Chairman of the FTP Committee of the persons appointed to be members of the Appeal Panel. If the medical student or the Chairman of the FTP Committee has good cause to object to the membership of the Appeal Panel, he or she shall provide grounds to the Clerk of the Appeal Panel in writing within seven days or as determined by the Chairman of the Appeal Panel. The Vice-Chancellor shall decide whether that member of the Appeal Panel should be replaced and, if the Vice-Chancellor decides that the member should be replaced, a replacement member shall be designated by the Vice-Chancellor (in the case of the Chairman) or drawn by lot (in the case of any other member). The Clerk of the Appeal Panel shall inform the parties accordingly. The decision of the Vice-Chancellor shall be final.
- (b) Any documentation to be considered by the Appeal Panel shall be sent to the parties and the members of the Appeal Panel at least fourteen days before the hearing.
- (c) The medical student may be accompanied by a member of the University or other representative chosen by the medical student who must inform the Secretary to the Appeal Panel of the identity of the person and the capacity in which he or she is attending seven days in advance of the hearing. The medical student's Senior Tutor (or a deputy appointed by the Senior Tutor), if not nominated by the student, shall, with the agreement of the student, be entitled to be present.
- (d) The hearing shall be held in private unless the Chairman of the Appeal Panel agrees to a request from the student that the hearing be held in public.
- (e) The Chairman of the FTP Adjudication Panel, or a person appointed by her or him, shall represent the FTP Adjudication Panel at the Appeal Panel hearing. The Chairman of the FTP Committee, or a person appointed by her or him, shall represent the FTP Committee at the Appeal Panel hearing.

67. The Appeal Panel shall consider its decision in private. The Clerk of the Appeal Panel shall be present throughout the hearing and throughout consideration by the Appeal Panel of its decision.

68. The Appeal Panel may confirm, quash, amend, or refer back the decision to the same, or a newly constituted, FTP Adjudication Panel.

69. As soon as possible, normally within seven days from the Appeal Panel hearing, the Clerk of the Appeal Panel shall inform the medical student in writing of the decision and the reasons for the decision. That notification shall specify whether the case is to be referred back to a FTP Panel or, if not, the notification should be a Completion of Procedures letter and inform the medical student that she or he may refer the matter to the Office of the Independent Adjudicator for Higher Education. The Secretary to the Appeal Panel shall also inform the Chairman of the FTP Adjudication Panel, the Chairman of the FTP Committee, the MVSP, the Senior Tutor of the student's College, the Director of Medical Education in the School of Clinical Medicine and, as appropriate, the Director of Education in the School of Biological Sciences.

Record and declaration

70. The FTP Committee and the Faculty Boards of Biology or Clinical Medicine, as appropriate, shall make a record of any sanctions imposed (including a formal warning, a suspension or removal from the Medical Students Register, or other conditions) or undertakings provided by a medical student relating to arrangements for the monitoring or supervision of her or his conduct, health, or performance. The FTP Committee shall determine whether the information is to be kept permanently on the medical student's record, until a further review or until one year after the student has obtained full registration with the General Medical Council.

71. A medical student upon whom conditions have been imposed shall be required to confirm in writing that he or she shall comply with such conditions.

72. A medical student who has undertaken to comply with arrangements for the management and supervision of her or his conduct, health, or performance shall be required to confirm in writing that he or she will comply with the arrangements.

73. When applying to the General Medical Council for provisional registration, a student shall inform the General Medical Council of the details of any referral to the Fitness to Practise Committee and any and all matters that might have a bearing on her or his fitness to practise.

ANNEX 2

Consequential changes to other regulations

Subject to the approval of the Grace, the General Board have approved the following changes to regulations to take account of the revised procedures in Annex 1.

Procedures to Determine the Progress of Preclinical and Clinical Medical Students and Preclinical and Clinical Veterinary Students (*Statutes and Ordinances*, p. 230)

Regulation 2(iii).

By replacing the reference to the Fitness for Medical Practice Committee with a reference to the Fitness to Practise Committee.

Bachelor of Medicine and Bachelor of Surgery (new curriculum regulations) (*Statutes and Ordinances*, p. 473)

Regulation 3(m).

By replacing the reference to the Fitness for Medical Practice Committee with a reference to the Fitness to Practise Committee.

Faculty of Biology (*Statutes and Ordinances*, p. 600)

By amending the Regulation for the Medical Students Register so as to read:

The Faculty Board and the Faculty Board of Clinical Medicine shall maintain jointly through a Fitness to Practise Committee a register of students who are deemed fit to practise medicine and consequently to be admitted as candidates for the Second Examination and the Final Examination for the degrees of Bachelor of Medicine and Bachelor of Surgery. A Fitness to Practise Appeal Panel shall have the power on appeal from a student affected by a decision of the Fitness to Practise Adjudication Panel to confirm, quash, amend, or refer back to the same, or a newly constituted, Fitness to Practise Adjudication Panel the decision in question.

Faculty of Clinical Medicine (*Statutes and Ordinances*, p. 604)

By amending Regulation 3 so as to read:

3. The Faculty Board and the Faculty Board of Biology shall maintain jointly through a Fitness to Practise Committee a register of students who are deemed fit to practise medicine and consequently to be admitted as candidates for the Second Examination and the Final Examination for the degrees of Bachelor of Medicine and Bachelor of Surgery. A Fitness to Practise Appeal Panel shall have the power on appeal from a student affected by a decision of the Fitness to Practise Adjudication Panel to confirm, quash, amend, or refer back to the same, or a newly constituted, Fitness to Practise Adjudication Panel the decision in question.

Footnote to Grace 4 of 3 July 2013: Correction

The footnote to Grace 4 of 3 July 2013 (*Reporter*, 6315, 2012–13, p. 678) wrongly stated that the amendment to the regulations for the Graham Storey Fund had been made with the agreement of Christ's College; the footnote should have read 'with the agreement of Trinity Hall'.

Annual Reports: Notice

The following Annual Reports have been received by the Council and the General Board during the Easter Term 2013 and are available on the websites indicated:

Annual Report of the Health and Safety Executive Committee 2012	http://www.admin.cam.ac.uk/reporter/2012-13/weekly/6216/HSE-Annual-Report-2012.pdf
Centre for Research in the Arts, Social Sciences, and Humanities, Review 2011–12	http://www.crassh.cam.ac.uk/page/8/annual-reports.htm
West and North-West Cambridge Estates Syndicate, Annual Report and Financial Statements for the year ended 31 July 2012	http://www.admin.cam.ac.uk/reporter/2012-13/weekly/6216/WNWCambridgeEstatesSyndicate-Report-2012.pdf

VACANCIES, APPOINTMENTS, ETC.

Electors to the A. G. Leventis Professorship of Greek Culture: Notice

The Council has appointed members of the *ad hoc* Board of Electors to the A. G. Leventis Professorship of Greek Culture as follows:

Dr Jennifer Barnes, *MUR*, in the Chair, as the Vice-Chancellor's deputy

(a) *on the nomination of the Council*

Professor Mary Beard, *N*
Professor Christopher Rowe, *University of Durham*

(b) *on the nomination of the General Board*

Professor Simon Franklin, *CL*
Professor Robin Osborne, *K*
Professor Christopher Pelling, *University of Oxford*

(c) *on the nomination of the Faculty of Classics*

Professor Susan Alcock, *Brown University*
Professor Danielle Allen, *Institute of Advanced Study, Princeton*
Professor Geoffrey Horrocks, *JN*

Elections

Professor Bradley Scott Epps, B.A., *Wake Forest University, North Carolina*, M.A., *University of Virginia*, Ph.D., *Brown University, Rhode Island*, Professor of Romance Languages and Literatures, Harvard University, has been elected Professor of Spanish with effect from 9 July 2013.

Professor Kaivan Munshi, B.Tech., *Indian Institute of Technology, Bombay*, M.Sc., *University of California, Berkeley*, Ph.D., *Massachusetts Institute of Technology*, Professor of Economics, Brown University, Rhode Island, has been elected Frank Ramsey Professor of Economics with effect from 1 July 2013.

Vacancies in the University

A full list of current vacancies can be found at <http://www.jobs.cam.ac.uk/>.

Clinical Veterinarian in Equine Internal Medicine in the Department of Veterinary Medicine; salary: £37,382–£47,314; closing date: 12 August 2013; further particulars: <http://www.vet.cam.ac.uk/>; quote reference: PP01440

Junior Clinical Veterinarian in Farm Animal Medicine in the Department of Veterinary Medicine; limit of tenure: three years; salary: £27,854–£36,298; closing date: 9 August 2013; further particulars: <http://www.jobs.cam.ac.uk/job/1712/>; quote reference: PP01436

The University values diversity and is committed to equality of opportunity.

The University has a responsibility to ensure that all employees are eligible to live and work in the UK.

CRASSH Conspiracy and Democracy Visiting Fellowships: Notice

Conspiracy and Democracy Visiting Fellowships are designed to support active researchers in the field to take part in the interdisciplinary research programme, Conspiracy and Democracy, based at the Centre for Research in the Arts, Social Sciences, and Humanities (CRASSH). The deadline for applications is 30 September 2013 and further details are available at <http://www.conspiracyanddemocracy.org/>.

CRASSH Mellon/Newton Postdoctoral Research Fellows, 2013–14: Notice

The Centre for Research in the Arts, Social Sciences, and Humanities (CRASSH) is pleased to announce the appointment of two new Mellon/Newton Interdisciplinary Postdoctoral Research Fellows. Alexi Baker and Alison Wood will begin work in October 2013; further details are available at <http://www.crassh.cam.ac.uk/page/63/postdoctoral-fellows.htm>.

NOTICES BY THE GENERAL BOARD

Appeal process for F1 doctors recommended for removal from training: Notice

19 June 2013

The General Board have approved a proposal from the Faculty Board of Clinical Medicine to introduce a procedure for the conduct of appeals in the cases of trainee doctors in their first foundation year, who have been recommended for removal from their training programme.

The new appeal process includes: setting up a panel to hear an appeal as and when required; organizing and setting up a hearing; and conducting a hearing and recording the outcome. The procedure has been based closely on the style and wording of the revised Procedures to determine Fitness to Practise of Preclinical and Clinical Medical Students (p. 715), which provide a suitable template in this case. Where appropriate, details have been incorporated to mirror the requirements of existing deanery appeals mechanisms. However, overall, the Faculty of Clinical Medicine believes that there are advantages in terms of future flexibility, to the procedure being less, rather than more, prescriptive. The procedure states which body or individual is responsible for determining a process and for informing all relevant parties, but does not necessarily give full details of the process. This was felt to be appropriate given the desirable consonance of this procedure with national requirements, bodies, and guidance.

APPEAL PROCESS FOR F1 DOCTORS

Introduction

1. A holder of the degree of M.B.B.Chir. from the University who seeks full registration with the General Medical Council (GMC) and who satisfies the requirements of the Medical Act 1983 as to experience, may apply to the University for a Certificate of Experience under Section 10 of that Act following satisfactory completion of an approved Foundation Year Programme (F1 Programme) of placements in a formal employment setting. In these procedures, a doctor with a degree of M.B.B.Chir. from the University on an approved F1 Programme is referred to as a 'F1 doctor'.

2. The initial decision to provide a Certificate of Experience to a F1 doctor who holds a M.B.B.Chir. from the University, is taken, on behalf of the University, by Health Education East of England (HEEoE) which is the Local Education and Training Board (LETB) linked to the University. This decision is based on evidence, collated for the Annual Review of Competency Progression (ARCP), that the F1 doctor has completed the requirements of the Foundation Programme Curriculum for Foundation Year 1. This evidence is collated by the LETB (or equivalent body) linked to the F1 doctor's Foundation School.

3. In these procedures, the LETB (or equivalent body) linked to the F1 doctor's Foundation School is referred to as 'the LETS'. The LETS makes a recommendation to HEEoE on whether the F1 doctor has completed the requirements of the Foundation Programme Curriculum for Foundation Year 1 (approved by the GMC). In any case in which the LETB recommends that the F1 doctor has not completed the requirements of the Foundation Programme Curriculum and that the F1 doctor be released from the Foundation Programme, HEEoE will decline to issue a Certificate of Experience and the F1 doctor may appeal to the University under these procedures.

4. Such appeals will normally only be heard after the initial period of F1 training has been extended by the LETS due to the F1 doctor concerned being unable to provide evidence of the acquisition of competences and performance in practice in accordance with the requirements of the Foundation Programme Curriculum.

5. Appeals with respect to a decision to extend the F1 year of training will normally be heard by the LETS.

The composition, roles, and duties of the F1 Doctor Appeal Panel

6. A F1 Doctor Appeal Panel shall be appointed to consider an appeal which is made by a F1 doctor in respect of a decision by the LETS to recommend the F1 doctor is released from the Foundation Programme (ARCP Outcome 4). A F1 Doctor Appeal Panel shall be appointed by the Registry, following consultation with the Director of Medical Education of the Clinical School of the University, as soon as practicable after receiving the notice of the appeal. The F1 Doctor Appeal Panel shall comprise the Director of Medical Education of the Clinical School of the University as Chairman (or a nominated deputy) and a minimum of four other members, one of whom shall not be a GMC-registered medical practitioner.

7. The Secretary of the Faculty Board of Clinical Medicine, or her or his nominated deputy, shall serve as Clerk to the F1 Doctor Appeal Panel.

8. No member of the F1 Doctor Appeal Panel shall have had any material involvement or interest in respect of the individual case before the panel. All members of the F1 Doctor Appeal Panel shall be required to make a declaration of interest in the case.

F1 Doctor Appeal Panel procedures

9. A F1 doctor may appeal on one or more of the following grounds:

- (i) irregularity in the process followed by the LETS;
- (ii) the coming to light of fresh evidence, which was not available and/or presented to the LETS for a good reason;
- (iii) the recommendation of the LETS was manifestly unreasonable.

10. A notice of appeal shall be in writing and shall be received by the LETS within twenty-one days of the F1 doctor being notified of the decision.

11. The notice of appeal shall state the grounds on which the appeal is made. The F1 doctor shall not be entitled to rely, during the appeal, without the permission of the F1 Doctor Appeal Panel, on any grounds other than those set out in the notice of appeal.

12. On receipt of the notice of appeal, the LETB shall inform the Registry and the Director of Medical Education of the Clinical School of the University. The Registry shall then appoint a F1 Doctor Appeal Panel to determine the appeal.

13. If the F1 doctor formally withdraws, in writing, from the F1 Programme at this stage, the LETB shall confirm the position in writing with the F1 doctor and shall inform the Registry and the Director of Medical Education. The Clerk of the F1 Doctor Appeal Panel shall write to the F1 doctor to confirm that no further action will be taken on the appeal.

14. The Chairman of the F1 Doctor Appeal Panel shall determine the procedure to be adopted by the F1 Doctor Appeal Panel which shall normally include:

- (a) informing the F1 doctor of the persons appointed to be members of the F1 Doctor Appeal Panel;
- (b) informing the F1 doctor and the LETB of the evidence required for consideration by the F1 Doctor Appeal Panel;
- (c) informing the F1 doctor and the LETB of the names of any persons who may be asked to attend a F1 Doctor Appeal Panel hearing to give evidence and setting out the basis upon which the F1 doctor may call persons who may have information relevant to the case to give evidence either orally at the hearing or in writing;
- (d) setting a timetable for the progress of the proceedings, including time limits for each step of the proceedings and making arrangements for any hearing.

15. The Clerk of the Appeal Panel shall inform the F1 doctor of the procedure to be followed and whether he or she is required to attend any appeal hearing.

16. If the F1 doctor has good cause to object to the membership of a F1 Doctor Appeal Panel, he or she shall provide grounds to the Clerk of the F1 Doctor Appeal Panel in writing within seven days of being notified of the membership of the panel. The Registry shall decide whether to replace that member of the panel and shall appoint an alternative member as considered appropriate. The Clerk of the F1 Doctor Appeal Panel shall inform the F1 doctor accordingly. The decision of the Registry shall be final.

17. The F1 doctor may choose to be accompanied by another person chosen by her or him. The F1 doctor shall, at least seven days in advance of any hearing, inform the Clerk of the F1 Doctor Appeal Panel of the identity and contact details of any such person, her or his relationship to the F1 doctor (if any) and the capacity in which he or she is attending.

18. The hearing shall be held in private unless the Chairman of the F1 Doctor Appeal Panel agrees to a request from the F1 doctor that the hearing be held in public.

19. The Chairman of the F1 Doctor Appeal Panel shall determine the procedure for the conduct of any hearing. The Clerk of the F1 Doctor Appeal Panel shall notify the F1 doctor and the members of the panel of the procedure to be followed.

20. The F1 Doctor Appeal Panel shall consider its decision in private. The Clerk of the F1 Doctor Appeal Panel shall be present throughout the hearing and throughout consideration by the panel of its decision.

21. The F1 Doctor Appeal Panel shall normally make a decision on the day of the hearing. If this is not possible the panel shall reserve its decision for a later date to be notified to the parties. The decision of the F1 Doctor Appeal Panel shall be by a simple majority and the Chairman shall have a casting vote.

22. The F1 Doctor Appeal Panel may confirm the original decision, or may substitute the previous decision with the recommendation of an alternative course of action in accordance with the options available under F1 Programme guidance.

23. As soon as possible, normally within seven days from the F1 Doctor Appeal Panel hearing, the Clerk of the F1 Doctor Appeal Panel shall inform the F1 doctor in writing of the decision.

24. The decision of the F1 Doctor Appeal Panel is final and there is no further right of appeal within the University.

25. The Faculty Board of Clinical Medicine and the LETS shall make a record of the decision and any recommendations or actions to be taken.

26. The Faculty Board of Clinical Medicine shall send a copy of the record to the LETB, HEEoE, and the General Medical Council.

Examination in Environment, Society, and Development for the degree of Master of Philosophy

(Statutes and Ordinances, p. 518)

The General Board have approved a recommendation from the Degree Committee for the Faculty of Earth Sciences and Geography that the examination in the subject Environment, Society, and Development for the M.Phil. Degree be suspended for the academical years 2014–15 and 2015–16.

Examination in Environmental Science for the degree of Master of Philosophy

(*Statutes and Ordinances*, p. 520)

The General Board have approved a recommendation from the Degree Committee for the Faculty of Earth Sciences and Geography that the examination in the subject Environmental Science for the M.Phil. Degree be suspended for the academical years 2014–15 and 2015–16.

