

## Appendix I

### TECHNICAL ADVISORY GROUP ON STATUTES AND ORDINANCES

#### Proposed New Statutes for substantive approval

**Key to amendments from the version of the Proposed New Statutes which was approved in principle on 9<sup>th</sup> November 2012**

Additions

Deletions

*The New Statutes are numbered using the same convention as the existing Statutes.*

## STATUTE A

### THE CHANCELLOR AND THE GOVERNMENT OF THE UNIVERSITY

#### **Explanatory notes**

*These notes do **not** form part of the Statute*

**Chapter I** states the statutory provision for the Chancellor, the High Steward, the Deputy High Steward and the Commissary, including for their election or appointment. It states the composition of the Senate, the historic governing body of the University, and makes provision for resignation from membership of the Senate.

**Chapter II** states powers of the University, including financial powers and the power to award degrees.

**Chapter III** is about the Regent House, and identifies its electoral, deliberative and legislative functions. **Section 4** provides for Ordinances and Orders, including Special Ordinances to be approved by Grace following a Report which is to state the main purposes of a proposed Special Ordinance.

**Chapter IV** states the responsibilities and composition of the Council, and the requirement for Finance and Audit Committees.

**Chapter V** states that the General Board has the principal responsibility for educational and research in the University and states that it is accountable to the Council for the discharge of these responsibilities. It governs its composition and states that it has a general power to make regulations. This chapter provides for the Schools, their Councils and Heads, Faculties, Faculty Boards, Departments and Degree Committees. Detailed provisions are to be made by Ordinance, or by regulations made by the General Board.

**Chapter VI** makes provision for Boards and Syndicates.

**Chapter VII** deals with the constitution and responsibilities of the Board of Scrutiny.

**Chapter VIII** makes provision for the conduct of business, especially in the Regent House. Detailed provision is to be made by Special Ordinance or by ordinary Ordinance.

**Chapter IX** sets out or makes provision for review of various matters.

**Chapter X** makes miscellaneous provisions.

**CHAPTER I**

**THE CHANCELLOR, THE SENATE, THE HIGH STEWARD, THE DEPUTY HIGH STEWARD AND THE COMMISSARY**

1. The Chancellor of the University shall be elected by the members of the Senate voting in person and shall hold office, in accordance with the laws and customs of the University, until he or she voluntarily resigns or until the Senate otherwise determines.
2. The manner of nominating candidates, of taking votes in an election, and of determining the result of the election may be prescribed by Ordinance from time to time and unless so prescribed shall be as has been customary heretofore. When an election has taken place, an instrument of election shall be sealed as soon as conveniently may be, and shall be delivered to the person elected without delay.
3. The Chancellor shall have power to call Congregations of the Regent House, and to admit candidates to degrees and titles of degrees.
4. The Chancellor shall have power to see that all officers of the University duly perform their duties.
5. The Chancellor shall perform such other duties as may be prescribed by Statute or Ordinance.
6. If the office of Chancellor is vacant, the duties and powers of the Chancellor which are not otherwise allocated by Statute or Special Ordinance to the Vice-Chancellor shall be discharged by the High Steward (or the Deputy High Steward).
7. The following shall be members of the Senate:
  - (a) the Chancellor and the Vice-Chancellor;
  - (b) all persons whose names were inscribed on the Roll of the Regent House at the time of the last promulgation;
  - (c) all persons who hold any of these complete degrees of the University: any Doctor's degree of the University, any Master's degree of the University, or the degree of Bachelor of Divinity of the University;

provided always that

- (i) if any member of the Senate wishes to resign his or her membership and so informs the Registry, and if the Council deems the reasons given sufficient and permits the resignation, that person shall cease forthwith to be a member of the Senate, and shall not be reinstated except by a subsequent

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decision of the Council which shall not be taken until a period of five years has elapsed from the date of removal;

- (ii) any person who suffers suspension or deprivation of his or her degree shall not be a member of the Senate during the continuance of such suspension or deprivation.

**8.** It shall be the duty of the Senate to enact Ordinances regulating its own procedure.

### **THE HIGH STEWARD, THE DEPUTY HIGH STEWARD, THE COMMISSARY**

**9.** The High Steward shall be elected by the members of the Senate voting in person. The arrangements prescribed by Statute and Ordinance for the election of the Chancellor shall apply also to the election of the High Steward.