Diplomas and Certificates: Notice

With effect from 1 October 2013

The General Board have approved a recommendation by the Board of Graduate Studies, with the concurrence of the Degree Committees concerned, that responsibility for the award of the Diploma in Economics (*Statutes and Ordinances*, p. 561), the Postgraduate Diplomas in Legal Studies and in International Law (*Statutes and Ordinances*, p. 563), and the Certificate of Postgraduate Study (*Statutes and Ordinances*, p. 567) be devolved to the Degree Committee concerned. This is analogous to the arrangements now in place for the M.Phil. Degree; and will apply to Graduate Students admitted from 1 October 2013. The revised regulations are set out below.

DIPLOMA IN ECONOMICS

1. The Diploma in Economics shall be awarded to a member of the University, qualified under Regulation 2, who has diligently attended the course of instruction prescribed by the Faculty Board of Economics, and who has satisfied the Examiners in the examination for the Diploma as defined in the following regulations; provided that he or she has kept three terms. For the purpose of this regulation graduates of the University may count previous residence *in statu pupillari*.

2. A candidate for the Diploma must be admitted as a Graduate Student by the Board of Graduate Studies, on the recommendation of the Degree Committee for the Faculty of Economics. The Board shall assign to each candidate a date of commencement of candidature. Each candidate shall pursue in the University a course of study extending over one academical year under the direction of a Supervisor appointed by the Degree Committee, and shall comply with any special conditions that the Degree Committee and the Board may prescribe.

3. Every Supervisor shall send to the Secretary of the Board of Graduate Studies reports on the work of each candidate under her or his charge, in accordance with the provisions of Regulation 8 of the general regulations for admission as a Graduate Student.

4. Notwithstanding the provisions of Regulation 11 of the general regulations for admission as a Graduate Student, the Board of Graduate Studies, after consultation with the Degree Committee for the Faculty of Economics, shall have power to determine the payments to be made to Supervisors who are not University officers in respect of candidates for the Diploma.

5. No one shall be a candidate in the same year both for the Diploma in Economics and for another University examination, and no one shall be a candidate for the Diploma in Economics on more than one occasion.

6. The examination shall consist of three papers, as follows:

- Paper 1. Microeconomics.
- Paper 2. Macroeconomics.
- Paper 3. Econometrics.

Not later than the end of the Easter Term each year the Degree Committee shall announce, for the examination to be held in the academical year next following, the form of examination for each of Papers 1 and 2, which shall be either (a) a written paper of three hours' duration, or (b) a written paper of three hours' duration together with the submission of an essay, of not more than 3,000 words¹ in length, dealing with a single topic within the field of the paper. The examination for Paper 3 shall consist of a written paper of three hours' duration together with the submission of an account of an econometric project undertaken by the candidate.

7. The Degree Committee shall have power to issue supplementary regulations defining or limiting the scope of the papers, and to modify or alter such supplementary regulations as occasion may require.

8. The Degree Committee shall nominate such number of Examiners and Assessors as they shall deem sufficient and shall nominate one of the Examiners to be Chairman. The Chairman shall send a written report on each candidate's performance in the examination to the Secretary of the Degree Committee.

¹ One A4 page consisting largely of statistics or symbols shall be regarded as the equivalent of 250 words.

9. If the Degree Committee, after considering the report from the Chairman of Examiners, resolve that a candidate is entitled to a Diploma, their resolution to that effect shall be sent to the candidate and to the Secretary of the Board of Graduate Studies. A candidate who in the opinion of the Degree Committee deserves special credit shall be entitled to a Diploma with distinction. The award of a Diploma shall be published by the Board of Graduate Studies.

10. If the Degree Committee are of the opinion that a candidate's performance in the examination is of insufficient merit to entitle her or him to the Diploma, their resolution to that effect shall be communicated to the candidate and to the Secretary of the Board of Graduate Studies.

11. The Diploma shall be in the following form:

THIS IS TO CERTIFY THAT _____ having satisfied the preliminary conditions and having been admitted to the examination appointed by the University of Cambridge has been approved² by the Examiners and has been awarded the Diploma in Economics.

12. While studying in the University for the Diploma a candidate shall pay the appropriate University Composition Fee for each term of such study.

² Insert *with Distinction* if the candidate deserves special credit.

SUPPLEMENTARY REGULATIONS

Paper 1. Microeconomics

This paper offers a basic grounding in microeconomic analysis with applications to economic problems. The aim of the paper is to develop the theoretical framework, and to provide an opportunity to apply principles to practical problems.

Paper 2. Macroeconomics

This paper deals with the analysis of economies treated as complete systems and is concerned with problems of fluctuations in economic activity, employment and unemployment, inflation, economic growth, international economics and the balance of payments, the aggregate distribution of income and wealth. The paper covers analytic methods and models which provide a framework for the analysis of macroeconomic problems.

Paper 3. Econometrics

This paper deals with the statistical analysis of microeconomic and macroeconomic data as a basis for empirical studies in economics. The paper assumes a background knowledge of statistical methods as a descriptive and summarizing device and an elementary knowledge of probability theory and statistical inference.

The examination for Paper 3 consists of a written examination of three hours' duration and the submission of an account of a project undertaken by the candidate. The written examination will contribute a weight of two-thirds, and the project a weight of one-third, towards the marks for this paper. In the written paper, candidates will be expected to answer questions on statistical and econometric methods and their applications. The project will be set by the Examiners and will enable candidates to apply their economic and statistical knowledge to an empirical problem.

POSTGRADUATE DIPLOMA IN LEGAL STUDIES AND POSTGRADUATE DIPLOMA IN INTERNATIONAL LAW

1. A Postgraduate Diploma in Legal Studies, or a Postgraduate Diploma in International Law, may be awarded by the Degree Committee for the Faculty of Law to a member of the University who has satisfied the requirements of the following regulations. For the purposes of this regulation graduates of the University may count previous residence *in statu pupillari*.

2. A candidate for the Diploma must be admitted as a Graduate Student, on the recommendation of the Degree Committee, by the Board of Graduate Studies, who shall assign to each candidate a date of commencement of candidature.

3. A candidate for a Diploma shall pursue in the University *either* (i) a course of full-time study for at least consecutive three terms *or* (ii) a course of part-time study for at least six consecutive terms. Every candidate, whether studying in Cambridge or elsewhere, shall be placed under the direction of a Supervisor appointed by the Degree Committee and shall be subject to any special conditions that the Committee may prescribe in her or his case.

4. Every Supervisor shall send to the Secretary of the Board of Graduate Studies reports on the work of each candidate under her or his charge, in accordance with the provisions of Regulation 8 of the general regulations for admission as a Graduate Student.

5. The exercise for the Diploma shall be a thesis on a subject, approved by the Degree Committee, which falls within the field of Law or of International Law. The thesis, which shall not without the leave of the Degree Committee exceed 30,000 words in length, including footnotes, but excluding appendices and bibliography, must afford evidence of serious study by the candidate and of ability to discuss a difficult problem critically.

6. Each candidate shall submit two copies of her or his thesis in accordance with detailed arrangements approved by the Board of Graduate Studies (i) not earlier than the end of the second term, nor later than the end of the fifth term (for a full-time student) or (ii) not earlier than the end of the fifth term, nor later than the eighth term (for a part-time student), after the term in which her or his candidature commenced, provided that the Degree Committee may allow a candidate to submit it at a later date. Each candidate will be required to sign a declaration that the thesis is his or her own work, unaided except as may be specified in the declaration, and that it does not contain material that has already been used to any substantial extent for a comparable purpose.

7. Each thesis shall be referred to two Examiners, appointed by the Degree Committee, who may, at their discretion, examine the candidate orally on the thesis and on the general field of knowledge within which it falls. The Degree Committee in exceptional circumstances may permit the Examiners to conduct the oral examination by video-conference or other remote means. Each Examiner shall submit a separate report to the Degree Committee on the candidate's thesis, and the Examiners shall submit a joint report on the candidate's performance in the oral examination if such is held.

8. If the Degree Committee require a further opinion or opinions on the merits of a candidate's thesis, they may appoint additional Examiners, provided that not more than one additional Examiner may be appointed without the leave of the Board of Graduate Studies.

9. The Degree Committee, after considering the reports of the Examiners, shall resolve whether or not the candidate is entitled to be awarded a Diploma, and shall inform the candidate and the Secretary of the Board of Graduate Studies accordingly. The award of a Diploma shall be published by the Board of Graduate Studies. The Degree Committee may allow an unsuccessful candidate to resubmit her or his thesis within a time limit fixed by them, which will normally not extend beyond the end of the term next following that in which the candidate is notified of the Degree Committee's decision to allow resubmission. The Degree Committee shall inform the Secretary of the Board of Graduate Studies of any such allowance.

10. A Postgraduate Diploma shall be in the following form, the subject being specified as 'Legal Studies' or 'International Law'.

THIS IS TO CERTIFY THAT _____ having satisfied the preliminary conditions and having presented a thesis approved by the Degree Committee for the Faculty of Law has been awarded the Postgraduate Diploma in Legal Studies (International Law).

11. While studying for the Diploma a candidate shall pay a University Composition Fee as prescribed in Regulation 11 of the general regulations for admission as a Graduate Student.

12. Payment of a fee to a Supervisor who is not a University officer (other than an Associate Lecturer who receives no stipend from the University) shall be as prescribed in the general regulations for admission as a Graduate Student.

CERTIFICATES OF POSTGRADUATE STUDY

GENERAL REGULATIONS

1. Certificates of Postgraduate Study shall be awarded for advanced study and training in research. A subject of such study, and the special regulations for each subject, shall be approved by the General Board on the recommendation of the Faculty Board or other body concerned after consultation with the appropriate Degree Committee, who shall satisfy themselves that candidates for the Certificate who may wish to become candidates for the degree of Ph.D., Eng.D., M.Sc., or M.Litt. will receive sufficient training in research to justify the granting of leave to count a whole or some part of the period of candidature for the Certificate towards a full-time or a part-time course of research for one of these degrees.

2. The full-time course of instruction for the Certificate shall normally extend over three consecutive terms and the part-time course of instruction shall normally extend over six consecutive terms. The Board of Graduate Studies, on the recommendation of the Degree Committee concerned, may agree that, for some specified courses, the full-time course of instruction may extend beyond three terms. The Board may also permit a candidate in exceptional circumstances to spend up to two years from the date of commencement of candidature in study for the Certificate.

3. A candidate for the Certificate must have been granted admission as a Graduate Student, on the recommendation of the Degree Committee concerned, by the Board of Graduate Studies, who shall assign a date of commencement of candidature. A candidate for the Certificate must also

- either* (a) if a member of the University, have completed the examination and residence requirements for the B.A. Degree;
or (b) if not a member of the University, produce such evidence of fitness to study for the Certificate as may be approved by the Degree Committee concerned.

Each application for admission to the status of Graduate Student must contain a statement of the course of study which the applicant desires to pursue and a statement of qualification, attainments, and previous study, and shall be sent to the Board of Graduate Studies, who shall forward it to the Degree Committee concerned.

4. A candidate shall study for the Certificate in Cambridge, or such other place as the Board and the Degree Committee concerned shall determine, under the direction of a Supervisor appointed by the Degree Committee concerned, and under any special conditions that the Committee may lay down in his or her case. All appointments of Supervisors shall be communicated by the Degree Committee to the Board of Graduate Studies, who shall be competent to make representations to the Committee about any particular appointment.

Every Supervisor shall send to the Secretary of the Board of Graduate Studies reports on the work of each candidate under her or his charge, in accordance with the provisions of Regulation 8 of the general regulations for admission as a Graduate Student.

5. Each candidate shall be required to submit a dissertation, unless otherwise prescribed in the Special Regulations for the subject for which he or she is registered, and to undertake an oral examination and to undergo such other forms of examination as are prescribed in the Special Regulations for that subject.

6. The names of candidates who are to be examined in written papers shall be sent by the Degree Committee to the Secretary of the Board of Graduate Studies on or before 1 December next preceding the examination, together with a statement of the approved field of study in which each candidate is to be examined.

7. Each candidate shall propose, on the advice of her or his Supervisor, a title for a dissertation, and shall submit the proposal, not later than the end of the second term of candidature for full-time students or the third term of candidature for a part-time student, to the Board of Graduate Studies, in accordance with detailed arrangements specified by the Board, for approval by the Board on the recommendation of the Degree Committee concerned.

8. Each candidate shall submit two copies of her or his dissertation, in accordance with detailed arrangements specified by the Board of Graduate Studies, so as to arrive by a date which shall be determined by the Degree Committee, and which shall be not later than the last day of the student's third term of full-time candidature (fifth term of part-time candidature) unless the Board, on the recommendation of the Degree Committee, have allowed an extension of time under Regulation 2. Each candidate shall state generally in a preface to the dissertation and specifically in notes the sources from which information has been derived.

9. Each candidate's dissertation shall be referred to two Examiners appointed by the Degree Committee concerned.

10. The Examiners shall jointly examine the candidate orally upon the subject of her or his dissertation and on the general field of knowledge within which it falls. The Degree Committee in exceptional circumstances may permit the Examiners to conduct the oral examination by video-conference or other means. If the candidate is required in addition to satisfy the Examiners in a written examination, the arrangements for such an examination shall be made by the Degree Committee concerned, and the Examiners shall be the Examiners appointed to examine the dissertation. The Examiners shall report to the Degree Committee and shall at the same time return to them the two copies of the dissertation.

11. If the Degree Committee, after consideration of the Examiners' reports, approve the candidate's performance as of the requisite standard for the award of the Certificate, the Degree Committee shall communicate their resolution to that effect to the candidate and to the Secretary of the Board of Graduate Studies.

12. The awards of Certificates shall be published by the Board of Graduate Studies, but no publication shall be made of an award to a Graduate Student who has been given leave by the Board of Graduate Studies to count the period or any part of it during which he or she has been a candidate for the Certificate towards a course of research for the degree of Ph.D., Eng.D., M.Sc., or M.Litt. No such Graduate Student shall be entitled to receive the Certificate so long as he or she remains on the Register of Graduate Studies, nor subsequently if he or she should submit a dissertation for the degree of Ph.D., Eng.D., M.Sc., or M.Litt. Nothing in this regulation shall prevent a person who has been awarded the Certificate, and whose name has been removed from the Register of Graduate Students, from being restored to that register as a candidate for the degree of Ph.D., Eng.D., M.Sc., or M.Litt., and, if the Board of Graduate Studies think fit, from being granted leave to count the whole or some part of the period of candidature for the Certificate towards a course of research for one of the aforementioned degrees. No candidate shall be entitled to receive the Certificate unless he or she has attended the prescribed course of instruction.

13. The Certificate shall be in the following form:

THIS IS TO CERTIFY THAT _____ having diligently attended a course of postgraduate instruction in¹ _____ and having been admitted to the examination appointed by the University of Cambridge has been approved by the Examiners and has been awarded the Certificate of Postgraduate Study in¹

¹ Insert the subject offered by the candidate (e.g. English, Natural Sciences (Biological Sciences)).

14. Payment of a fee to a Supervisor who is not a University officer (other than an Associate Lecturer who receives no stipend from the University) shall be made in accordance with the provisions of Regulation 14 of the general regulations for admission as a Graduate Student.

15. While studying for the Certificate, a candidate shall pay a University Composition Fee as prescribed in Regulation 11 of the general regulations for admission as a Graduate Student.

16. A candidate who is not awarded a Certificate may not be a candidate again either in the same or in any other field, save as provided under Regulation 12.

REGULATIONS FOR EXAMINATIONS

Entries and lists of candidates for examinations

(Statutes and Ordinances, p. 234)

With effect from the 2015 examinations

The Board of Examinations, at the request of the Faculty Board of Biology, have approved additions and revisions to Regulations 11 and 13 to allow for a Lent Term examination in Head and Neck Anatomy, a new subject in the Medical and Veterinary Sciences Tripos Part IB, and the Second M.B. Examinations.

Regulation 11.

By adding the following to the list of examinations:

Medical and Veterinary Sciences Tripos, Parts IA and IB (except IB Lent Term Examination in Head and Neck Anatomy; from these entries, entries for the various Easter Term Second M.B. and Second Veterinary M.B. Examinations are created)

Regulation 13.

By adding the following to the list of examinations:

Medical and Veterinary Sciences Tripos, Part IB (Lent Term examination)

Dates of examinations and publication of class-lists

(Statutes and Ordinances, p. 236)

With effect from the 2015 examinations

The Board of Examinations, at the request of the Faculty Board of Biology, have approved additions and revisions to Regulation 3 to include the examination in Head and Neck Anatomy, a new paper in the Medical and Veterinary Sciences Tripos Part IB, in the list of examinations not in Easter Term.

Regulation 3.

By adding the following to the list of examinations:

Medical and Veterinary Tripos, Part IB (Lent Term examination)¹
The last day of Full Lent Term

¹ Examination in Head and Neck Anatomy only.

Anglo-Saxon, Norse, and Celtic Tripos

(Statutes and Ordinances, p. 257)

With effect from 1 October 2014

The regulations for the Tripos have been amended so as to debar candidates having previously obtained honours in Part I of the Anglo-Saxon, Norse, and Celtic Tripos from presenting themselves as candidates for honours in Part II in the year next but one after so obtaining honours.

Regulations pertaining to the standing of candidates having previously obtained honours in another honours examination, and to Affiliated Students, remain unchanged.

Regulation 3.

By placing the current regulation in square brackets, and by inserting a regulation in angular brackets so as to read:

<3. The following may present themselves as candidates for honours in Part II:

- (a) a student who has obtained honours in Part I of the Anglo Saxon, Norse, and Celtic Tripos in the year after so obtaining honours, provided that twelve complete terms have not passed after her or his first term of residence;
- (b) a student who has obtained honours in another Honours Examination in the year next after or next but one after so obtaining honours, provided that twelve complete terms have not passed after her or his first term of residence;
- (c) an Affiliated Student as allowed by the Faculty Board of English in accordance with the regulations for Affiliated Students.>

And by inserting a footnote to the current regulation so as to read:

The regulation in angular brackets will replace the regulation in square brackets with effect from 1 October 2014.

The Faculty Board of English are satisfied that no candidate's preparation for the examination will be affected.

Architecture Tripos

(*Statutes and Ordinances*, p. 274)

With effect from 1 October 2014

The regulations for the Tripos have been amended so as to debar candidates having previously obtained honours in Part IB of the Architecture Tripos from presenting themselves as candidates for honours in Part II in the year next but one after so obtaining honours.

Regulation 4.