**10.** The Deputy High Steward shall be appointed by the High Steward by Letters Patent.

**11.** The High Steward and the Deputy High Steward shall perform such duties as have heretofore been customary and any duties prescribed by Statute or Ordinance. When the office of High Steward is vacant the duties of that office shall be performed by the Deputy High Steward.

**12.** The Commissary shall be appointed by Letters Patent by the Chancellor or, if the office of Chancellor is vacant, by the High Steward. The Commissary shall have judicial or quasi-judicial experience or be legally qualified, and shall not hold any other office in the University or a College. In the event of a vacancy in the office of Commissary the Chancellor (or the High Steward if the office of Chancellor is vacant) shall appoint an Acting Commissary who shall have the full powers of the Commissary to act under the provisions of this Chapter until a newly appointed Commissary takes office.

**13.** The Commissary shall perform such duties as have heretofore been customary and any duties prescribed by Statute or Ordinance. In the discharge of his or her duties under this Chapter the Commissary shall not be under the direction of the Council or of any other authority in the University.

**14.** Each of the officers of High Steward, Deputy High Steward and Commissary shall hold office until he or she voluntarily resigns or until the Senate otherwise determines.

**CHAPTER II**

**POWERS OF THE UNIVERSITY**

1. The University shall have power, for the encouragement of learning, the maintenance of good order and discipline, and the management of its affairs, to enact Ordinances and to issue Orders (whether by way of exception to an Ordinance or otherwise); provided always that no such Ordinance or Order shall contravene any provision of the Statutes.
2. The University may admit to any of the several degrees listed in or established pursuant to [Statute B II](#) a matriculated person who has done all that is required by the Statutes or Ordinances. Admission to a degree shall take place when a candidate is admitted to it in person at a Congregation of the Regent House; provided that the University may prescribe conditions under which a candidate may be admitted to a degree in absence.
3. The University shall have all the powers of a natural person to acquire, manage, charge, deal with, and dispose of property, both real and personal, and to enter into and carry out any transaction relating to its property or otherwise in connection with the management of its affairs, so that it may exercise any power and may enter into and carry out any kind of transaction without limitation.
4. The powers in Section 3 of this Chapter may be exercised at the absolute discretion of the University and shall apply to investment as well as to any other activity or function of the University.
5. The powers in Section 3 of this Chapter shall apply to property, both real and personal, of which the University is trustee, save that, in the case of a trust of which the University is not sole trustee, where the trust instrument creating the trust expressly provides to the contrary and less than sixty years have elapsed since that instrument came into operation, the powers shall not so apply without the consent of the other trustees.
6. The University may enact Ordinances providing for:
  - (a) the exercise and delegation of the powers in Section 3 of this Chapter; and/or
  - (b) the collective investment of any property, real or personal, held by or for the University, with or without any other property.
7. Such Ordinances shall be read with, and shall have the same force as, these Statutes to the extent that they are consistent with these Statutes, Ordinances, and any Act of Parliament.
8. In favour of any person having dealings with the University, a certificate signed by the Registry that any Ordinances enacted under Section 6 of this Chapter have been complied with shall be conclusive.
9. The University shall have power to levy fees and other charges for any purpose or purposes connected with the University.

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**10.** The University shall have power to accept benefactions, and shall not be prevented from accepting a benefaction even if the conditions attached thereto are at variance with the Statutes.

**11.** Subject to the provisions of the Statutes, the University may delegate the exercise of any of the powers specified in Sections 9 and 10 above.

**12.** The University shall have power to make Ordinances under which fines may be imposed by a University authority. Any such Ordinance shall state the classes of cases in which the fine may be imposed and the maximum amount which may be imposed in any one case.

**13.** (a) The University shall have a Great Common Seal and a Common Seal, and shall have power to give authority or to make Ordinances giving authority for either of the seals to be affixed to a document or to a class of documents. Neither seal shall be affixed without such authority, except when authority has been given in some other manner for which provision is made by Statute.

(b) The Great Common Seal shall be kept in some secure place, in a chest fastened with three locks, the keys of which shall be severally kept by the Vice-Chancellor and the Proctors; it shall not be affixed to any document except in the presence of the Vice-Chancellor or a duly appointed deputy and the Proctors or their deputies.

(c) The Common Seal shall be kept in some secure place, and shall be fastened with two keys, which shall be severally kept by the Vice-Chancellor, or by a Pro-Vice-Chancellor designated from time to time by the Vice-Chancellor, such designation to be published, and by the Registry; it shall not be affixed to any document except in the presence of those officers or deputies appointed by them.

**14.** Titles of degrees may be granted *honoris causa* to members of the Royal Family, to British subjects who are of conspicuous merit or have done good service to the State or to the University, and to foreigners of distinction.

**CHAPTER III**

**THE REGENT HOUSE**

1. The Regent House shall be the governing body of the University.
2. Any power of making, altering, or repealing Statutes which is assigned to the University by the Universities of Oxford and Cambridge Act 1923, or by any other Act of Parliament, shall be exercised by the Regent House.
3. The powers of enacting, issuing and amending Special Ordinances, Ordinances and Orders, shall be exercised by Grace of the Regent House except so far as such powers are assigned by Statute to any other authority.
4. Special Ordinances shall be made (or amended) by Grace of the Regent House, in all cases after the issue of a Report to the University by the Council, the General Board, or jointly by the Council and the General Board. The Report shall state the main purpose of the proposed Special Ordinance (or amendment).
5. Any matter which under Statute, Special Ordinance or Ordinance shall be regulated or determined by Special Ordinance, may only be so regulated or determined.
6. A Special Ordinance (not being a Special Ordinance prescribing ~~or partly prescribing~~<sup>1</sup> the scale or basis of assessment of the contributions to be made by the Colleges to University purposes), which affects any College, shall not be subject to alteration without the consent of that College.
7. Whenever it is provided that an act or thing shall or may be done or determined by the University, it shall be done or determined by Grace of the Regent House unless it is expressly stated that it is to be done or determined otherwise, provided that the Regent House may delegate by Grace to the Council or to another University body or authority to act on its behalf in such matters as it may from time to time determine.
8. The members of the Regent House at any time shall be those persons whose names were on the Roll of the Regent House at the time of the last promulgation.
9. The Registry shall promulgate the Roll of the Regent House in each year on a day appointed by Ordinance. Promulgation shall be by publication in the *Cambridge University Reporter*.

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<sup>1</sup> Deleted as inconsistent with Section 7(1) Oxford and Cambridge Act 1923

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10. The Registry shall inscribe on the Roll of the Regent House the names of the following persons:

- (a) (i) the Chancellor, the High Steward, the Deputy High Steward, the Commissary, and  
(ii) the members of the Council in class (e);
- (b) other University officers and persons treated as such under [Statute J 7](#);
- (c) Heads of Colleges;
- (d) Fellows of Colleges, provided that they conform to such conditions of residence as may be determined by Ordinance;
- (e) such other persons holding appointments in the University or a College in such categories and subject to such qualifying periods of service as shall be determined from time to time by Ordinance;

provided always that any person who is qualified for membership in class (b), class (d), or class (e) shall cease to be so qualified at the next promulgation after he or she attains the age of seventy years.

## CHAPTER IV

### THE COUNCIL AND ITS COMMITTEES

1. (a) The Council shall be the principal executive and policy-making body of the University. The Council shall have general responsibility for the administration of the University, for the planning of its work, and for the management of its resources; it shall have power to take such action as is necessary for it to discharge these responsibilities. It shall also perform such other executive and administrative duties as may be delegated to it by the Regent House or assigned to it by Statute or Ordinance.
- (b) The Council shall have the right of reporting to the University. It shall advise the Regent House on matters of general concern to the University.
- (c) The Council shall make an Annual Report to the University, and shall initiate and submit a Grace for the approval of the Report by the Regent House.
- (d) The Council shall have the power of initiating and submitting Graces to the Regent House and to the Senate. The procedure for the submission of Graces shall be prescribed by Special Ordinance.<sup>2</sup> ~~All Graces submitted require the authorization of the Council<sup>3</sup>.~~

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<sup>2</sup> [Special Ordinance A\(i\)](#)

<sup>3</sup> This requirement was duplicated in [New Statute A VIII \(c\)](#). Wording deleted from here but used in substitution for wording in New Statute A.VIII (c)



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- (e) The Council shall oversee the work of all those institutions in the University which are placed under its supervision, and shall ensure that the University officers assigned to those institutions are satisfactorily performing the duties and fulfilling the conditions of tenure of their offices.