By amending the first clause of the regulation so as to read:

4. A student who has obtained Honours in Part IB of the Architecture Tripos may be a candidate for honours in Part II in the year after [or next but one after] so obtaining Honours, provided that:

- (a) the student has kept seven terms and twelve complete terms have not passed after her or his first term of residence, and
- (b) the student has satisfied the Examiners in studio-work in the in the examination for Part IB.

And by inserting a footnote to the current regulation so as to read:

The part of the regulation in square brackets will be rescinded with effect from 1 October 2014.

The Faculty Board of Architecture and History of Art are satisfied that no candidate's preparation for the examination will be affected.

Classical Tripos

(*Statutes and Ordinances*, p. 292)

With effect from 1 October 2014

The regulations for the Tripos have been amended so as to debar candidates having previously obtained honours in Parts IA and IB of the Classical Tripos from presenting themselves as candidates for honours in Part II in the year next but one after so obtaining honours.

Regulations pertaining to the standing of candidates having previously obtained honours in another honours examination, and to Affiliated Students, remain unchanged.

Regulation 4.

By placing the current regulation in square brackets, and by inserting a regulation in angular brackets so as to read:

<4. The following may present themselves as candidates for honours in Part II:

- (a) a student who has obtained honours in Part IA and Part IB of the Classical Tripos in the year next after so obtaining honours, provided that at the time of the examination he or she has kept seven terms and that twelve complete terms have not passed after her or his first term of residence. In exceptional circumstances a candidate who has obtained honours in Part IA, but not in Part IB of the Classical Tripos, may be a candidate for honours in Part II of the Classical Tripos, subject to approval by the Faculty Board;

- (b) a student who has obtained honours in another Honours Examination in the year next after or next but one after so obtaining honours, provided that at the time of the examination he or she has kept seven terms and that twelve complete terms have not passed after her or his first term of residence;
- (c) an Affiliated Student as allowed by the Faculty Board in accordance with the regulations for Affiliated Students.>

And by inserting a footnote to the current regulation so as to read:

The regulation in angular brackets will replace the regulation in square brackets with effect from 1 October 2014.

The Faculty Board of Classics are satisfied that no candidate's preparation for the examination will be affected.

Preliminary Examination for Part I of the Historical Tripos

(Statutes and Ordinances, p. 255)

With effect from 1 October 2013

The Faculty Board for History give notice of the amendments to the titles of papers for the Preliminary Examination of the Historical Tripos in the special regulations to remove reference to constitutional history from Section B and to change the periods of Papers 4, 5, 6, 10, and 11. An amendment to the supplementary regulations has also been made: Paper 4 will be set in two sections.

SPECIAL REGULATIONS

Regulation 2.

By replacing Section B in its entirety and Papers 10 and 11 in Section C with the following:

Section B

British Political History

Paper 2.	British political history, 380–1100
Paper 3.	British political history, 1050–1509
Paper 4.	British political history, 1485–1714
Paper 5.	British political history, 1688–1886
Paper 6.	British political history, since 1880

Section C

British Economic and Social History

Paper 10.	British economic and social history, 1700–1880
Paper 11.	British economic and social history, since c. 1880

SUPPLEMENTARY REGULATIONS

PART I

By amending the regulation on Papers 2–19 so as to read:

Papers 2–19. British, European, and world history

The scope of Papers 2–18 shall be that of the corresponding papers in Part I of the Tripos. The scope of Paper 19 shall be that of Papers 21 and 23 in Part I.

Three questions must be answered but no question shall be specified as compulsory, except that in Paper 4 (British political history, 1485–1714) and in Paper 18 (European history, since 1890) candidates will be required to answer at least one question from each of sections A and B.

Historical Tripos, Part I

(Statutes and Ordinances, pp. 339 and 344)

With effect from 1 October 2013

The Faculty Board for History give notice of the amendments to the titles of papers from Part I of the Historical Tripos to remove reference to constitutional history from Section B with effect from 1 October 2013, and to change the periods of these papers from 1 October 2014; the titles of papers in Section F and G will also change with effect from 1 October 2013. Amendments have also been made to the supplementary regulations to reflect these changes.

Regulation 13.

By replacing Sections B, F, and G in their entirety and Papers 10 and 11 in Section C with the following, and by adding a footnote to read ‘The papers in angular brackets will replace the papers in square brackets with effect from 1 October 2014.’:

Section B

British Political History

- Paper 2. British political history, 380–1100
- Paper 3. British political history, 1050–1509
- [Paper 4. British political history, 1485–1750]
- [Paper 5. British political history, 1700–1914]
- [Paper 6. British political history, since 1867]
- <Paper 4. British political history, 1485–1714>
- <Paper 5. British political history, 1688–1886>
- <Paper 6. British political history, since 1880>

Section C

British Economic and Social History

- [Paper 10. British economic and social history, 1700–1914]
- [Paper 11. British economic and social history, since c. 1870]
- <Paper 10. British economic and social history, 1700–1880>
- <Paper 11. British economic and social history, since c. 1880>

Section F

World History

- Paper 21. Empires and world history from the fifteenth century to the First World War
- Paper 23. World history since 1914

Section G

American History

- Paper 22. North American History, c. 1500 to 1865
- Paper 24. The history of the United States from 1865

SUPPLEMENTARY REGULATIONS

By amending the regulation for Papers 2–6 so as to read:

Papers 2–6. British political history, from AD 380 to the present day

In these papers candidates will be required to show knowledge of political aspects and also of general aspects of English, Irish, Scottish, and Welsh history where relevant to the period studied. Candidates will be expected to show evidence of their ability to use and interpret contemporary documents. In each paper three questions must be answered, but no question will be specified as compulsory.

By changing the period in the title of Paper 22 so as to read:

Paper 22. North American history, c. 1500 to 1865

By changing the title of Paper 23 to read as follows and by removing the first sentence of the regulations ‘This paper will, until further notice, be a paper entitled ‘World history since 1914’’:

Paper 23. World history since 1914

By changing the title of Paper 24 to read as follows and by removing the first sentence of the regulations ‘This paper will, until further notice, be a paper entitled ‘The history of the United States from 1865’’:

Paper 24. The history of the United States from 1865

Human, Social, and Political Sciences Tripos, Parts I, IIA, and IIB

(*Statutes and Ordinances*, p. 349)

With effect from 1 October 2013

The regulations for the Tripos have been amended so as to amend titles of papers in Parts I, and in Parts IIA and IIB Archaeology and Social Anthropology. Candidates having taken Part I of the Human, Social, and Political Sciences Tripos will not be able to take Part IIA over two years (though candidates having previously obtained honours in another Honours Examination will continue to be permitted to proceed to Part IIA in the year after or next but one after so obtaining honours). Regulation 13(c) allowing students having previously obtained honours in Parts IA and IB of the Medical and Veterinary Tripos specifically to enter Part IIB of the Tripos has been removed but a new regulation has been added so as to allow a student from any Tripos to take particular combinations in Part IIB on approval of the Head of the Department. Mandatory course-work/practical elements have been introduced into the assessment for papers ARC6–13 and ARC18–33, which will be announced by the Faculty Board when announcing the papers to be offered each year. Options available in Part IIA and IIB have been amended. Minor corrections and stylistic enhancements have been made.

GENERAL

Regulation 9.

By amending the regulation so as to read:

9. A candidate shall not offer in any Part of the Tripos a paper that he or she has previously offered in another University examination.

PART I

Regulation 11.

Section A.

By amending the list of papers as follows:

ARC1. *from* The development of human society *to* Introduction to archaeology

ARC2. *from* Archaeology in action I *to* Archaeology in action

SOC1. *from* Introduction to sociology: modern societies *to* Modern societies I: introduction to sociology (also serves as an optional paper for Paper 5 of Part IIA of the Economics Tripos)

SAN1. *from* Human societies: the comparative perspective *to* Social anthropology: the comparative perspective

PART IIA AND PART IIB

Regulation 12.

By removing the current regulation and replacing it with a regulation so as to read:

12. The following may present themselves as candidates for honours in Part IIA:

(a) a student who has obtained honours in Part I of the Human, Social, and Political Sciences Tripos in the year next after so obtaining honours, provided that six complete terms have not passed after her or his first term of residence;

(b) a student who has obtained honours in any other Honours Examination, in the year next after or next but one after so obtaining honours, provided that twelve complete terms have not passed after her or his first term of residence.¹

Regulation 13.

By removing clause (iii) of the regulation.

New Regulation 14.

By inserting a new Regulation 14 as follows and renumbering all subsequent regulations:

14. A student who has obtained honours in another Honours Examination other than Part IIA of the Human, Social, and Political Sciences Tripos may be a candidate for honours in either Part IIA or Part IIB in the year after so obtaining honours, provided that the student has kept seven terms and that twelve complete terms have not passed after her or his first term of residence. Such students shall offer, subject to the provisions of Regulation 9, four papers chosen from those available in Part IIA and Part IIB, in accordance with the

¹ See also the regulations for Affiliated Students.

guidelines issued by the Faculty Board, and conditional upon written permission from the relevant Head of Department obtained not later than the division of the Michaelmas Term next preceding the examination.

Regulation 14 (New Regulation 15).

By amending the regulation and the lists of papers as follows:

15. The scheme of examination for Part IIA and Part IIB shall be as follows:

ARCHAEOLOGY

- ARC6. Archaeological theory and practice I
- ARC7. Archaeological theory and practice II
- ARC8. Archaeological science I
- ARC9. Archaeological science II
- ARC10. The Palaeolithic of the Old World
- ARC11. Topics in Palaeolithic archaeology
- ARC12. European prehistory
- ARC13. Special topics in European prehistory²
- ARC14. Aegean prehistory (Paper D1 from the Classical Tripos)
- ARC15. A topic within classical archaeology and/or art (Paper D2 from the Classical Tripos)
- ARC16. A topic within classical archaeology and/or art (Paper D3 from the Classical Tripos)
- ARC17. A topic within classical archaeology and/or art (Paper D4 from the Classical Tripos)
- ARC18. The historical archaeology of Ancient Egypt I³
- ARC19. The historical archaeology of Ancient Egypt II⁴
- ARC20. Ancient Egyptian religion I⁵
- ARC21. Ancient Egyptian religion II⁶
- ARC22. Mesopotamian archaeology I: prehistory and early states⁷
- ARC23. Mesopotamian archaeology II: territorial states to empires⁸
- ARC24. Mesopotamian culture I: literature⁹
- ARC25. Mesopotamian culture II: religion and science¹⁰
- ARC26. Europe in the first millennium AD I Anglo-Saxon archaeology (also serves as Paper 14 of Part I and Paper 16 of Part II of the Anglo-Saxon, Norse, and Celtic Tripos)
- ARC27. Europe in the first millennium AD II Scandinavian archaeology (also serves as Paper 15 of Part I and Paper 17 of Part II of the Anglo-Saxon, Norse, and Celtic Tripos)
- ARC28. The archaeology of medieval Britain (also serves as Paper 11 of Part II of the History Tripos)
- ARC29. Ancient India I: the Indus civilization and beyond¹¹
- ARC30. Ancient India II: Early historic cities of South Asia¹²
- ARC31. Ancient South America¹³
- ARC32. The archaeology of Mesoamerica and North America¹⁴
- ARC33. The archaeology of Africa
- ARC34. Akkadian language II (also serves as Paper X.6 of Part IB of the Asian and Middle Eastern Studies Tripos)
- ARC35. Akkadian language III
- ARC36. Sumerian language
- ARC37. Egyptian language II (also serves as Paper X.7 of Part IB of the Asian and Middle Eastern Studies Tripos)
- ARC38. Egyptian language III
- ARC39. Mesopotamian history I: states and structures¹⁵
- ARC40. Mesopotamian history II: empires and systems¹⁶

² This paper will be available, in alternate years, from 1 Oct 2015.

³ This paper will be available, in alternate years, from 1 Oct 2014.

⁴ This paper will be available, in alternate years, from 1 Oct 2015.

⁵ This paper will be available, in alternate years, from 1 Oct 2014.

⁶ This paper will be available, in alternate years, from 1 Oct 2015.

⁷ This paper will be available, in alternate years, from 1 Oct 2014.

⁸ This paper will be available, in alternate years, from 1 Oct 2015.

⁹ This paper will be available, in alternate years, from 1 Oct 2015.

¹⁰ This paper will be available, in alternate years, from 1 Oct 2014.

¹¹ This paper will be available, in alternate years, from 1 Oct 2014.

¹² This paper will be available, in alternate years, from 1 Oct 2015.

¹³ This paper will be available, in alternate years, from 1 Oct 2015.

¹⁴ This paper will be available, in alternate years, from 1 Oct 2014.

¹⁵ This paper will be available, in alternate years, from 1 Oct 2014.

¹⁶ This paper will be available, in alternate years, from 1 Oct 2015.

SOCIAL ANTHROPOLOGY

By renaming papers as follows:

SAN2. *from* Foundations of social anthropology I *to* Kinship and economic anthropology
 SAN3. *from* Foundations of social anthropology II *to* The anthropology of politics and religion
 SAN7. *from* A subject in social anthropology *to* The anthropology of an ethnographic area

Special subjects in social anthropology

SAN8. *from* A subject in social anthropology *to* A subject in social anthropology I
 SAN9. *from* A subject in social anthropology *to* A subject in social anthropology II
 SAN10. *from* A subject in social anthropology *to* A subject in social anthropology III
 SAN11. *from* A subject in social anthropology *to* A subject in social anthropology IV

And by adding a new paper to the list of variable papers to be entitled

SAN12. A subject in social anthropology V

Regulation 15 (New Regulation 16).

By removing the current regulation and replacing it with a new regulation so as to read:

16. Each paper shall be of three hours' duration except POL5, SOC4, ARC6–13, and ARC18–33. The examination for Papers POL5 and SOC4 shall consist of the submission of two essays each of not more than 5,000 words. The Faculty Board shall publish by notice in each Department of the Faculty of Human, Social, and Political Science prescribed titles or subjects for essays by the beginning of the Michaelmas Term next preceding the examination concerned. The essays for POL5 and SOC4 shall be submitted in printed or typewritten form to the Senior Examiner in the relevant subject as follows: one essay no later than the end of the first week of Full Lent Term, and one essay no later than the end of the first week of Full Easter Term. Papers ARC6–13 and ARC18–33 will be assessed by a three-hour written examination plus mandatory course-work elements, prescribed titles or details of which will be published by the Faculty Board by the end of the Easter Term of the year preceding the examination concerned.

Regulation 16 (New Regulation 17).

By removing the current regulation and replacing it with a new regulation so as to read:

17. Subject to the provisions of Regulation 9, candidates for Part IIA shall offer papers and other exercises as follows:

*(a) Candidates in Archaeology**Option 1 (Archaeology)*

- (i) ARC6;
- (ii) two papers chosen from Papers ARC2¹⁷, ARC8, ARC10–33;
- (iii) one paper chosen from BAN2–4, POL3–4, SAN2–3, SAN8–12, SOC2–3, and Papers 1 and 2 for the subject History and Philosophy in Part IB of the Natural Sciences Tripos, or one further paper chosen from ARC8, ARC10–33, or *either* Paper 7 *or* Paper 8 borrowed from Part I of the Historical Tripos.

Option 2 (Assyriology)

- (i) ARC34¹⁸ or ARC4;
- (ii) ARC22 or ARC23;
- (iii) one paper chosen from ARC24–25 and ARC39–40;
- (iv) one paper chosen from ARC2, ARC6, ARC8, ARC10–21, ARC24–33, or ARC39–40.

Option 3 (Egyptology)

- (i) ARC37¹⁹ or ARC5;
- (ii) ARC2 or ARC6;
- (iii) ARC18 or ARC19;
- (iv) ARC20 or ARC21.

¹⁷ Paper ARC2 is required if a candidate has not taken it at Part I.

¹⁸ Paper ARC34 can only be taken at Part IIA if a candidate has taken Paper ARC4 at Part I.

¹⁹ Paper ARC37 can only be taken at Part IIA if a candidate has taken Paper ARC5 at Part I.

Option 4 (Assyriology and Egyptology)

- (i) ARC34²⁰ or ARC4;
- (ii) ARC37²¹ or ARC5;
- (iii) one paper from ARC18–21;
- (iv) one paper from ARC22–25.

(b) Candidates in Biological Anthropology

- (i) Papers BAN2–4;
- (ii) one paper chosen from ARC8, ARC10–33, BAN6–8, POL3–4, SAN2–3, SAN8–12, SOC2–3, and Papers 1 and 2 for the subject History and Philosophy in Part IB of the Natural Sciences Tripos.

(c) Candidates in Politics and International Relations

- (i) POL3;
- (ii) POL4;
- (iii) *either* POL7 *or* POL8;
- (iv) one paper chosen from ARC8, ARC10–33, BAN2–4, SAN2–3, SAN8–12, SOC2–3, Papers 1 and 2 for the subject History and Philosophy in Part IB of the Natural Sciences Tripos, POL5–6, or *either* Paper 10 *or* Paper 11 borrowed from Part I of the Historical Tripos.

(d) Candidates in Social Anthropology

- (i) Papers SAN2–4;
- (ii) one paper chosen from SAN8–12, ARC8, ARC10–33, BAN2–4, POL3–4, SOC2–3, and Papers 1 and 2 for the subject History and Philosophy in Part IB of the Natural Sciences Tripos.

(e) Candidates in Sociology

- (i) SOC2;
- (ii) SOC3;
- (iii) *either* SOC4 *or* SOC5;
- (iv) one paper chosen from ARC8, ARC10–33, BAN2–4, POL3–4, SAN2–3, SAN8–12, SOC4–5, Papers PBS 3–4 of the Psychological and Behavioural Sciences Tripos, and Papers 1 and 2 for the subject History and Philosophy in Part IB of the Natural Sciences Tripos, or *either* Paper 10 *or* Paper 11 borrowed from Part I of the Historical Tripos.

(f) Candidates in Archaeology and Social Anthropology

- (i) one paper chosen from ARC2 and ARC6, and one paper chosen from ARC2, ARC6, ARC8, and ARC10–33;
- (ii) two papers chosen from SAN2–4.

(g) Candidates in Biological Anthropology and Archaeology

- (i) one paper chosen from ARC2 and ARC6, and one paper chosen from ARC2, ARC6, ARC8, and ARC10–33;
- (ii) two papers chosen from BAN2–4.

(h) Candidates in Politics and Sociology

- (i) one paper chosen from POL3–4;
- (ii) one paper chosen from POL7–8;
- (iii) SOC2 and SOC3.

(i) Candidates in Social and Biological Anthropology

- (i) two papers chosen from SAN2–4;
- (ii) two papers chosen from BAN2–4.

(j) Candidates in Sociology and Social Anthropology

- (i) SAN2 and SAN3;
- (ii) SOC2 and SOC3.

²⁰ Paper ARC34 can only be taken at Part IIA if a candidate has taken ARC4 at Part I.

²¹ Paper ARC37 can only be taken at Part IIA if a candidate has taken Paper ARC5 at Part I.

(k) Candidates in Social Anthropology and Politics

- (i) POL3 or POL4;
- (ii) POL7 or POL8;
- (iii) one paper chosen from SAN2–3, and one paper chosen from SAN2–4 and SAN8–12.

Regulation 17 (New Regulation 18).

By removing the current regulation and replacing it with a new regulation so as to read:

18. Subject to the provisions of Regulation 9, candidates for Part IIb shall offer papers and other exercises as follows:

*(a) Candidates in Archaeology**Option 1 (Archaeology)*

- (i) ARC7;
- (ii) two papers chosen from Papers ARC8–33²², one of which may be substituted by a dissertation on a subject approved by the Head of the Department of Archaeology and Anthropology, which shall be submitted in accordance with the provisions of Regulation 20;
- (iii) one further paper chosen from Papers ARC8–33, BAN2–4, BAN6–8, POL13–14²³, SAN2–3, SAN8–12, SOC6–15²⁴.

Option 2 (Assyriology)

- (i) ARC35²⁵ or ARC34;
- (ii) ARC22 or ARC23;
- (iii) one paper chosen from ARC24–25, ARC36²⁶, or ARC39–40;
- (iv) *either* one further paper chosen from ARC7, ARC8–21²⁷, ARC26–33, ARC36²⁸, ARC39–40, *or* a dissertation on a subject approved by the Head of the Department of Archaeology and Anthropology, which shall be submitted in accordance with the provisions of Regulation 20.

Option 3 (Egyptology)

- (i) ARC38²⁹ or ARC37;
- (ii) ARC18 or ARC19;
- (iii) ARC20 or ARC21;
- (iv) *either* one further paper chosen from ARC7, ARC8, ARC10–17, ARC22–33, *or* a dissertation on a subject approved by the Head of the Department of Archaeology and Anthropology, which shall be submitted in accordance with the provisions of Regulation 20.

Option 4 (Assyriology and Egyptology)

- (i) ARC35³⁰ or ARC34;
- (ii) ARC38³¹ or ARC37;
- (iii) one paper from ARC18–25;
- (iv) *either* one further paper chosen from ARC18–25, ARC36³², *or* a dissertation on a subject approved by the Head of the Department of Archaeology and Anthropology, which shall be submitted in accordance with the provisions of Regulation 20.

(b) Candidates in Biological Anthropology

- (i) BAN5;
- (ii) two papers chosen from Papers BAN6–8, one of which may be substituted by a dissertation on a subject approved by the Head of the Department of Archaeology and Anthropology, which shall be submitted in accordance with the provisions of Regulation 20;

²² Paper ARC9 can only be taken if a candidate has taken Paper ARC8 at Part IIa.

²³ Papers POL13–14 can only be taken if POL3 or POL4 was taken at Part IIa.

²⁴ Paper SOC6 can only be taken if SOC2 was taken at Part IIa.

²⁵ Paper ARC35 can only be taken at Part IIb if a candidate has taken Paper ARC34 at Part IIa.

²⁶ Paper ARC36 can only be taken if a candidate is also taking Paper ARC35.

²⁷ Paper ARC9 can only be taken if a candidate has taken Paper ARC8 at Part IIa.

²⁸ Paper ARC36 can only be taken if a candidate is also taking Paper ARC35.

²⁹ Paper ARC38 can only be taken at Part IIb if a candidate has taken Paper ARC37 at Part IIa.

³⁰ Paper ARC35 can only be taken at Part IIb if a candidate has taken Paper ARC34 at Part IIa.

³¹ Paper ARC38 can only be taken at Part IIb if a candidate has taken Paper ARC37 at Part IIa.

³² Paper ARC36 can only be taken if a candidate is also taking Paper ARC35.

- (iii) *either* one paper chosen from ARC8–33³³, POL13–14³⁴, SAN2–3, SAN8–12, SOC6–15³⁵, *or* a further paper chosen from BAN6–8.
- (c) *Candidates in Politics and International Relations*
- (i) POL9;
- (ii) two papers chosen from POL10–19³⁶, one of which may be substituted by a dissertation on a subject approved by the Head of the Department of Politics and International Studies, which shall be submitted in accordance with the provisions of Regulation 20;
- (iii) *either* one paper chosen from ARC8–33³⁷, BAN2–4, BAN6–8, SAN2–3, SAN8–12, SOC6–15³⁸, *or* a further paper chosen from POL10–19³⁹.
- (d) *Candidates in Social Anthropology*
- (i) Papers SAN5, SAN6, and SAN7;
- (ii) *either* one paper chosen from Papers SAN8–12, ARC8–33⁴⁰, BAN2–4, BAN6–8, POL13–14, SOC6–15⁴², *or* a dissertation on a subject approved by the Head of the Department of Archaeology and Anthropology, which shall be submitted in accordance with the provisions of Regulation 20;
- (e) *Candidates in Sociology*
- (i) one paper chosen from SOC6–13;
- (ii) two further papers chosen from SOC6–15, one of which may be substituted by a dissertation on a subject approved by the Head of the Department of Sociology, which shall be submitted in accordance with the provisions of Regulation 20;
- (iii) one paper chosen from ARC8–33⁴³, BAN2–4, BAN6–8, POL13–14⁴⁴, SAN2–3, SAN8–12, Papers PBS9–12 of the Psychological and Behavioural Sciences Tripos *or* a further paper chosen from SOC6–15.
- (f) *Candidates in Archaeology and Social Anthropology*
- (i) Paper ARC6 *or* ARC7;
- (ii) one paper chosen from SAN5 and SAN6;
- (iii) one paper chosen from ARC8–33⁴⁵ and one paper chosen from SAN5–12; one of these papers may be substituted by a dissertation on a subject approved by the Head of the Department of Archaeology and Anthropology, which shall be submitted in accordance with the provisions of Regulation 20.
- (g) *Candidates in Biological Anthropology and Archaeology*
- (i) Paper ARC6 *or* ARC7;
- (ii) one paper chosen from BAN6–8;
- (iii) one paper chosen from ARC8–33⁴⁶ and a further paper chosen from BAN6–8; one of these papers may be substituted by a dissertation on a subject approved by the Head of the Department of Archaeology and Anthropology, which shall be submitted in accordance with the provisions of Regulation 20.
- (h) *Candidates in Politics and Sociology*
- (i) two papers chosen from POL6, POL10–19⁴⁷;
- (ii) two papers chosen from SOC5–15⁴⁸;
- (iii) a candidate may substitute for one paper a dissertation on a subject approved by the Head of the Department of Politics and International Studies, which shall be submitted in accordance with the provisions of Regulation 20.

³³ Paper ARC9 can only be taken if a candidate has taken Paper ARC8 at Part IIA.

³⁴ Papers POL13–14 can only be taken if POL3 *or* POL4 was taken at Part IIA.

³⁵ Paper SOC6 can only be taken if SOC2 was taken at Part IIA.

³⁶ Paper POL10 cannot be taken if POL8 was taken in Part IIA.

³⁷ Paper ARC9 can only be taken if a candidate has taken Paper ARC8 at Part IIA.

³⁸ Paper SOC6 can only be taken if SOC2 was taken at Part IIA.

³⁹ Paper POL10 cannot be taken if POL8 was taken at Part IIA.

⁴⁰ Paper ARC9 can only be taken if a candidate has taken Paper ARC8 at Part IIA.

⁴¹ Papers POL13–14 can only be taken if POL3 *or* POL4 was taken at Part IIA.

⁴² Paper SOC6 can only be taken if SOC2 was taken at Part IIA.

⁴³ Paper ARC9 can only be taken if a candidate has taken Paper ARC8 at Part IIA.

⁴⁴ Papers POL13–14 can only be taken if POL3 *or* POL4 was taken at Part IIA.

⁴⁵ Paper ARC9 can only be taken if a candidate has taken Paper ARC8 at Part IIA.

⁴⁶ Paper ARC9 can only be taken if a candidate has taken Paper ARC8 at Part IIA.

⁴⁷ Paper POL10 cannot be taken if POL8 was taken in Part IIA.

⁴⁸ Paper SOC5 cannot be taken if a candidate is also taking POL6.

(i) Candidates in Social and Biological Anthropology

- (i) one paper chosen from SAN5 and SAN6;
- (ii) one paper chosen from BAN6–8;
- (iii) one paper chosen from SAN5–12 and a further paper chosen from BAN6–8; one of these papers may be substituted by a dissertation on a subject approved by the Head of the Department of Archaeology and Anthropology, which shall be submitted in accordance with the provisions of Regulation 20.

(j) Candidates in Sociology and Social Anthropology

- (i) two papers chosen from SOC5–15;
- (ii) one paper chosen from SAN5 and SAN6 and one paper chosen from SAN5–SAN12;
- (iii) a candidate may substitute for one paper a dissertation on a subject approved by the Head of the Department of Sociology, which shall be submitted in accordance with the provisions of Regulation 20.

(k) Candidates in Social Anthropology and Politics

- (i) two papers from POL10–19⁴⁹;
- (ii) one paper chosen from SAN5 and SAN6, and one paper chosen from SAN5–SAN12;
- (iii) a candidate may substitute for one paper a dissertation on a subject approved by the Head of the Department of Archaeology and Anthropology, which shall be submitted in accordance with the provisions of Regulation 20.

Regulation 19 (New Regulation 20).

By amending the final sentence of sub-paragraph (a) of the regulation so as to read:

Applications shall be submitted to the Head of the relevant Department so as to arrive not later than the division of the Full Michaelmas Term next preceding the examination.

The Faculty Board of Human, Social, and Political Science are satisfied that no candidate's preparation for the examination will be affected.

⁴⁹ Paper POL10 cannot be taken if POL8 was taken in Part IIA.

Linguistics Tripos

(*Statutes and Ordinances*, p. 368)

With effect from 1 October 2013

The supplementary regulations for the Tripos have been amended so as to concur with the Notice published on 30 May 2013 (*Reporter*, 6310, 2012–13, p. 585).

SUPPLEMENTARY REGULATIONS

By removing the supplementary regulation for Paper 7. Foundations of speech communication.

The Faculty Board of Modern and Medieval Languages have confirmed that no candidate's preparation for the examination in 2014 will be affected.

Medical and Veterinary Sciences Tripos, Part IB

(*Statutes and Ordinances*, pp. 373 and 376)

With effect from the 2015 examinations

The General Board, at the request of the Faculty Board of Biology, have approved a change to the regulations for Part IB of the Medical and Veterinary Sciences Tripos. The changes include: the removal of the Special Options Paper from Regulations 21 and 22; the introduction of a new subject, 'Head and Neck Anatomy', and a change to the examination for Neurobiology with Human Behaviour. These changes will take effect from the examinations in 2015.

Regulation 19.

By inserting the subject 'Head and Neck Anatomy (HNA)' in the list.

Regulation 20.

By replacing current paragraphs (b) and (c) with the following and inserting new paragraph (f):

- (b) The examination in Neurobiology with Animal Behaviour shall consist of:
- (i) one written paper of three hours, which shall contain compulsory short-answer questions (Section I) and essay questions (Section III); candidates will be allowed one hour to complete Section I;
 - (ii) a practical examination of one hour (Section II).
- (c) The examination in Neurobiology with Human Behaviour shall consist of:
- (i) one written paper of one and a half hours which shall contain compulsory short-answer questions (Section I);
 - (ii) a practical examination of one hour (Section II);
 - (iii) one written paper of three hours (Section III) which shall contain essay questions on Neurobiology (two hours) and Psychology of Medicine (one hour)

(f) The examination in Head and Neck Anatomy shall consist of combined written and practical papers totalling an hour and a half, which shall contain a practical paper (Sections I and II) and short answer questions (Section III).

Regulation 21.

By amending paragraphs (a) and (b) so as to read:

- either* (a) the written papers and practical examinations for each subject in Scheme A;
or (b) the written papers and practical examinations for each subject in Scheme B.

And by inserting the subject Head and Neck Anatomy (HNA) in the list of subjects in SCHEME A.

Regulation 22.

By inserting the following in the list of subjects:

Head and Neck Anatomy (HNA)	4
Neurobiology with Human Behaviour (NHB)	14

Regulation 23.

By rescinding this regulation and renumbering the following regulation.

SUPPLEMENTARY REGULATIONS

PART IB

By inserting the following subject:

Head and Neck Anatomy (HNA)

The examination will require knowledge of the structure and function of the human head and neck.

Natural Sciences Tripos, Part II

(*Statutes and Ordinances*, p. 398)

With effect from 1 October 2013

Candidates for Part II of the Tripos are no longer required to submit records of practical work for the subject Physiology. Paragraph (b) and the paragraph referring to types of practical work are therefore deleted. The number of copies of a project report to be submitted is reduced from three to two. The reference to three copies in (c) (renumbered (b)) and in each of the two ensuing paragraphs referring to projects is amended to two copies.

Regulation 30.

By replacing the examination requirements for Physiology and Psychology with the following:

Physiology and Psychology. Each candidate shall offer

- (a) four written papers of three hours, two in Physiology and two in Psychology;
- (b) two printed or typewritten copies of a report of a project, of not more than 5,000 words in length, excluding tables, appendices, footnotes, and bibliography, on a subject in the field of Physiology or Psychology.

A candidate who offers a project in the field of Physiology shall submit a report on a subject which may be either proposed by the candidate and approved by the Head of the Department of Physiology, Development, and Neuroscience or chosen by the candidate from a list of approved subjects announced by the Head of the Department by the beginning of the Michaelmas Term. Each candidate shall either obtain the approval of the Head of the Department for the subject proposed or notify the Head of the Department of the subject chosen from the list not later than the end of the Michaelmas Term. The two copies of the report shall be submitted to the Examiners not later than the third day of the Full Easter Term in which the examination is to be held.

A candidate who offers a project in the field of Psychology shall submit a report on a subject chosen by the candidate from a list of approved subjects announced by the Head of the Department of Psychology by the beginning of the Michaelmas Term. Each candidate shall obtain the approval of the Head of the Department for the subject chosen from the list not later than the division of the Michaelmas Term. The two copies of the report shall be submitted to the Examiners not later than the tenth day of Full Easter Term.

Natural Sciences Tripos, Part III

(Statutes and Ordinances, p. 398)

With effect from 1 October 2013

In Part III of the Tripos one of the two three-hour written papers for Systems Biology will be replaced by a three-hour computer-based practical examination to be held in the Easter Term.

Regulation 36.

By amending paragraphs (a)–(d) of the examination requirements for Systems Biology so as to read:

- (a) three written papers; one paper of two hours, one paper of three hours, and one paper of three and a quarter hours (the first quarter of an hour of which shall not be used for writing answers to questions);
- (b) a computer-based practical examination of three hours;
- (c) a practical report of a design project;
- (d) a report of a research project of not more than 6,000 words, excluding footnotes and bibliography;

Philosophy Tripos

(Statutes and Ordinances, p. 412)

With effect from 1 October 2014

The regulations for the Tripos have been amended so as to debar candidates having previously obtained honours in Part IB of the Philosophy Tripos from presenting themselves as candidates for honours in Part II in the year next but one after so obtaining honours.

Regulations pertaining to the standing of candidates having previously obtained honours in another honours examination, and to Affiliated Students, remain unchanged.

Regulation 13.

By placing the current regulation in square brackets, and by inserting a regulation in angular brackets so as to read:

- <13. The following may present themselves as candidates for honours in Part II:
- (a) a student who has obtained honours in Part IB of the Philosophy Tripos in the year after so obtaining honours, provided that at the time of the examination the student has kept seven terms, and that twelve complete terms have not passed after her or his first term of residence;
 - (b) a student who has obtained honours in another Honours Examination in the year next after or next but one after so obtaining honours, provided that the time of the examination the student has kept seven terms, and that fifteen complete terms have not passed after her or his first term of residence;
 - (c) an Affiliated Student as allowed by the Faculty Board of Philosophy in accordance with the regulations for Affiliated Students.>

And by inserting a footnote to the current regulation so as to read:

The regulation in angular brackets will replace the regulation in square brackets with effect from 1 October 2014.

The Faculty Board of Philosophy are satisfied that no candidate's preparation for the examination will be affected.

Theological and Religious Studies Tripos, Parts IIA and IIB

(*Statutes and Ordinances*, p. 425)

With effect from 1 October 2013

The regulations for the Tripos have changed so as to suspend Paper B9. 'God and the imago Dei' in the list of papers to be offered for Part IIA in 2014, and so as to remove references in both Parts to candidates for the Oriental Studies Tripos, and to replace them with references to candidates for the Asian and Middle Eastern Studies Tripos.

Regulation 18.

By suspending Paper B9. 'God and the imago Dei' from the list of papers to be offered until 1 October 2014.

Regulation 22 (i).

By amending the regulation so as to read:

- (i) A candidate who has previously obtained honours in the Classical Tripos or the Asian and Middle Eastern Studies Tripos may not offer in Paper A1 a language in which he or she has previously offered a paper in an Honours Examination;

Regulation 24 (ii).

By amending the regulation so as to read:

- (ii) A candidate who has previously obtained honours in the Classical Tripos or the Asian and Middle Eastern Studies Tripos may not offer in Paper A1 a language in which he or she has previously offered a paper in an Honours Examination;

Regulation 25 (iii).

By amending the Regulation so as to read:

- (iii) A candidate who has previously obtained honours in the Classical Tripos or the Asian and Middle Eastern Studies Tripos may not offer in Paper A1 a language in which he or she has previously offered a paper in an Honours Examination;

Regulation 27 (i).

By amending the regulation so as to read:

- (i) A candidate who has previously obtained honours in the Classical Tripos or the Asian and Middle Eastern Studies Tripos may not offer in Paper A1 a language in which he or she has previously offered a paper in an Honours Examination;

The Faculty Board of Divinity are satisfied that no candidate's preparation for the examination in 2014 will be affected.

SUPPLEMENTARY REGULATIONS

Paper C4. Topic in the history of Christianity

By adding a final sentence to the text for the supplementary regulation for the paper to read as follows:

This paper shall be examined by the submission of two essays in accordance with the provisions of Regulation 20.