2. The Council shall consist of the Chancellor, the Vice-Chancellor, nineteen elected members, and four appointed members in the following classes:

### Members elected by the Regent House

- (a) four from among the Heads of Colleges;
- (b) four from among the Professors and Readers;
- (c) eight from among the other members of the Regent House;

Members in each of classes (a), (b), and (c) shall be elected by the Regent House for a period and in a manner determined by Special Ordinance<sup>4</sup>

### Elected student members

- (d) three from among the students in the University, of whom at least one shall be from among those certified by the Registry to be graduate students.

Members in class (d) shall be elected by the students in the University for a period and in a manner determined by Special Ordinance.<sup>5</sup>

### Appointed members

- (e) four persons appointed by Grace of the Regent House who at the time of appointment are not qualified to be members of the Regent House except under [Statute A III 10 \(a\)\(ii\)](#) nor are employees of the University or a College, one of whom shall be designated by the Council to chair the Audit Committee of the Council.

Members in class (e) shall be appointed by Grace of the Regent House on the nomination of the Council; the arrangements for nomination shall be prescribed by Special Ordinance.

For the purpose of this Statute the terms student in the University and graduate student shall be defined by Ordinance.

3. Detailed provision for periods of service, nomination, election (or appointment), tenure and continuing eligibility of members of Council shall be made by Ordinance. Provision shall be made by Ordinance for the filling of casual vacancies by resignation, death, disqualifications or otherwise and for bye-elections.

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<sup>4</sup> [Special Ordinance A\(ii\)](#)

<sup>5</sup> [Special Ordinance A\(ii\)](#)

4. No person shall be elected a member of the Council after attaining the age of seventy years.

#### **The Chair and the Deputy Chair**

5. (a) The Chair of the Council shall be the Vice-Chancellor, provided that the Chancellor shall have the right to take the chair at any meeting of the Council at which he or she is present. If neither the Chancellor nor the Vice-Chancellor is present, the Chair shall be a member of the Council appointed by the Vice-Chancellor to act as his or her deputy, or in the absence of such deputy some other member of the Council chosen by the members present.
- (b) Notwithstanding the provisions of Section 5(a), the Council shall from time to time designate a member of the Council in class (a), (b), (c), or (e), as Deputy Chair of the Council, who shall take the chair at such proceedings of the Council as the Council may determine from time to time, notwithstanding the fact that the Chancellor or the Vice-Chancellor is present.

#### **Frequency of meetings and quorum**

6. The Council shall meet at least twice in each term. No business shall be transacted at a meeting unless nine members at least are present.

#### **Committees of the Council**

7. There shall be
- (a) the following standing committees of the Council: the Finance Committee and the Audit Committee;
  - (b) such other committees, whether standing or occasional, as may be appointed by the Council from time to time.
8. The Finance Committee shall consist of:
- (a) the Vice-Chancellor, or a duly appointed deputy, who shall be Chair;
  - (b) such number of persons as shall be determined by Ordinance, elected or appointed in a manner prescribed by Special Ordinance<sup>1</sup>; provided that
    - (i) the membership of the Committee shall include three persons elected by representatives of the Colleges; and
    - (ii) not less than three members of the Committee (including the Vice-Chancellor) shall be members of the Council.

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<sup>1</sup> [Special Ordinance A\(iii\)](#)

**9.** It shall be the duty of the Finance Committee

- (a) to advise the Council on the management of the University's assets, including real property, moneys, and securities, investments, reserves, income and expenditure;
- (b) to perform such other duties as may be assigned to it by Statute or Ordinance or by the Council.

**10.** Subject to the provisions of [Statute A IV 2\(e\)](#), the composition of the Audit Committee shall be determined by Special Ordinance<sup>6</sup>. The Audit Committee shall perform such duties as may be assigned to it by Statute or Ordinance.

## **CHAPTER V**

### **THE GENERAL BOARD, THE SCHOOLS, FACULTIES AND DEPARTMENTS**

#### **The General Board of the Faculties**

- 1.** (a) Subject to the powers of the Regent House, and subject to the responsibilities of the Council under Statute [A IV 1](#), the General Board of the Faculties ('the General Board') shall be responsible for the academic and educational policy of the University, and shall advise the University on questions relating to such policy. The General Board is accountable to the Council for its management of the University's academic and educational affairs. It shall make an Annual Report to the Council on the discharge of its duties. It shall fulfil the duties placed on it by Statute or Ordinance.
- (b) The General Board shall consider the estimates of annual expenditure submitted by Faculty Boards and other authorities and, if it approves them, shall transmit them to the Council. The Board shall allocate the funds made available to it for the support of teaching and research.
- (c) The General Board shall oversee the teaching and research work undertaken by the Schools, Faculties, Departments, and other institutions placed under its supervision; it shall ensure, in respect of those institutions,
- (i) that the University officers assigned to those institutions are satisfactorily performing the duties and fulfilling the conditions of tenure of their offices;
  - (ii) that adequate facilities for teaching and research are available;
  - (iii) that appropriate courses of study and instruction are provided and that the teaching given is of the highest standard;
  - (iv) that research of the highest quality is conducted.

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<sup>6</sup> [Special Ordinance A \(iv\)](#)

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- (d) The General Board shall have the power to make regulations about any matters within its responsibility, such regulations not to be inconsistent with the provisions of any Statute, Ordinance or Order, and to be published. In particular the Board may make regulations relating to:
- (i) the administration and management of the institutions under its supervision other than Schools and the Councils of the Schools; and
  - (ii) University courses and examinations, degrees, diplomas and other qualifications in accordance with Statute B (except the degree of Master of Arts).

**2.** The General Board shall consist of the following members:

- (a) the Vice-Chancellor, as Chair;
- (b) eight members of the Regent House appointed by the Councils of the Schools to serve for four years in accordance with arrangements determined by Special Ordinance;<sup>7</sup>
- (c) four members of the Regent House appointed by the Council, to serve for four years, subject to the requirement that not fewer than three members of the Board (including the Vice-Chancellor) shall be members of the Council. If a member of the Board ceases to be a member of the Council he or she shall not thereby cease to be a member of the Board;
- (d) two members elected by and from among the students of the University to serve for one year, of whom one shall be from among those certified by the Registry to be undergraduate students, and one from among those certified by the Registry to be graduate students. For the purpose of this Statute the terms student in the University and graduate student shall be defined by Ordinance.

**3.** If any member of the General Board becomes Vice-Chancellor, his or her seat shall thereupon become vacant.

**4.** The General Board shall meet at least twice in each term, provided that the Chair shall have power to cancel any meeting if there is insufficient business. No business shall be transacted at a meeting unless five members at least are present.

**5.** The Registry or a University officer designated from time to time by the Council after consultation with the General Board shall be Secretary of the Board.

### **The Schools**

**6.** On the recommendation of the General Board the University may at any time by Special Ordinance<sup>8</sup> institute one or more Schools. There shall be placed in each School such Faculties, Departments, and other institutions as the University may from time to time determine by Ordinance.

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<sup>7</sup> [Special Ordinance A\(v\)](#)

<sup>8</sup> [Special Ordinance A\(v\)](#)

**7.** There shall be a Council of each School. The composition of such a Council, the number and manner of appointment of its members, and, subject to the provisions of Section 8 below, its powers and duties shall be determined by Ordinance.

**8.** Subject to the provisions of Section 7, the duties of the Council of a School shall include:

- (a) the preparation of such academic and financial plans, and reports as the General Board shall determine;
- (b) the allocation of the funds made available to it by the General Board amongst the institutions comprising the School;
- (c) working with the institutions which comprise the School to ensure institutional and School academic plans are consistent, realistic, and affordable;
- (d) consideration of any matter referred to it by the General Board.

**9.** There shall be a Head of each School who shall be appointed and hold office on such terms as may be determined by Ordinance.