Master of Advanced Study

(*Statutes and Ordinances*, p. 446)

The General Board have approved the following changes to the regulations for the Master of Advanced Study. The definition of the distinctive marks that may be attached to the names of those candidates who deserve special credit is removed from Regulation 8 of the General Regulations and placed within each subject in the Special Regulations so as to define the distinctive marks available for that subject.

GENERAL REGULATIONS

Regulation 8.

By removing the words 'the mark (*d*) being used to denote a distinguished performance, and the mark (*m*) a meritorious performance' from the second sentence.

SPECIAL REGULATIONS

By inserting the following as the last sentence in the subjects Astrophysics, Materials Science, and Physics:

‘Distinctive marks may be attached to the names of those candidates who in the opinion of the Examiners deserve special credit: the mark (*d*) being used to denote a distinguished performance and the mark (*c*) a commendable performance.’

By inserting the following as the last sentence in the subject Mathematics:

‘Distinctive marks may be attached to the names of those candidates who in the opinion of the Examiners deserve special credit: the mark (*d*) being used to denote a distinguished performance and the mark (*m*) a meritorious performance.’

Bachelor of Medicine and Bachelor of Surgery: Second M.B. Examinations

(*Statutes and Ordinances*, pp. 473 and 479)

With effect from the 2015 examinations

The General Board, at the request of the Faculty Boards of Biology and Clinical Medicine, have approved a change to the regulations for the Second M.B. Examinations. The changes include: the introduction of a new examination, ‘Head and Neck Anatomy’, and a change to the examination for Neurobiology with Human Behaviour. These changes will take effect from the examinations in 2015.

Regulation 9.

By inserting a new subject, Head and Neck Anatomy (HNA), in the list.

And by replacing current paragraphs (*b*) and (*c*) with the following and inserting new paragraph (*g*):

(*b*) The examinations in HR shall consist of a written paper of one hour, which shall contain compulsory short-answer questions (Section I), and a practical examination of one hour (Section II).

(*c*) The examination in NHB shall consist of a written paper of one and a half hours, which shall contain compulsory short-answer questions (Section I), and a practical examination of one hour (Section II).

(*g*) The examination in HNA shall consist of a practical paper of one hour consisting of two sections (Section I) and (Section II).

Regulation 10.

By replacing current paragraph (*b*) with the following:

(*b*) The examination in ISBM, HNA, and SCHI shall be held twice a year on the last day of Full Lent Term and in the week beginning on the Monday next but one before the first day of the Michaelmas Term.

SUPPLEMENTARY REGULATIONS

By inserting the following:

Head and Neck Anatomy (HNA)

The examination will require knowledge of the structure and function of the human head and neck.

NOTICES BY FACULTY BOARDS, ETC.

Asian and Middle Eastern Studies Tripos, Part II, 2014–2015: Notice

The Faculty Board of Asian and Middle Eastern Studies give notice of the following options to be offered under Regulation 8 for Part II of the Asian and Middle Eastern Studies Tripos examination in 2014–15. The Faculty reserves the right to withdraw any course that is undersubscribed.

Unless otherwise specified, all papers consist of a three-hour examination.

Middle Eastern Studies

MES.37. History of the pre-modern Middle East

This paper examines in some detail aspects of the history of Middle East, either in a particular region and period, or addressing particular themes, with an emphasis on developing an understanding of the evolution of Middle East history and the periods of transition that have shaped and defined the pre-modern societies in the region.

This year the paper covers the history of the Safavid period in Iran (1501–1722), with a view to examining the evolution of the Safavid state, the rise of political Shi’ism as the official state religion, and Iran’s relations – diplomatic, commercial, and cultural – both with its neighbours (India, Central Asia, and the Ottoman Empire) and with Europe. It will also devote some attention to the historiography and artistic production of the period.

Form and Conduct

This paper will consist of eight essay questions of which candidates will be required to answer three. All questions will carry equal marks.

MES.38. History of the modern Middle East

This paper explores Islamic reform and piety in the twentieth century. It does so from the complementary perspectives of anthropology and intellectual history. Modernist Islamic thinkers in this period grappled with the question 'what is Islam?' and 'how should we read the Quran?'. Their thought inspired and informed social and political movements in the Arab world and beyond which have been concerned with the right way to understand and practice Islam. Students will read three Arabic texts by modernist Islamic thinkers, and consider anthropological and ethnographic analyses of relevant issues including history, ritual, and secularism. Students not taking Arabic will be provided with translations in class.

Form and Conduct

This paper will consist of eight questions, of which candidates will be required to answer three. All questions will carry equal marks. Two questions will contain options for thematic commentaries on Arabic texts.

MES.39. Special subject in the pre-modern Middle East: The Qur'an and its History

This paper introduces students to reading the Qur'an and explores the tradition of its variant readings, its oral and written transmissions, and the efforts of the medieval Muslim scholars to codify and standardize the Qur'anic text. The paper covers various topics in the Qur'anic sciences which deal with the history of the collection of the Qur'an, the development of the exegetical works that struggled with the problem of textual variants, and the inimitability of the Qur'an as discussed by rhetoricians, grammarians, theologians, and exegetes. Finally, the paper explores the problem of translating the Qur'an and how the tradition of its variant readings impacts our understanding of classical Arabic in general and the Qur'anic text in specific.

Form and Conduct

This paper will consist of two sections. Section A will contain four passages of Arabic chosen from the texts set as reading for the course, of which two must be commented upon as indicated. Section B will contain a choice of essay questions of which candidates must attempt to answer one. All questions carry equal marks.

MES.40. Special subject in the contemporary Middle East

This paper provides a focused analysis of a particular subject relating to the contemporary Middle East.

This year students may choose one of the following two subjects: (i) Political anthropology of Islam and the Middle East or (ii) Israel: the invention of a culture.

Form and Conduct

The course-work that constitutes this paper assessment consists of one research essay, of between 6,000 and 7,500 words, including footnotes and excluding bibliography. Each student will develop the topic of the essay in consultation with the instructor. A one-page topic and paper outline will be due during the first class session of Lent Term. Two copies of the project shall be submitted to the Programmes Administrator in the Faculty so as to arrive not later than the fourth Friday of full Easter Term.

X.9. Judaism II (Paper C.8 of the Theological and Religious Studies Tripos)

This paper will be divided into two sections, A and B, corresponding to the set topics. Each section will contain at least eight questions. Candidates will be required to attempt four questions, including at least one from each section.

X.10. Islam II (Paper C.9 of the Theological and Religious Studies Tripos)

This paper will be divided into two sections, corresponding to the specified topics. Each section will contain at least eight questions. Candidates will be required to attempt four questions, including at least one from each section.

X.11. Judaism and Philosophy (Paper D2 (C) of the Theological and Religious Studies Tripos)

The assessment will consist of two 5,000-word essays. The first essay should focus on a close reading of a particular work, while the second should take the form of a synthetic, comparative analysis. Specific topics may be chosen by the candidate in consultation with the paper co-ordinator and in accordance with the provisions of Regulation 20 of the Theological and Religious Studies Tripos.

Chinese Studies*C.14. Advanced Chinese texts*

This paper consists of a number of discrete sections linked to whatever special paper the student has chosen. Each section will consist of three unspecified Chinese texts for translation into English. Copies of a Chinese-Chinese dictionary will be supplied as follows: for students taking Paper C.16 a copy of the Gudai hanyu cidian will be supplied; for students taking Paper C.18 or C.19 or C.20, copies of Xiandai hanyu cidian will be supplied.

C.16. Early and Imperial China

This paper will consist of ten essay questions of which candidates will be required to answer three.

C.18. China and warfare

This paper consists of ten questions of which candidates will be required to answer three.

C.19. Chinese linguistics

This paper consists of ten essay questions of which candidates will be required to answer three.

C.20. Contemporary Chinese society

This paper consists of ten essay questions of which candidates will be required to answer three.

Japanese Studies*J.13. Advanced Japanese texts*

This paper will consist of one unseen text, one seen text, and one passage for comment corresponding in each section of the paper. Copies of the dictionary *Shinjigen* will be available during the examination.

J.14. Classical Japanese texts

This paper consists of two sections. In Section A candidates will be required to translate into English and/or comment on a selection of unseen passages from Japanese texts. In Section B candidates will be required to translate into English and/or comment on selected passages taken from texts covered during the year. The focus will be on prose texts of the Edo period.

J.15. Modern Japanese cultural history

The course-work that constitutes this paper assessment consists of one research essay, of between 6,000 and 7,500 words, including footnotes and excluding bibliography. Each student will develop the topic of the essay in consultation with the instructor. A one-page topic and paper outline plus a bibliography will be due during the first class session of Lent Term. Two copies of the project shall be submitted to the Programmes Administrator in the Faculty Office so as to arrive not later than the division of Full Easter Term.

J.19. Contemporary Japanese society

The course-work that constitutes this paper assessment consists of one research essay, of between 6,000 and 7,500 words, including footnotes and excluding bibliography. Each student will develop the topic of the essay in consultation with the instructor. A one-page topic and paper outline plus a bibliography will be due during the first class session of Lent Term. Two copies of the project shall be submitted to the Programmes Administrator in the Faculty Office so as to arrive not later than the division of Full Easter Term.

K.1. Readings in elementary Korean

This paper will consist of three sections. In Section A, students will be tested on their knowledge of Korean grammar. In Section B, students will be required to translate extracts from seen texts into English. In Section C, students will be required to translate extracts from unseen texts into English.

EAS.2. The East Asian region

The course-work that constitutes this paper assessment consists of one research essay, of between 6,000 and 7,500 words, including footnotes and excluding bibliography. Each student will develop the topic of the essay in consultation with the instructor. A one-page topic and paper outline plus a bibliography will be due during the first class session of Lent Term. Two copies of the project shall be submitted to the Programmes Administrator in the Faculty Office so as to arrive not later than the division of Full Easter Term.

Historical Tripos, 2015: Notice of subjects and periods

The Faculty Board of History give notice that the options for Paper 1 of Part I of the Historical Tripos, 2015 (*Statutes and Ordinances*, p. 339) will be as follows:

Themes and Sources:

- i Money and society from late antiquity to the financial revolution
- ii Royal and princely courts: ancient, medieval, and early modern
- iv Remaking the modern body, 1543–1939
- v The Bandung moment: revolution and anti-imperialism in the twentieth century
- vii Nature and the city in medieval thought
- viii Sacred histories
- ix The history of collecting
- x Migrants: emigration and immigration, c. 1000–c. 2000
- xi The politics of memory in Germany after 1945 (German sources)
- xii World War II and its legacy in France (French sources)
- xiv Film and history, 1929–1945

The Faculty Board of History give notice that the Special Subjects for Papers 2 and 3 of Part II of the Historical Tripos, 2015 (*Statutes and Ordinances*, p. 341) will be as follows:

Constructing the worlds of Archaic Greece (c. 750–480 BC) [<i>Paper C1 of Part II of the Classical Tripos</i>]	(A)
The city of Rome and its rulers, 476–769	(B)
Chivalry, patronage, and rulership: King René of Anjou in fifteenth-century Europe	(C)
Uses of the visual in early modern Germany, c. 1450–1550	(D)
The Black Death	(E)
Reform and Reformation: Thomas More's England	(F)
An alternative history of Ireland: Religious minorities and identity in the 26 counties, 1912–1959	(G)
The British and the Middle East, c. 1830 – c. 1865	(J)
Fin de siècle Russia, 1891–1917	(K)
Missionary science, ethnic formation, and the religious encounter in Belgian Congo, 1908–60	(O)

The subjects for the following papers in Part II of the Historical Tripos, 2015 (*Statutes and Ordinances*, p. 341) will be:

1	Historical argument and practice
4	History of political thought from c. 1700 to c. 1890
5	Political philosophy and the history of political thought since c. 1890
7	Transformation of the Roman world [<i>Paper C4 of Part II of the Classical Tripos</i>]
9	The Jewish presence in medieval society
11	The archaeology of medieval Britain, c. 1000–1500 [<i>Paper A28 of Part IIA of the Archaeological and Anthropological Tripos</i>]
13	The Medieval Universe, c. 1000 to c. 1600
14	Material culture in the early modern world
16	Persecution and toleration in Britain, 1400–1700
17	The politics of knowledge from the late Renaissance to the early Enlightenment
18	Japanese history in the nineteenth and twentieth centuries [<i>Paper J6 of Part IB of the Asian and Middle Eastern Studies Tripos</i>]
20	World population, development, and environment since 1750: comparative history and policy
21	The French and the British problem, since c. 1688
22	'Total War' and European Societies, 1792–1815
23	The formation of the modern Middle East [<i>Paper MES19 of Part IB of the Asian and Middle Eastern Studies Tripos</i>]
24	The politics of gender in Britain, 1790–1990
27	The history of Latin America in the Colonial Period, c. 1500–1830
28	The history of the Indian sub-continent from the late eighteenth century to the present day
29	The history of Africa from 1800 to the present day

Candidates for Part II in 2015, who have previously taken Part I of the Historical Tripos and who did not offer in that Part a paper falling mainly in the period before 1750, may meet the requirement to take a pre-1750 paper in Part II by offering one of the Special Subjects A, B, C, D, E, and F or by offering one of the Papers 7, 9, 11, 13, 14, 16, and 17 *or* a dissertation, provided that its subject falls mainly in the period before 1750.

Candidates for Part II in 2015, who have previously taken Part I of the Historical Tripos and who did not offer in that Part a paper in European History, may meet the requirement to take a European History paper in Part II by offering one of the following papers: 7, 9, 14, 21, and 22.

Management Studies Tripos, 2013–14

The Faculty Board of Business and Management give notice that in the academical year 2013–14 the subjects for examination for the Management Studies Tripos will be as listed below. The method of examination is shown for each subject.

8. Scheme of Examination (compulsory subjects)

M1. Organizational behaviour and marketing	3-hour written examination Four questions to be answered; two from Section A (Organizational behaviour) and two from Section B (Marketing)
M2. Quantitative methods and operations management	3-hour written examination Four questions to be answered; two from Section A (Quantitative methods) and two from Section B (Operations management)
M3. Economics and finance	3-hour written examination Four questions to be answered; two from Section A (Economics); one from Section B(1) (Accounting) and one from Section B(2) (Finance)

9. Easter Term Group Consultancy Project

Project	Group-authored report, individual personal reflection, individual participation/presentation
	Deliverable to client: group presentation and summary

10. Course-work (elective subjects – all students must choose two)

MS7. Human resource management	Individual take-home essay (70%), class participation (30%)
MS8. Numerical information and environmental policy	Individual take-home essay and individual presentation The breakdown of assessment is agreed between the student and the lecturer as part the individual learning contract
MS9. International business economics	Individual take-home essay (100%) N.B. this elective is not available to students who have previously studied on the Economics Tripos
MS10. Corporate governance	Individual take-home essay (70%), group presentation (30%)
MS11. Business innovation in a digital age	Individual take-home essay(65%), individual presentation (10%), group presentation (25%)
MS12. Strategic management	Individual take-home essay (100%)

10. Course-work (compulsory subject)

Negotiations workshop	Individual assignment
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Examination for the degree of Master of Business Administration, 2013–14

The Faculty Board of Business and Management give notice that the subjects for examination for the M.B.A. Degree will be as listed below. The method of examination is shown for each subject examined in the Michaelmas Term 2013.

4. (a) One-year course**6. (a) Compulsory modules****Michaelmas Term 2013**

MBA1. Microeconomics	Attendance only
MBA2. Management science	Individual assignment (50%) and group assignment (50%)
MBA3. Employability skills workshops	Attendance only
MBA4. Corporate finance	Exam: 2 hours (100%)
MBA5. Accounting 2	Exam: 1 hour (100%)
MBA6. CVP methods	Attendance and class participation (100%)
MBA7. Organizational behaviour	Exam: 1.5 hours (60%), group assignment (40%)
MBA8. Management practice	Individual assignment (100%)
MBA9. Cambridge venture project	Group assignment (100%)

Compulsory modules**Lent Term 2014**

MBA10. Strategy	Exact assessment TBC
MBA11. Marketing	Exact assessment TBC
MBA15. Operations management	Exact assessment TBC
MBA16. Cost management and control (formerly Financial management)	Exact assessment TBC
MBA33. Negotiations workshop	Attendance
MBA34. Global consulting project	Group assignment, peer review

Compulsory modules**Easter Term 2014**

MBA12. Corporate governance and ethics	Exact assessment TBC
MBA13. Leadership in action	Attendance
MBA35. Concentration	Students take one of eight subjects offered; exact assessment and subject areas TBC
MBA54. Macroeconomics	Exact assessment TBC

6. (b) Elective modules**Michaelmas Term 2013**

MBA87. Accounting 1	Individual in-class test (100%)
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4. (c) Executive M.B.A. course**2012–14 Class****6. (a) Compulsory modules****Michaelmas Term 2013**

EMBA11. Managing innovation strategically	Two group course-work assignments (20% each) and one individual assignment (60%)
EMBA12. Strategic management	Two group course-work assignments (20% each) and one individual assignment (60%)
EMBA4. Management practice (this course runs throughout the programme)	Individual assignment (100%)
EMBA17. Leadership in action (this course runs throughout the programme)	Attendance only

6. (b) Elective modules**Michaelmas Term 2013**

There are no modules available.

(c) Project work**Michaelmas Term 2013**

EMBA13. Team consulting project	Attendance required
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6. (a) Compulsory modules**Lent Term 2014**

EMBA14. Corporate governance and ethics	Exact assessment TBC
EMBA4. Management practice (this course runs throughout the programme)	As above
EMBA17. Leadership in action (this course runs throughout the programme)	Attendance only
EMBA19. Personal and professional development (this course runs throughout the programme)	Attendance only

6. (b) Elective modules**Lent Term 2014**

Elective – EMBA15	Exact assessment TBC
Elective 2 – EMBA16	Exact assessment TBC

2013–15 Class**6. (a) Compulsory modules****Michaelmas Term 2013**

EMBA1. Analysis of financial reports (accounting)	1.5-hour written examination (70%), case write-up (30%)
EMBA2. Corporate finance (this course runs into Lent Term)	3-hour* written examination (60%) and group assignment – Analysis of case studies (40%)
EMBA3. Microeconomics	Attendance required
EMBA4. Management practice (this course runs throughout the programme)	Individual assignment (100%)
EMBA5. Management science	1.5-hour written examination (50%), group assignment (50%)
EMBA17. Leadership in action (this course runs throughout the programme)	Attendance only
EMBA19. Personal and professional development (this course runs throughout the programme)	Attendance only

6. (b) Elective modules**Michaelmas Term 2013**

There are no modules available.