**10.** The Head shall be Chair of the Council of the School and the principal academic officer of the School. The Head of School shall be responsible to the Council of the School, the General Board, and the Vice-Chancellor for the overall running of the School, including the use of the funds specified under 8(b) and the implementation of the approved plans referred to in 8(a).

**11.** The Council of each School shall have the right of reporting to the University.

### **The Faculties**

**12.** The term Faculty shall denote a body of persons associated in accordance with the Statutes for the purpose of furthering the study of a subject or subjects.

**13.** On the recommendation of the General Board the University may at any time by Ordinance institute one or more Faculties. Each Faculty shall be assigned to one or other of the Schools.

**14.** There shall be a Board of each Faculty, which shall oversee the work of the Faculty. Provision shall be made by Ordinance for the membership of Faculties and for the composition of Faculty Boards.

### **Departments**

**15.** On the recommendation of the General Board, the University may at any time constitute one or more Departments within any Faculty, may constitute Departments independent of any Faculty but under the supervision of the General Board, or may suppress any Department.

**16.** There shall be a Head of each Department appointed in accordance with Regulations made by the General Board.

**17.** Subject to the powers of the Council of School, the Faculty Board or comparable authority and subject to the Ordinances and such Regulations as the General Board may make from time to time, it shall be the duty of the Head of a Department:

- (a) to organize the teaching and research of the Department;
- (b) to prepare and submit to the General Board, in accordance with arrangements determined by Ordinance, the annual estimates of the Department for consideration by the Board in accordance with [Statute A V 1\(b\)](#);
- (c) to be responsible for the proper application of the funds available to the Department, and to ensure that the approved estimate of expenditure is not exceeded and that the accounts are correctly maintained;

provided that the duties specified under subsections (b) and (c) may be assigned by the Head of a Department to some other person approved by the General Board.

### **Degree Committees**

**18.** There shall be Degree Committees for such Faculties and other institutions as may be determined by the General Board after consultation with the Board of Graduate Studies. Each Degree Committee shall be constituted in accordance with Regulations made by the General Board.

**19.** Subject to the powers of the Board of Graduate Studies, it shall be the duty of each Degree Committee to exercise such functions as may be prescribed by Regulation of the General Board in respect of the approval of students as Graduate Students and the supervision of their work, the award of degrees, diplomas, and certificates in respect of graduate study or contributions to learning, and other cognate matters.

## **CHAPTER VI**

### **BOARDS, SYNDICATES AND COMMITTEES**

**1.** There shall be in the University

- (a) such Boards, Syndicates and Committees as may by any other provision of the Statutes be required to be maintained;
- (b) any other Boards, Syndicates, or Committees established by Ordinance.<sup>9</sup>

**2.** Any Board or Syndicate constituted by Statute or Ordinance or by Grace of the Regent House shall have the right of reporting to the University.

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<sup>9</sup> [Special Ordinance A\(vi\)](#)

3. No person shall be appointed or reappointed a member of any Board, or of any body of Electors or Managers even though it be not expressly called a Board, or of any Syndicate other than an occasional Syndicate, who at the commencement of his or her period of service or further period of service, as the case may be, would have attained the age of seventy years.

## CHAPTER VII

### THE BOARD OF SCRUTINY

1. There shall be in the University a Board of Scrutiny, which shall in each year scrutinize on behalf of the Regent House the Annual Report of the Council, the abstract of the accounts of the University, the allocations Report of the Council required by [Statute F I 1 \(b\)](#), and any other Report of the Council proposing allocations from the Chest. In addition the Board shall perform such other duties, and shall have such powers, as may be specified by Ordinance or Order.

2. The Board of Scrutiny shall have the right of reporting to the University on any matters falling within the scope of Section 1 above which in the Board's opinion should be drawn to the attention of the University.

3. Subject to the provisions of Section 4 below, the Board of Scrutiny shall consist of

(a) the Proctors;

(b) the two Pro-Proctors who are nominated by the Colleges;

(c) eight members of the Regent House elected by the Regent House, as follows:

(i) two persons who have been members of the Regent House for not more than ten years on 1 October next following their election;

(ii) six persons who are members of the Regent House.

Arrangements for election shall be made by Ordinance.