* A typographical error meant the length of the examination was incorrectly stated (as 1.5 hours) originally. This error has now been amended (to 3 hours). A notice of correction will be published in the next ordinary issue of the Reporter.

6. (a) Compulsory modules**Lent Term 2014**

EMBA6. Organizational behaviour	Exact assessment TBC
EMBA7. Operations management	Exact assessment TBC
EMBA8. International business studies	Exact assessment TBC

6. (b) Elective modules**Lent Term 2015**

There are no modules available.

6. (a) Compulsory modules**Easter Term 2014**

EMBA6. Organizational behaviour	Exact assessment TBC
EMBA9. Macroeconomics	Exact assessment TBC
EMBA10. Marketing management	Exact assessment TBC
EMBA20. Negotiation skills	Attendance only

6. (b) Elective modules**Easter Term 2014**

There are no modules available.

Examination for the degree of Master of Finance, Michaelmas 2013: Notice

The Faculty Board of Business and Management give notice that, in the Michaelmas Term 2013, the subjects for examination for the Master of Finance Degree will be as listed below. The method of examination is shown for each subject.

Group 1. Core subjects**Written papers**

MFIN29. Derivatives	1.5-hour class test
MFIN10. Economic foundations of finance	1.5-hour written examination
MFIN9. Principles of finance	2.5-hour written examination
MFIN7. Financial reporting and analysis	1-hour initial in class test (30%), 1.5-hour class test (60%), group case study (10%)
MFIN6. Financial institutions and markets	1.5-hour written examination

Course-work

MFIN5. Finance and organizations	seminar, assessed by attendance
MFIN22. Management practice	seminar, assessed by attendance
MFIN23. City speaker series	seminar, assessed by attendance

Projects

MFIN24. Equity research project	Group project, assessed by group presentation (50%) and report (50%)
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Group 2. Specialist subjects

There are no specialist subjects in the Michaelmas Term 2013.

REPORTS

Second-stage Report of the Council on the alteration and refurbishment of the Arup Building on the New Museums site

The COUNCIL begs leave to report to the University as follows:

1. In this Report the Council is seeking approval to proceed with the implementation of the refurbishment and alterations of the Arup Building on the New Museums site.

2. A First-stage Report on refurbishment and alterations to the Arup Building, dated 21 January 2013, was submitted to the Regent House on 23 January 2013 (*Reporter*, 6294, 2012–13, p. 323) and approved by Grace on 8 March 2013 (*Reporter*, 6301, 2012–13, p. 409).

3. As stated in the First-stage Report, the Arup Building is located on the eastern side of the New Museums site, adjacent to Corn Exchange Street and between the Department of Zoology Building and the Corn Exchange. It was completed in 1971 to the designs of Sir Philip Dowson of architects Arup Associates. It has an approximate gross internal area of 16,000m² and a net useable area of approximately 9,200m² with existing accommodation for the Department of Zoology, the Museum of Zoology, the Department of Materials Science and Metallurgy, the University Computing Service (UCS), the High Performance Computing Service (HPCS), and the Babbage Lecture Theatre.

4. The space vacated by the Department of Materials Science and Metallurgy, the UCS, and the HPCS equipment on the upper floors of the Arup building will be converted to adaptable office accommodation for occupation by the Cambridge Conservation Initiative (CCI). The founder members of the CCI are: the University of Cambridge, Birdlife International, the British Trust for Ornithology, Flora and Fauna International, the International Union for Conservation of Nature, the Royal Society for the Protection of Birds, the Tropical Biology Association, TRAFFIC, and UNEP World Conservation Monitoring Centre. The members will occupy varying amounts of space, depending on the number of staff they will be locating to the building, and those organizations that are not a part of the University will become tenants. Approximately three hundred and sixty workstations will be available for tenants initially, though the internal layout will be adaptable for changing patterns of occupation.

5. The current isolation of the raised podium will be addressed by the creation of a new entrance to the CCI accommodation, a new café, for use by all members of the University and visiting members of the public, linked to a new foyer to the Museum of Zoology. Access will be improved through the simplification of the level changes on the podium by the introduction of new external lifts and by two new external stairs, one that will link the podium with Corn Exchange Street and another that will rise to the podium from near the entrance to the New Museums site, by the archway leading off Pembroke Street.

6. The vacated areas in the lower ground floor currently occupied by the Department of Materials Science and Metallurgy will be converted to use as new stores for the

Museum of Zoology and as a Facilities Management base for the entire New Museums site. The new Museum of Zoology stores will allow controlled public access to a much higher proportion of the collections and free up space in the existing part of the Museum for a new Education Room and a new School Room in support of public education and outreach programmes. The Facilities Management base, which will lead directly off the existing loading bay on Corn Exchange Street, is part of proposals being developed to control vehicular access to the New Museums site.

7. The proposals for the work to the Arup Building are being developed so as to make the building as environmentally sustainable as possible within the constraints of the existing building and budget. This will be achieved through a bespoke 'environmental sustainability framework' developed by specialist consultants working with Estate Management and the CCI. Particular efforts are being made to ensure that sustainable design is carried through in a measureable way into sustainable occupancy of the building. The work to the building will significantly improve its energy efficiency and reduce carbon emissions.

8. The above strategy remains in line with the strategy documented in the First-stage Report.

9. The Buildings Committee approved the total project budget for the refurbishment and alteration works at £55.33m on 8 May 2013. This is lower than the budget of £59.6m including VAT approved on 13 July 2011 by the Planning and Resources Committee on the basis of the Full Case for the project. The reduction in costs has primarily been achieved by reclaiming VAT. Funding for the project will be provided by a combination of donations, the Capital Fund and a Chest loan to be repaid with rental income from the Cambridge Conservation Initiative tenant organizations.

10. Drawings of the proposals are displayed for the information of the University in the Schools Arcade; a location plan of the Arup Building is shown below.

11. A planning application was submitted to Cambridge City Council in February 2013 and planning permission was granted on 16 July 2013.

12. Enabling works are currently being implemented on site to relocate part of the UCS to the PABX room within the Arup Building and to relocate the Museum and Department of Zoology staff temporarily during the construction works.

13. Kier Construction has been appointed to assist in the pre-construction process and has been asked to tender for the construction works. Subject to the tender sum being within budget, Kier Construction has been approved by the Buildings Committee to undertake the implementation of these works. Work is programmed to commence in November 2013 and to be completed in April 2015.

14. The Council recommends:

I. That approval is confirmed for the implementation of the refurbishment and alteration to the Arup Building as proposed in this Report.

II. That the Pro-Vice-Chancellor (Planning and Resources) be authorized to accept a tender for the works, within the available funding, in due course.

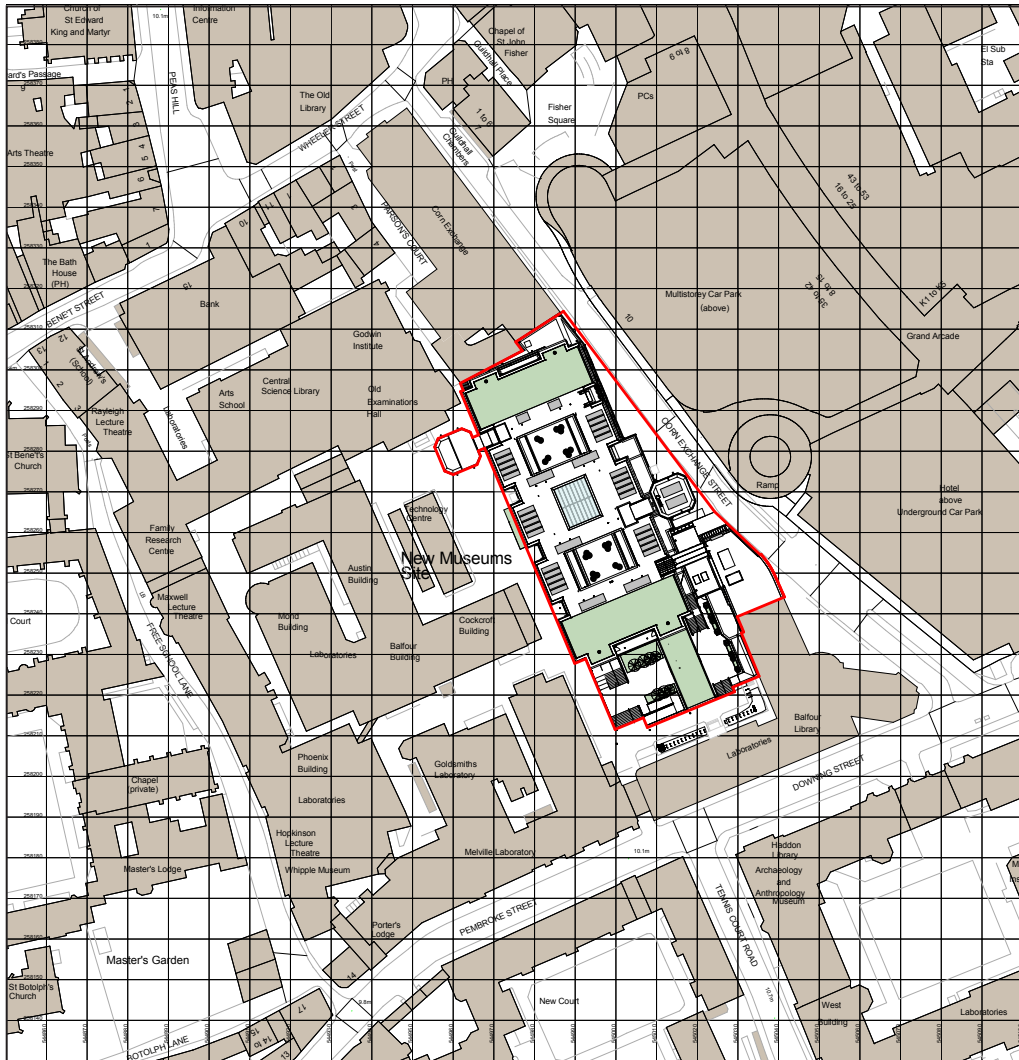
16 July 2013

L. K. BORYSIEWICZ, *Vice-Chancellor*
 N. BAMPOS
 ATHENE DONALD
 I. M. LE M. DU QUESNAY
 NICHOLAS GAY
 DAVID GOOD

ANDY HOPPER
 RICHARD JONES
 FIONA KARET
 ROBERT LETHBRIDGE
 MARK LEWISOHN
 REBECCA LINGWOOD

MAVIS McDONALD
 RACHAEL PADMAN
 SHIRLEY PEARCE
 JOHN SHAKESHAF
 I. H. WHITE
 A. D. YATES

Location plan: Arup Building, New Museums Site, Cambridge



Report of the General Board on the establishment of two Professorships in the Department of Clinical Neurosciences

The GENERAL BOARD beg leave to report to the University as follows:

1. Diseases of the brain and spinal cord are potentially disabling and affect people at all stages of life. Together, they represent a major health care burden, and source of disability and suffering in society. Advances in clinical neuroscience are needed to improve the care and treatment of many diseases that affect the nervous system. Furthermore, discoveries in neuroscience will depend increasingly for their applications to medicine on technical expertise and research in clinical neuroscience.

2. The University has a long tradition of achievement in neuroscience across a range of subject areas. In recent years this has extended to the discipline of clinical neuroscience where, for over 20 years, research in mechanisms of neurological disease and their treatment has been highly productive and internationally competitive, raising the profile of the University in clinical neuroscience and contributing to strong performances in the two most recent Research Assessment Exercises. Clinical neuroscience is an important part of the teaching curriculum in clinical medicine and in providing opportunities for graduate education. The continued commitment of Cambridge to clinical neuroscience is of national strategic importance, and is a priority for the School of Clinical Medicine and the Cambridge Neuroscience Strategic Initiative.

3. The Department of Clinical Neurosciences has invested in the topic of brain plasticity and repair and in the

5. The General Board recommend:

I. That two Professorships be established, with effect from 1 October 2013, each for a single tenure, placed in Schedule B of the Statutes, and assigned to the Department of Clinical Neurosciences.

10 July 2013

L. K. BORYSIEWICZ, *Vice-Chancellor*
PHILIP ALLMENDINGER
N. BAMPOS
H. A. CHASE

M. J. DAUNTON
SIMON FRANKLIN
C. A. GILLIGAN
DAVID GOOD

RICHARD JONES
PATRICK MAXWELL
RACHAEL PADMAN
JOHN RALLISON

Eighteenth Report of the Board of Scrutiny

The BOARD OF SCRUTINY begs leave to report as follows:

1. The Board of Scrutiny could be described as the University's 'watchdog body'. It forms part of the official mechanism for ensuring that the University is run in a way that is transparent and is accountable to the Regent House as the governing body of the University. It comprises eight directly elected members who serve for a period of four years, and the Proctors and Pro-Proctors (who are nominated by the Colleges and formally elected by the Regent House). Of the members who are directly elected by the Regent House, four retire and four new members are elected every two years. Further information is available on <http://www.scrutiny.cam.ac.uk/>.

2. The Board has a statutory obligation 'to scrutinize on behalf of the Regent House':

- (a) The Annual Report of the Council;
- (b) The Abstract of the Accounts of the University; and
- (c) Any Report of the Council proposing allocations from the Chest.

It also has the right to report to the University on any matter falling within the scope of this scrutiny, to examine the policies of the University and the arrangements made for the implementation of those policies, and has the power to inspect any documents that are relevant to any enquiry that it is empowered to make. The Board, with the best

subject area of inflammation as the basis for tissue injury in a range of neurological conditions. The work of the Department in these research areas has been strengthened by benefactions from the John and Lucille van Geest Foundation. The Faculty Board of Clinical Medicine has accordingly agreed to recommend the establishment of two Professorships, which may be held as clinical or non-clinical appointments, to provide leadership in research and teaching in these areas. The full costs of the first Professorship will be met by the Van Geest Foundation Fund for Brain Repair and Neuroscience (*Statutes and Ordinances*, p. 969). The full costs of the second Professorship will be met from resources available within the School of Clinical Medicine. The Faculty Board has undertaken to provide support and facilities for the Professors from within existing resources.

4. The General Board have accepted the Faculty Board's proposal for the establishment of the Professorships on this basis and have agreed to concur in the view of the Faculty Board that an election to the Professorships should be made by an *ad hoc* Board of Electors and that candidature should be open to all persons whose work falls within the fields of brain repair and neuroscience. The Board will announce the titles of the Professorships at a later date once the research interests of the persons elected to the Professorships are known.

interests of the University in mind, aims to carry out its functions in a constructive manner. Since its inception, the Board's practice has been to publish a single Report exploring the themes that emerge from these official documents, rather than a series of separate Reports on Reports. This Eighteenth Report follows this tradition.

3. In discharge of these obligations during the academical year 2012–13 the Board has met fortnightly during each Full Term with two additional meetings in June to finalize this Report. It held formal meetings with the Vice-Chancellor ('VC'), the Senior Pro-Vice-Chancellor ('PVC'), the PVCs for Institutional Affairs and Research, the Director of Finance, the Registrar, the Project Director and Finance Manager of the North West Cambridge Development, and also with a member of the Council and of the IT Review Committee. The Board is most grateful to all of these individuals for the time and assistance they have given.

4. The Board was provided with part-time administrative assistance this year by Miss Emma Easterbrook and Ms Aimee Kibble. Their help has been invaluable.

5. The Board has provided a summary of the recommendations that it made in its Seventeenth Report together with the Council's responses in Annex A.

Financial matters

6. The consolidated financial statements for the University for 2011–12 show a modest improvement in University finances. Total income grew by almost 5.7 per cent from the previous year, while expenditure grew by only 4.4 per cent and the surplus retained in general reserves increased from £33m to £48m. It was pleasing to see that, with the inclusion of Cambridge Assessment and Cambridge University Press ('CUP'), the Group results showed a small surplus of £5m for the year compared with a deficit of £10m in the previous year. The segmental results also show a significant improvement in financial performance. Most importantly, the deficit on continuing operations in the Education and Research segment was reduced from £36m to £23m. Given the very challenging financial environment and the pressures that the higher education sector is under, these financial results are impressive. The Board would like to congratulate the Senior PVC and the Director of Finance for the efforts they have taken to achieve these results.

7. The financial results for 2011–12 were supported by continued growth in endowment and investment income. Based on the income from the Cambridge University Endowment Fund's ('CUEF') underlying investments rather than distributions, endowment income grew from £17m to £19m. If, however, the accounting methodology had been based on the distributions made by the CUEF, which better reflects the total return investment approach adopted in the management of the endowment, endowment income would have been £54m higher than the reported figure of £19m. This would have resulted in an overall surplus for the year of £70m compared with £51m in the previous year.

8. The CUEF has a financial year end that runs to the end of June and performance analysis for the endowment is monitored to that date. In the year to June 2012 the CUEF generated a return of 1.2 per cent. Although this was below its long-term total return target of RPI plus 5.25 per cent, it was nevertheless in line with the returns achieved on comparable charitable endowments for the period. While performance information is not yet publicly available for the current financial year, the CUEF is expected to report strong investment returns in the year to June 2013 as it has generated a total return of more than 15 per cent over the nine-month period to the end of March 2013.

9. The long-term investment performance of the CUEF has also been good: over the 10 years to June 2012 the average annual total return has been 7.9 per cent per annum. However, while the average return has exceeded the rate of change in RPI, it has not kept up with its long term target (RPI plus 5.25 per cent). In the Financial Review for 2011–12 the Senior PVC comments 'the continued low interest rates and global economic uncertainties make the future long-term returns at the target levels challenging'.¹ The Board is in complete agreement with the Senior PVC and in its Seventeenth Report stated 'in such an environment, setting an unrealistically high total return objective may encourage the Investment Office ('IO') to adopt an inappropriately high risk profile in the management of the CUEF'.²

¹ Reports and Financial Statements for the year ended 31 July 2012, *Reporter*, 11 December 2012, <http://www.admin.cam.ac.uk/reporter/2012-13/weekly/6289/section4.shtml#heading2-4>.

² Seventeenth Report of the Board of Scrutiny, *Reporter*, 18 July 2012, <http://www.admin.cam.ac.uk/reporter/2011-12/weekly/6274/section6.shtml#heading2-20>.

³ Seventeenth Report of the Board of Scrutiny, *Reporter*, 18 July 2012, <http://www.admin.cam.ac.uk/reporter/2011-12/weekly/6274/section6.shtml#heading2-20>.

⁴ Report of the Council on the financial position and budget of the University, recommending allocations from the Chest for 2012–13, *Reporter*, 22 May 2013, <http://www.admin.cam.ac.uk/reporter/2012-13/weekly/6308/section7.shtml#heading2-17>.

10. The Board again recommends that the total return objectives of the Cambridge University Endowment Fund be reviewed and that more realistic and achievable targets be set.

11. In its Sixteenth and Seventeenth Reports, the Board recommended that the performance results for the CUEF be made more widely available. The Board noted that the University is constrained by what are now the Finance Conduct Authority regulations and recommended that if the appropriate legal disclaimers were to be made, the University would be able to publish the year-end CUEF summary report in the *Reporter*. The Board notes that the information provided to the Gates Trust and other investors is significantly more detailed than that provided to the Regent House.

12. The Board recommends that there be much greater transparency in matters relating to the management of the Cambridge University Endowment Fund.

13. The Board recommends that the Annual Report distributed to all investors in the Cambridge University Endowment Fund be published in the *Reporter*.

The Budget Report

14. In its Seventeenth Report, the Board stated that '[d]espite the ongoing challenges that the University faces, the recently published Report of Council on the financial position and budget of the University for 2012–13 forecasts a healthy improvement in the University's financial position'.³ The Board is pleased to see that in the 2013–14 Budget Report the Council has confirmed that 'the hoped-for improvement is materializing, and the projected financial position of the University continues to improve steadily towards modest surpluses'.⁴ The Board would like to congratulate the Senior PVC for the financial discipline that he has introduced during recent planning rounds, and considers that the actions taken have helped to return University finances to a surplus position earlier than originally forecast.

15. The tight budgetary constraint recommended by the Council ensured that the actual out-turn for the Chest in the 2011–12 financial year was £8.8m better than the budget forecast. The University achieved this result because total income was almost £10m greater than the budgeted sum, whereas total expenditure was only £1m greater than the budget. The latest forecasts show similar improvements continuing through the remainder of this planning round through until 2016–17. The latest forecast for 2012–13 remains largely unchanged from the original budget, but the budget for 2013–14 now shows a Chest deficit of only £0.3m compared with the projected deficit of £8.4m in the 2011–12 Budget Report.

16. The cumulative position – projected in the 2011–12 Budget Report to be a deficit of £21.4m over the four years to 2014–15 – is, with the actual 2011–12 out-turn included, now projected to be a deficit of only £6.4m. There is also reason to believe that the budget for 2013–14, and the projections beyond, are based on relatively conservative assumptions. For example, endowment income and interest income which rose to £22.5m in 2011–12 is now forecast to decline to £21.8m in 2012–13 and to £20.6m by 2014–15.

Given the recent trend in endowment income, this seems to be an overly cautious assumption.

17. This improvement in the financial health of the University is largely attributable to the tight budgetary restraints that have been proposed by the Council. In particular, the annual general wage increase is budgeted to be only 1 per cent per annum for the remainder of the planning round. Strict controls are also being imposed on other operating expenditures, with non-pay expenses budgeted to increase by only 2 per cent per annum over the next five years. Total staff costs, even allowing for additional pension costs, increased by only 1.3 per cent in 2011–12. As a result, over the remaining four years of the current planning round (from 2012–13 to 2016–17), while total Chest income is projected to increase by 9.2 per cent, allocations from the Chest for Schools and Academic departments will grow by only 5.7 per cent.

18. The constraints that have been placed on the Unified Administrative Service ('UAS') expenditure are particularly impressive, with the UAS Chest expenditure budgeted to increase by only 4.6 per cent over the remaining four years of the current planning round. Total UAS expenditure, including Chest and non-Chest expenditures, is projected to decrease by 1 per cent over the period in question. Improved purchasing policies are making a material contribution to cost controls within the UAS and it is clear that the Procurement Services Office's efforts and improved procurement practices throughout the University are bearing fruit.

19. One of the most pressing financial concerns for the University is the cost of pension provision, and uncertainty regarding future liability. This issue was highlighted by the Senior PVC as one of the principal risks affecting the long-term financial position of the University.⁵ In addition to the two main University schemes, the Universities Superannuation Scheme ('USS') and the Cambridge University Assistants' Contributory Pension Scheme ('CPS'), there is also a liability for two CUP defined benefit schemes that are closed to new members. The total pension cost incurred by the University Group in 2011–12 was £96.4m, an increase of £7.3m over the previous year.

20. The CPS and the two CUP schemes are accounted for in accordance with Financial Reporting Standard 17, but the liability attributable to the USS scheme is not included in the accounts of the University. This is because it is not possible to separate and attribute the Cambridge-specific liabilities of this multi-employer scheme. The total Group pension liabilities included in the consolidated financial statements for 2011–12 were reported as £369m, an increase of £61m on the previous year. Of this reported sum, £265m was attributable to the deficit on the CPS and £95m was attributable to the deficit on the CUP schemes. If it were possible to attribute to the University its share of the deficit in the USS scheme, the total liability would be substantially larger. At the last triennial actuarial valuation at 31 March 2011, the USS scheme had a deficit of £2.9bn. It is estimated that this deficit increased to £9.8bn as at 31 March 2012. It is very clear that the next triennial actuarial valuation will show a substantial increase in the deficit and the funding level is likely to decrease. This will result in increases in the contribution rates.

21. The Board recommends that the University engages proactively with the Universities Superannuation Scheme to ensure that the scheme remains sustainable without undue risk to the University.

Estates strategy

22. The Board has spent considerable time reviewing the North West Cambridge Development plans and would like to congratulate the project's Finance Manager, Mr Kerry Sykes, and all those involved in this complex and challenging undertaking. The Board remains concerned about the long-term sustainability of the assumed student rents and whether existing Colleges will take on all of the student rental rooms. Given the size, complexity, and potential risks to the University, the Board will continue to monitor all aspects of the project closely.

23. The Board recognizes the challenges of managing the large number of projects across the University estate but understands that costs have been incurred that might have been avoided with better co-ordination between projects from the outset. For example, the Planning and Resources Committee ('PRC') has noted that, in respect of the move of critical IT infrastructure from the New Museums site to West Cambridge, '[w]hilst some of this cost would have been incurred anyway, a significant part of it might have been avoided if the need had been identified earlier'.⁶

24. The Board recommends that the Council ensures that there is better co-ordination between projects.

Research strategy

25. The Board recognizes that the Research Excellence Framework ('REF') has created challenges across the University and caused additional burdens on staff. Nevertheless it is apparent that the University has adopted a thoughtful and structured response to the REF process.

26. In the coming year there will be a shift towards an expectation of 'open access' to research outputs. There is considerable concern within the University about the implications of the Finch Report.⁷ The Board is concerned that the details of open access requirements are not yet fully defined and may have implications for academic freedom. Additional costs could be involved that fall unevenly on different subject areas. Other aspects of the University's operations, notably the publishing activities of CUP, might also be affected. The Board is satisfied that the University, led by the PVC (Research), is engaging comprehensively with the open access proposals. The Board has been assured that the University is committed to upholding academic freedom and, in particular, will not seek to discourage the current diversity of research outputs.

27. The Board notes the establishment of an open access website⁸ by the University, welcomes the direct communication with members of staff and encourages the University to monitor the effectiveness of this website. While the policy of distributing the available funds (to support publication in charging journals) on a 'first come, first served' basis reflects the University's desire not to interfere with, or judge, individual research choices, the Board encourages the University to ensure that sufficient

⁵ Reports and Financial Statements for the year ended 31 July 2012, *Reporter*, 11 December 2012, <http://www.admin.cam.ac.uk/reporter/2012-13/weekly/6289/section4.shtml#heading2-4>.

⁶ Planning and Resources Committee, 28 November 2012, <http://www.admin.cam.ac.uk/cam-only/committee/prc/minutes/20121128.pdf>.

⁷ Accessibility, sustainability, excellence: how to expand access to research publications. Report of the Working Group on Expanding Access to Published Research Findings. <http://www.researchinfonet.org/wp-content/uploads/2012/06/Finch-Group-report-FINAL-VERSION.pdf>.

⁸ <https://www.openaccess.cam.ac.uk/>.

resources are available, and to support a reasonable and needs-based allocation of these resources across the University.

28. The Board recommends that the University ensures that its implementation of the open access scheme does not disadvantage any particular subject areas.

International strategy

29. The Board notes the ongoing development of the University's International Strategy. It hopes that the International Strategy Office ('ISO') will work closely with the Research Strategy Office ('RSO'), the Cambridge University Development Office ('CUDO'), the Colleges, Cambridge in America ('CAm'), and any other regional bodies that may be established, to ensure that International Strategy, Research Strategy, and Development Strategy are all mutually supportive.

Development strategy

30. The Board looks forward to the further articulation of a comprehensive development strategy, which must include effective liaison between CUDO and the Colleges. The Board notes the appointment of a new Director of CUDO. In its Seventeenth Report, the Board recommended that there be greater oversight of CAm by the Council. The Board was surprised to discover the magnitude of the cost to the Chest of CAm in the 2011–12 financial year.

31. The Board recommends that the Council pays particular attention to the direction, budget, and location of Cambridge in America and any other regional development bodies that may be established, and ensures that reporting lines are clear.

Graduate students

32. In order to promote research, the University is committed to increasing graduate student numbers (already three times the level of 30 years ago) by 2 per cent per annum for some years yet. The Colleges have agreed to increase their intake subject to additional accommodation becoming available beyond 2015.

33. Cambridge falls behind many competitors in respect of the availability, and the efficient distribution, of funds to support Ph.D. courses (which contribute to research much more than Masters' courses) and the timeliness of admissions decisions. These factors may contribute to the fluctuation in the numbers admitted year by year, as a significant number of applicants decline offers at a late stage. The Board understands that this remains a priority for fundraising, and it will monitor the effectiveness of the action taken by the Postgraduate Admissions Committee and the PVC (Education) to achieve greater predictability and a closer match between the numbers and the available accommodation.

34. Accommodation is very important for graduate as well as undergraduate students – and is critically important for the large number moving to Cambridge for the first time. The University relies on the Colleges to provide social facilities for graduate students, pastoral and administrative support, and contact with senior academics outside their own subject. For students living in private accommodation or far from their College, access to all of the above is much reduced.

35. The University has responded to this problem with ambitious plans to build new accommodation at North

West Cambridge, in a form that may become a new graduate College if funds become available. While it is envisaged that existing Colleges will 'rent' some of the rooms for their students, the scheme for the management of these facilities (including security, maintenance, administration, and cleaning) remains to be settled, as does the level of charges for students. The Board is concerned that the latter appear likely to be considerably higher than the current average and beyond the reach of a substantial number of students.

36. The Board recommends that the Council gives further consideration to the availability of affordable accommodation for graduate students.

Cost of undergraduate education

37. The Board views with concern the substantial downward revision (from £17.1k to £14.8k per capita) of the University's estimate of the annual cost of educating undergraduates. This is a figure with a high visibility nationally: it is widely used to justify the level of undergraduate fees and bursaries, and fundraising in support of the latter. It must command confidence, and so needs to be supported by a robust and clearly explained calculation methodology.

38. The Board recommends that the University publishes details of how the cost of an undergraduate education is calculated.

Information technology

39. The Board recognizes that multiple, ambitious, and complex IT infrastructure projects are underway throughout the University. The Board is supportive of the merger of the University Computing Service ('UCS') and the Management Information Services Division ('MISD') as a major step towards reducing duplication of IT service provision. It is, however, concerned that not all central IT providers are included in the reorganization.

40. The Board recommends that the Council monitors the reorganization of IT services to ensure that the needs of all users are met, and keeps other central IT providers under review.

41. The Board welcomes the construction of a new Data Centre in West Cambridge, but is concerned that this alone may not be sufficient to meet the University's expanding hosting and storage needs over the expected 10-year use of the facility. The volume of data being generated and stored is already substantial and is growing rapidly. The Board is concerned that use of external storage providers may not always be appropriate. The Board understands that the cost of fitting out the 'fallow hall' at the same time as the rest of the Data Centre would be relatively inexpensive.

42. The Board recommends that the Council ensures that the Data Centre is sufficient for the University's needs and that sufficient funds are set aside for the commissioning of the 'fallow hall'.

43. IT systems increasingly underpin all aspects of University business. Accordingly, data corruption, data loss, accidental disclosure, and cyber-attack are serious risks to the University's reputation and to its ability to undertake research and teaching.

44. The Board recommends that a University IT Security Strategy be developed and implemented, and that guidance be provided on the appropriateness of the use of external storage providers.

⁹ Joint Report of the Council and the General Board on IT infrastructure and support, *Reporter*, 20 March 2013, <http://www.admin.cam.ac.uk/reporter/2012-13/weekly/6302/section5.shtml#heading2-15>.

¹⁰ Report of the Council on the introduction of electronic voting in ballots of the Regent House, *Reporter*, 30 January 2013, <http://www.admin.cam.ac.uk/reporter/2012-13/weekly/6295/section4.shtml#heading2-7>.

Risk management

45. The Board is concerned that the Key Risk Register did not include a number of significant risks to the University that have emerged this year. Moreover when several risks overlap, the overall risk level increases considerably.

46. The Board recommends that the Council takes steps to ensure that the Key Risk Register is managed effectively, and also that consideration is given to how possible inter-dependencies between risks can be taken into account.

Human Resources

47. The Board continues to have a range of human resource issues drawn to its attention. This year a particularly visible example was the publication of a

Report⁹ potentially affecting the employment of two named University Officers. As the Board's Seventeenth Report noted, the Board does not generally inquire into individual cases but the Board intends next year to monitor human resource issues very closely.

Administration and governance

48. The Board welcomes the approval of proposals for electronic voting in ballots of the Regent House¹⁰ and will monitor how well the new system works in practice.

49. The Board recognizes that the University has invested considerable effort in making much information available online. It notes, however, that some information is outdated or incomplete and that there are significant discrepancies in access to information across the University. The Board will consider this further in the future.

SUMMARY OF RECOMMENDATIONS

1. **The Board again recommends that the total return objectives of the Cambridge University Endowment Fund be reviewed and that more realistic and achievable targets be set.**
2. **The Board recommends that there be much greater transparency in matters relating to the management of the Cambridge University Endowment Fund.**
3. **The Board recommends that the Annual Report distributed to all investors in the Cambridge University Endowment Fund be published in the *Reporter*.**
4. **The Board recommends that the University engages proactively with the Universities Superannuation Scheme to ensure that the scheme remains sustainable without undue risk to the University.**
5. **The Board recommends that the Council ensures that there is better co-ordination between projects.**
6. **The Board recommends that the University ensures that its implementation of the open access scheme does not disadvantage any particular subject areas.**
7. **The Board recommends that the Council pays particular attention to the direction, budget, and location of Cambridge in America and any other regional development bodies that may be established, and ensures that reporting lines are clear.**
8. **The Board recommends that the Council gives further consideration to availability of affordable accommodation for graduate students.**
9. **The Board recommends that the University publishes details of how the cost of an undergraduate education is calculated.**
10. **The Board recommends that the Council monitors the reorganization of IT services to ensure that the needs of all users are met, and keeps other central IT providers under review.**
11. **The Board recommends that the Council ensures that the Data Centre is sufficient for the University's needs and that sufficient funds are set aside for the commissioning of the 'fallow hall'.**
12. **The Board recommends that a University IT Security Strategy be developed and implemented, and that guidance be provided on the appropriateness of the use of external storage providers.**
13. **The Board recommends that the Council takes steps to ensure that the Key Risk Register is managed effectively, and also that consideration is given to how possible inter-dependencies between risks can be taken into account.**

5 July 2013 CATHERINE MACKENZIE (*Chair*)
 BRUCE BECKLES
 RUTH CHARLES
 KEVIN COUTINHO

MARTIN DIXON
 DAVID GOODE
 JONATHAN HOLMES
 OWEN SAXTON

CHRISTINA SKOTT
 BRIAN SLOAN
 DICK TAPLIN
 PAUL WARREN

ANNEX A.

SUMMARY OF THE BOARD'S RECOMMENDATIONS IN ITS SEVENTEENTH REPORT AND OF THE COUNCIL'S RESPONSES

Recommendation 1

The Board recommends that the Council makes as much information as possible available to the Regent House before asking for its approval for the North West Cambridge project.

Response: *The Council agrees with the Board on the importance of publishing full information about the North West Cambridge project. Updates on the project's progress are provided regularly via a dedicated website (<http://www.nwcambridge.co.uk/>) and also in Council Notices and Reports published in the Reporter, including most recently the Report seeking authority to commence Phase 1 of development on the North West Cambridge site, on which a ballot will be taken in January (Reporter, 6282, 2012–13, p. 59). This most recent Report included financial information about the project and an invitation to any member of the Regent House to request further such information considered by the Finance Committee from the Director of Finance.*

Recommendation 2

The Board recommends that positive interest coverage throughout the duration of the project is a condition for approval of the North West Cambridge project.

Response: *It is normal for a large project of this nature to require a significant up-front investment before the subsequent income streams can be developed sufficiently to repay that investment. Hence it is unrealistic to require a positive interest cover throughout its duration. The intent of the project is to deliver a high quality sustainable environment and viable community with good facilities in place at the outset. It also has a high proportion of housing let at below market rent in order to provide suitable affordable accommodation to University employees. The inevitable consequence of these factors is that the project bears a higher level of infrastructure cost in its early stages, that providing a high quality environment incurs some additional cost, and that rental income does not match that which might arise on a site receiving rents charged at market rates. However, the interest rate on borrowing is fixed and therefore, over time, the impact of inflation increases income from rental streams such that interest payments are exceeded by income after the first ten years following occupation of the site. Further, the cost of additional interest (i.e. the amount by which interest exceeds income) arising in this first period is not significant compared to the overall level of borrowing, adding £7m to the outstanding debt, before interest cover becomes positive (see the chart illustrating this in the Reporter, 6282, 2012–13, p. 62).*

Recommendation 3

The Board recommends that Council, through the Finance Committee, undertakes a comprehensive review of the total return objectives for the Cambridge University Endowment Fund in order to ensure that the targets are realistic and achievable over future rolling ten-year periods.

Recommendation 4

The Board recommends the establishment of a process by which total return objectives for the Cambridge University Endowment Fund will be reviewed at regular intervals in order to ensure that they remain appropriate.