4. No person may be a member of the Board of Scrutiny who is a member of the Council, the General Board, or the Finance Committee of the Council, or who holds any of the University offices of Chancellor, Vice-Chancellor, Pro-Vice-Chancellor, University Advocate, Deputy University Advocate, Registrar, Assistant Registrar, or Secretary of a School. The University may by Ordinance make provision from time to time to designate University offices which are established by Ordinance and which have primarily administrative duties, the holders of which shall be prohibited from membership of the Board as though they were listed in this Statute. If any member of the Board of Scrutiny becomes a member of any of the aforementioned bodies or is appointed or elected to any of the aforementioned offices or ceases to be a member of the Regent House, his or her seat shall thereupon become vacant. The Chair and Secretary of the Board shall be elected annually.

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### 5. The Board of Scrutiny shall have power

- (a) to consult any official documents or accounts (other than those of the University Press) which may be relevant to any enquiry;
- (b) to consult such official documents or accounts of the University Press as may be specified by Ordinance;
- (c) to make enquiry, whether in person or in writing, of the officers of any authority on matters pertaining to a subject of enquiry;
- (d) to request that a matter be put down for discussion by the Regent House, which request the Council shall not unreasonably refuse.

No documents or accounts requested by the Board under subsection (a) or subsection (b) above shall be withheld except on the ground of their irrelevance. Such withholding shall require the written sanction of the Vice-Chancellor.

## CHAPTER VIII

### CONDUCT OF BUSINESS

Provision shall be made by Special Ordinance<sup>10</sup> for

- (a) calling Congregations;
- (b) preparation and submission of Reports to the Regent House and the Senate; and their Discussion;
- (c) submission of Graces (that is, resolutions) to the Regent House and the Senate; arrangements for voting and amendments. ~~All Graces shall be sanctioned for submission by the Council~~ All Graces submitted require the authorization of the Council<sup>11</sup>;
- (d) elections by the Regent House and the Senate, and other elections.

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<sup>10</sup> [Special Ordinance A\(i\)](#)

<sup>11</sup> This requirement duplicated a provision in [New Statute A IV 1\(d\)](#) which had simpler wording. That provision has therefore been moved to here and the provision duplicating it removed.



**CHAPTER IX**

**REVIEW**

**Compliance with the Statutes and Ordinances**

1. (a) If, within thirty days after the doing of any act by any person or body having power to act under the Statutes, or in the event of failure or omission to act as required by Statute, Ordinance, or Order within thirty days after the date specified for the performance of that act, it is represented in writing to the Vice-Chancellor by a member of the University that there has been a contravention of the Statutes, Ordinances, or any Order in the doing of such act, or in such failure or omission, the Vice-Chancellor shall inquire into the matter and shall declare either that there has been no such contravention, or that the said act or matter is of no effect, or, if the Vice-Chancellor is of the opinion that the contravention has not affected the result, that in his or her opinion the validity of the act or matter is not affected by the circumstances represented. Where the Vice-Chancellor finds that there has been a failure or omission to act he or she may give such directions in the matter as shall seem to him or her to be appropriate. The person making the representation shall state in writing the act or matter to which he or she refers, and with full detail of the contravention of Statute, Ordinance, or Order which he or she represents has taken place. The Vice-Chancellor shall give his or her decision promptly but in any event within three months, unless the person making the representation has agreed in writing to an extension of time.
- (b) If the person making the representation is dissatisfied with the Vice-Chancellor's decision, or if he or she believes that there has been unreasonable delay, he or she may make a representation to the Commissary in the manner prescribed in this Chapter. The decision of the Commissary shall be final. If there is no representation to the Commissary, the decision of the Vice-Chancellor shall be final.
- (c) No act shall be invalid by reason of the fact that there has been a contravention of the Statutes, Ordinances, or Order unless there has been a representation in writing under Section 1 (a) of this Chapter within thirty days after the doing thereof.
- (d) No act shall be invalid by reason of the fact that any person taking part in the act, and chosen in the manner prescribed or authorized by the Statutes, Ordinances, or Order to be the person or a member of the body authorized to act, was not qualified to be so chosen.