Response: *The Council is pleased to note the Board's recognition of the efforts made to control budgets and to make the reporting of its financial position more transparent.*

In agreeing the total return objective the Council, through the Finance Committee, considered the historical performance of the Cambridge University Endowment Fund (CUEF, formerly known as the Amalgamated Fund). The CUEF has since its inception in 1958 achieved this objective and modelling provides an acceptable probability of achieving it into the future.

The Council recognizes that the current investment and economic conditions are uncertain and has consulted its Investment Board. The Board believes that the CUEF should not take a short-term view and the current long-term perspective was consistent with past history. The Board has no reason to believe that the investment objective is not achievable and notes that the CUEF does not take on unnecessary risk in chasing a short-term target. The risk profile of the CUEF is appropriate for a perpetual endowment and the three-year rolling volatility of 11%, substantially less than the volatility of global equity markets, indicates that risks are being appropriately managed. The Board is of the view that consistency and patience were important in achieving an investment objective.

Recommendation 5

The Board recommends that the annual summary performance report that is distributed to investors in the Cambridge University Endowment Fund be published in the *Reporter*.

Response: *The Finance Committee has agreed to investigate whether it is possible to make further information available about the performance of the Cambridge University Endowment Fund to members of the Regent House while ensuring that all compliance considerations and the Fund's commercial operations are unaffected.*

Recommendation 6

The Board recommends that the University Research Office take steps to create a strong and visible presence in academic departments, including establishing regular opportunities for direct interaction between URO staff and academics.

Response: *Since the beginning of 2012, the University Research Office has comprised the Research Strategy Office (RSO) and the Research Operations Office (ROO). Staff from both offices work closely together in their interactions with academic institutions. This occurs frequently in the preparation of University responses to the increasing number of exercises required of HEIs by the funding bodies. Both research offices are committed to working closely with Schools, Faculties, and Departments and the engagement between ROO and academics has been facilitated by the re-organization of the office into School-based teams, with the team supporting the Clinical School being based at Addenbrooke's Hospital. It is common practice for Schools to invite the relevant Assistant Director, who heads their School research support team, to participate in regular School management team meetings, while they are also invited to attend Council of School meetings.*

In tandem, both offices work closely with academics in their Departments to investigate and engage in major funding opportunities, most involving significant interaction with academics across a wide range of University academic institutions, in the support, and development, of strategic initiatives and in planning for the REF.

Recommendation 7

The Board recommends that continuing priority be given to international engagement to ensure that the University remains internationally competitive. In particular, it recommends that the development of international strategy continues, that sufficient resources be allocated to the implementation of that strategy, and that their effectiveness be monitored.

Response: *The Council welcomes the Board's support for the development of an international strategy. The resources, which have been enhanced and refocused, will be kept under review as the strategy develops. The recently established International Strategy Committee is consulting with the Colleges and others to inform the development of a paper on International Engagement for the General Board.*

Recommendation 8

The Board recommends that the University take steps to review the optimum rate of increase in graduate student numbers and to increase co-ordination with the Colleges in this area.

Response: *Graduate numbers in the University have grown by about 2% p.a. over the past thirty years. In 2009–10, a sudden increase in admissions, particularly in one-year courses, exceeded College capacity, and a cap on such numbers was introduced. Ph.D. numbers are not capped. Discussions have since taken place with the Colleges. A University and Colleges Joint Committee working group reported during 2011–12 and supported the Council's ambition to increase postgraduate numbers by 2% p.a. at least until 2015, with further increases dependent on building projects (such as the North West Cambridge project) going ahead. This rate of growth represents a compromise between the wish of Schools to increase their graduate numbers and the ability of the Colleges to absorb these numbers, and it provides a stable basis for medium-term planning. A standing Postgraduate Admissions Committee now provides a forum for discussion of postgraduate numbers with the Colleges. No School has expressed a wish to reduce its total undergraduate numbers and the planning assumption is that undergraduate numbers will remain constant.*

Recommendation 9

The Board recommends that there be greater oversight of Cambridge in America by the Council.

Response: *Cambridge in America is a tax-exempt organization (recognized by the U.S. Internal Revenue Service under the terms of section 501(c) (3) of the Internal Revenue Code) which funds grants that benefit Cambridge University and its member Colleges. In compliance with IRS regulations, the Board of Directors of Cambridge in America maintains complete discretion over allocation of gifts to Cambridge. Gifts to Cambridge in America qualify for an income tax deduction to the limits allowed by law. Cambridge in America therefore necessarily operates with legal independence from the University. Its Board includes the Vice-Chancellor and three other resident members of Collegiate Cambridge who are all members of the Regent House. The funding allocated to Cambridge in America for operational purposes through the planning round is subject to the same scrutiny as other allocations to Schools and non-School institutions. The review of development activities referred to by the Board has been the subject of extensive discussion by the Council on two occasions in April and September 2012. The Council considered an investment plan for the Development Office at its meeting on 26 November for consideration through the current planning round. Its review has included the Collegiate University's relationship with Cambridge in America and how that might be improved for the benefit of more effective engagement and fundraising in the future. Ensuring that the University receives value for money for its contribution to the costs of Cambridge in America as it and the Colleges prepare for the next phase of fundraising is a principal concern and one that will be addressed through the process outlined here.*

Recommendation 10

The Board recommends that the University Risk Register include recognition of the risks to the University, both reputational and direct, consequent upon the actions or financial circumstances of individual Colleges.

Response: *The Key Risk Register includes the risk 'Associated Bodies', which is owned by the Senior Pro-Vice-Chancellor. The risk analysis recognizes that association with certain bodies operating under the 'Cambridge brand' carries reputational and, in some cases, financial risks for the University. The list of Associated Bodies includes the Colleges. The Risk Steering Committee reviews each risk on the Key Risk Register twice a year; there is an annual review in October and an interim review in March.*

The Key Risk Register is used by the internal auditor to compile the annual internal audit plan and risk management is a standing item on the agenda of the University's Audit Committee. The Audit Committee receives the annual report of the Risk Steering Committee, which includes the annual review of the Key Risk Register.

ANNEX B.

GLOSSARY OF TERMS

CAM	Cambridge in America
CPS	Contributory Pension Scheme
CUDO	Cambridge University Development Office
CUEF	Cambridge University Endowment Fund
CUP	Cambridge University Press
IO	Investment Office
ISO	International Strategy Office
MISD	Management Information Services Division
PRC	Planning and Resources Committee
PVC	Pro-Vice-Chancellor
REF	Research Excellence Framework
RSO	Research Strategy Office
UAS	Unified Administrative Service
UCS	University Computing Service
USS	Universities Superannuation Scheme
VC	Vice-Chancellor

GRACES**Graces submitted to the Regent House on 17 July 2013**

The Council submits the following Graces to the Regent House. These Graces, unless they are withdrawn or a ballot is requested in accordance with the regulations for Graces of the Regent House (*Statutes and Ordinances*, p. 107), will be deemed to have been approved at 4 p.m. on Friday, 26 July 2013.

1. That the recommendations in paragraph 9 of the First-stage Report of the Council, dated 4 June 2013, on the project to fit out additional laboratory space at the Cancer Research UK Cambridge Institute building (*Reporter*, 6311, 2012–13, p. 616) be approved.
2. That the recommendations in paragraph 8 of the Report of the General Board, dated 12 June 2013, on Senior Academic Promotions (*Reporter*, 6313, 2012–13, p. 648) be approved.
3. That the recommendations in paragraph 5 of the Report of the General Board, dated 24 June 2013, on the establishment of a Diageo Readership in Management Studies (*Reporter*, 6314, 2012–13, p. 658) be approved.
4. That the revised Procedures to Determine Fitness to Practise of Preclinical and Clinical Medical Students (*Statutes and Ordinances*, p. 214), as set out in Annex 1 to the Council's Notice on p. 715, be approved.¹
5. That Regulation 8 for Dress at Graduation (*Statutes and Ordinances*, p. 193) be amended so as to read:²
 8. All persons being admitted to degrees wear dark clothes with their academical dress. Persons wearing a dinner jacket or lounge suit wear white ties and bands.
6. That, on the recommendation of the General Board, the Goldsmiths' Professorship of Materials Science (*Statutes and Ordinances*, p. 700) be discontinued from 1 October 2014 until 30 September 2017 or until such earlier date as the Board shall determine after consultation with the Council of the School of the Physical Sciences and the Faculty Board of Physics and Chemistry.³
7. That, on the recommendation of the General Board, the Professorship of Mathematical Physics (1978) (*Statutes and Ordinances*, p. 704) be discontinued from 1 October 2014 until 30 September 2019 or until such earlier date as the Board shall determine after consultation with the Council of the School of the Physical Sciences and the Faculty Board of Mathematics.³
8. That, on the recommendation of the General Board, the G. I. Taylor Professorship of Fluid Mechanics (*Statutes and Ordinances*, p. 707) be discontinued from 1 October 2014 until 30 September 2017 or until such earlier date as the Board shall determine after consultation with the Council of the School of the Physical Sciences and the Faculty Board of Mathematics.³
9. That, on the recommendation of the General Board, the Professorship of Photonics of Molecular Materials, established by Grace 3 of 20 February 2002, be suppressed with effect from 1 October 2013.⁴

¹ See the Council's Notice on p. 715.

² These amendments, proposed on the recommendation of CUSU LGBT+ and after consultation with the Senate-House Syndicate and the Praelectors of the Colleges, replace a reference to male dress with a gender-neutral description.

³ See the General Board's Notice on p. 715.

⁴ The Professorship becomes vacant with the retirement of Professor H. J. Coles on 30 September 2013. The Faculty Board of Engineering and the Council of the School of Technology have previously agreed that the post held by Professor Coles will be suppressed on his retirement to provide recurrent funding for the Professorship of Photonic Systems and Displays (see *Reporter*, 6186, 2009–10, p. 770), but the Report did not correctly identify the Professorship as the post to be suppressed.

10. That a Vincent and Brigid Keown Memorial Prize for Medical Law be established in the University, to be governed by the following regulations:⁵

THE VINCENT AND BRIGID KEOWN MEMORIAL PRIZE FOR MEDICAL LAW

1. The sum gifted annually by Professor John Keown, in memory of his late parents, shall form a prize for the study of Medical Law, to be known as The Vincent and Brigid Keown Memorial Prize for Medical Law.

2. The Prize shall be awarded by the Examiners for Part II of the Law Tripos to the candidate who shows the greatest distinction in the subject Medical Law in that examination.

3. The value of the Prize, provided that there is a candidate of sufficient merit, shall be divided equally between the prize-winner and the Squire Law Library for the purchase of books.

4. If in any year the Prize is not awarded, the unspent funds will be retained and awarded in a subsequent year.

⁵ Professor John Keown, Georgetown University, formerly a member of the Faculty of Law, has offered to sponsor a prize for the study of Medical Law.

Graces to be submitted to the Regent House at a Congregation on 20 July 2013

The Council has sanctioned the submission of the following Graces to the Regent House at a Congregation to be held on 20 July 2013:

That the following persons be admitted to the degree of Doctor of Philosophy by incorporation:

1. GABRIEL JOSE LEON, Fellow of St Catharine's College, Doctor of Philosophy of the University of Oxford (2009).

2. PATRICK HENRY MAXWELL, Fellow of Trinity College and Regius Professor of Physic in the School of Clinical Medicine, Doctor of Philosophy of the University of Oxford (1995).

3. SUSAN JANE SMITH, Mistress of Girton College, Doctor of Philosophy of the University of Oxford (1982).

That the following persons be admitted to the degree of Master of Arts under the provisions of Statute B, III, 6:

4. ABDELFAH ABBIQUI, Computer Officer in the Department of Pharmacology.

5. LYNETTE KAREN BAILEY, Librarian in the Faculty of Classics.

6. DANIEL THOR BERGSTRALH, Fellow of Clare Hall.

7. JOSEPH CHERIYAN, Associate Lecturer in the Faculty of Clinical Medicine.

8. VINCENT PETER COLLINS, Professor of Histopathology in the Department of Pathology.

9. DAVID PAUL DUTKA, University Lecturer in the Department of Medicine.

10. PAUL ROBERT JOHN ELLIS, of Hughes Hall, Senior Manager in the Local Examinations Syndicate.

11. PAULA FIONA VERONICA FRATTAROLI, Administrative Officer in the Finance Division of the University Offices.

12. DIANE GASKIN, Senior Assistant Treasurer in the Finance Division of the University Offices.

13. VIKAS KHANDUJA, Associate Lecturer in the Faculty of Clinical Medicine.

14. PAOLA MONTAGNANI MORRIS, Fellow of Murray Edwards College.

15. PETER JOHN O'DONNELL, Fellow of Homerton College.

16. ROGER JOSEPH PLANTIER, Assistant Director in the Local Examinations Syndicate.

17. CAROLYN ANN READ, Administrative Officer in the Academic Division of the University Offices.

18. SILVIA MARIA RIVERA VASQUEZ, Administrative Officer in the Finance Division of the University Offices.

19. SUVI KAROLIINA ROBERTS, Administrative Officer in the Office of External Affairs and Communications of the University Offices.

20. ANNE SCOTT, Computer Officer in the Management Information Services Division of the University Offices.

21. MEENA CARWEN SINGH, Senior Manager in the Local Examinations Syndicate.

22. MICHELLE DAWN WILLIAMS, Senior Manager in the Local Examinations Syndicate.

ACTA**Approval of Graces submitted to the Regent House on 3 July 2013**

The Graces submitted to the Regent House on 3 July 2013 (*Reporter*, 6315, 2012–13, p. 677) were approved at 4 p.m. on Friday, 12 July 2013.

Degree of Bachelor of Surgery

In pursuance of the special regulations for the conferment of the degrees of Bachelor of Medicine and Bachelor of Surgery (*Statutes and Ordinances*, p. 480), the degree of Bachelor of Surgery was conferred on 28 June 2013 upon the following persons:

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This content has been removed as it contains personal information protected under the Data Protection Act.

Degree of Bachelor of Medicine

In pursuance of the special regulations for the conferment of the degrees of Bachelor of Medicine and Bachelor of Surgery (*Statutes and Ordinances*, p. 480), the degree of Bachelor of Medicine was conferred on 22 June 2013 upon the following persons who received the degree of Bachelor of Surgery on 22 June 2012:

This content has been removed as it contains personal information protected under the Data Protection Act.

J. W. NICHOLLS, *Registrar*

END OF THE OFFICIAL PART OF THE 'REPORTER'

REPORT OF DISCUSSION**Tuesday, 9 July 2013**

A Discussion was held in the Senate-House. Pro-Vice-Chancellor Professor John Rallison was presiding, with the Registrary's deputy, the Senior Proctor, the Junior Proctor, and two other persons present.

The following Reports were discussed:

First-stage Report of the Council, dated 4 June 2013, on the project to fit out additional laboratory space at the Cancer Research UK Cambridge Institute building (*Reporter*, 6311, 2012–13, p. 616).

No remarks were made on this Report.

Report of the General Board, dated 12 June 2013, on Senior Academic Promotions (*Reporter*, 6313, 2012–13, p. 648).

No remarks were made on this Report.

Report of the General Board, dated 24 June 2013, on the establishment of a Diageo Readership in Management Studies (*Reporter*, 6314, 2012–13, p. 658).

No remarks were made on this Report.

COLLEGE NOTICES**Vacancies**

Queens' College: Junior Research Fellowship in Linguistics; to commence on 1 October 2014; applications are welcome in any area of linguistics, and are particularly encouraged in the field of historical linguistics; salary: up to £20,801, plus benefits; closing date: 12 noon on 6 September 2013; further particulars: <http://www.queens.cam.ac.uk/general-information/vacancies>

Junior Research Fellowship in Economics; to commence on 1 October 2014; salary: up to £20,801, plus benefits; closing date: 12 noon on 6 September 2013; further particulars: <http://www.queens.cam.ac.uk/general-information/vacancies>

Wolfson College: College Teaching Officer in Economics; tenure: three-years, fixed-term, from 1 October 2013; the successful candidate will be expected to direct studies in Economics and offer supervisions preferably in Advanced Micro-Economics; stipend: £27,047–£30,424, plus benefits; additional stipend as Director of Studies and research allowance; further particulars: <http://www.wolfson.cam.ac.uk/jobs/>

Notices for publication in the *Reporter* should be sent to the Editor, Cambridge University Reporter, Registrary's Office, The Old Schools, Cambridge, CB2 1TN (tel. 01223 332305, email reporter.editor@admin.cam.ac.uk). Copy should be sent as early as possible in the week before publication; short notices will be accepted up to 4 p.m. on **Thursday** for publication the following Wednesday. Inclusion of notices is at the discretion of the Editor.

Elections

Fitzwilliam College

Elected to Honorary Fellowships:

Dame Sarah Jane Asplin QC, M.A., *F*, from 3 July 2013
Robert David Lethbridge, M.A., *Kent*, Ph.D., *JN*, from 1 October 2013

Elected into a Henslow Research Fellowship in Class C with effect from 1 October 2013:

Timothy Howard Hughes, B.A., M.Eng., *JE*

Selwyn College

Elected as Master with effect from 1 October 2013:

Mr Roger Mosey, M.A., *Oxford*, Hon.D.Litt., *Lincoln*, Hon.D.Univ., *Bradford*, Editorial Director of the BBC

Elected to a Fellowship in Class C for three years with effect from 1 October 2013:

Fabian Grabenhorst, D.Phil., *Oxford*

Elected to a Fellowship in Class D, the Trevelyan Research Fellowship, for three years with effect from 1 October 2013:

Bruno Ehrler, M.Sci., *London*, Ph.D., *ED*

Elected to a Fellowship in Class A, the Spencer-Fairest Fellowship in Law, for five years with effect from 1 October 2013:

Asif Hameed, B.A., *York*, B.A., B.C.L., M.Phil., D.Phil., *Oxford*

OTHER NOTICES**MRC Human Nutrition Research**

Group Leaders (three posts); in the areas of: nutrition, ageing, and health; maternal and child health; and B-vitamin metabolism and health; appointments will be made at Programme Leader/Programme Leader track level (broadly equivalent to tenured and assistant professor respectively, depending on experience and achievements) with a salary range of £35,935–£70,167; further details: <http://topcareer.jobs>

EXTERNAL NOTICES**University of Oxford**

Department of Statistics: Professorship of Statistics; closing date: 7 October 2013; further particulars: http://www.ox.ac.uk/about_the_university/jobs/fp/

Lincoln College: BTG Junior Research Fellowship in the Biomedical Sciences; closing date: 9 August 2013; non-stipendiary: common room rights; further particulars: <http://www.lincoln.ox.ac.uk/BTG-Junior-Research-Fellowship-in-the-Bi>