**Declaration of the meaning of a Statute**

2. If any doubt arises as to the true meaning of any Statute of the University, or of any Statute for the University and any one or more of the Colleges in common, the Council may apply to the Chancellor, who shall then declare in writing the meaning of the Statute in question, and such declaration shall be registered by the Registry of the University, and the meaning of the Statute as therein declared shall be deemed the true meaning thereof. The University shall defray the cost of any legal advice obtained by the Chancellor for the performance of his or her duty under this Section.

**Review by the Commissary**

**3.** The Commissary shall have full power to determine all questions referred to his or her decision by a member of the University under the provisions of this Chapter. The Commissary shall have the power to review, amend, or quash the decision of any University authority on the ground that the decision, or some aspect of the decision, was *ultra vires*, illegal, irrational, procedurally irregular or incorrect in fact, and to make such order (including an order to amend, quash, or refer back the decision) as seems to him or her to be justified. The Commissary's powers under the provisions of this Chapter shall not extend to:

- (a) any matter still subject to further review by or appeal to any University authority, or which would otherwise be capable of review by any independent adjudicator for student complaints in higher education, as established by or pursuant to Act of Parliament;
- (b) the merits or substance of a decision made by:
  - (i) a University Court;
  - (ii) a Board of Examiners, a Degree Committee, the Board of Graduate Studies, a Review Committee or similar authority, in relation to the result of a University examination;
- (c) any decision by a University authority concerning the appointment of an individual or individuals to employment in the University, or concerning promotion in such employment;
- (d) any matter under the responsibility of the Press Syndicate or the Local Examinations Syndicate.

**4.** In any particular case or cases the Commissary may appoint a person to act as his or her deputy, and may delegate to such a deputy his or her powers under the provisions of this Chapter in respect of the case or cases concerned.

**5.** The Commissary or a deputy so appointed shall have the power to strike out a case which in his or her opinion is vexatious, frivolous, or out of time.

**6.** In relation to any case (not being a case struck out as vexatious, frivolous, or out of time) the Commissary shall direct that the matter shall be dealt with by oral or written representations, or both. Such representations shall be made:

- (a) on behalf of the University by a person or persons appointed by the Council; and
- (b) by any other party or parties to the proceedings either in person or through a representative.

## NEW STATUTE A

7. The Commissary shall make general rules of procedure which shall bind the parties in any particular case. The rules of procedure shall make provision for a time limit or time limits within which a matter shall be raised with the Commissary. In any particular case the decision of the Commissary (or a duly appointed deputy) on any procedural matters shall be final, and the provisions of [Statute A IX 1](#) shall not apply to it.

8. The Council shall consult the Commissary before proposing any Ordinance concerning matters regulated by Sections 3-9 of this Chapter. The Commissary shall have the right to publish a statement for the guidance of the University about any such proposed Ordinance.

9. The University shall defray the cost of any legal advice obtained by the Commissary for the performance of his or her duties under this Chapter.

### **Temporary Statute**

10. (a) Nothing in this Chapter enables or requires the Commissary to hear any appeal or to determine any dispute regulated under the provisions of the Education Reform Act 1988 about a member of the academic staff of the University as defined in the Statutes, which, being a matter regulated under the said Act, concerns the member's appointment or employment, or the termination of that appointment or employment. The Commissary has no power to disallow or annul any Ordinance made under or having effect for the purposes of the Statutes in relation to matters regulated under the said Act.

(b) When (a) is no longer needed, this Section may be repealed by Grace.

## CHAPTER X

### MISCELLANEOUS

#### **Commencement and transitional provisions**

1. Repeal of a Statute does not invalidate any order, election or appointment made or thing done under a Statute repealed, nor revive nor restore any Statute, order, or trust, or any power or provision repealed or abrogated by a repealed Statute.

#### **Interpretation**

2. In any Statute, Special Ordinance or Ordinance,

(a) the term 'Ordinance' means a Special Ordinance made under [Statute A III 3](#) or an Ordinance;

## NEW STATUTE A

- (b) the term ‘person *in statu pupillari*’ shall mean a member of the University (in which term shall be included a member of a College, or of an Approved Society, resident in the University with a view to matriculation) who has not been admitted to an office in the University (or to a post in the University Press specially designated under [Statute J 7](#) or to an appointment approved by the University for the purpose of [Statute A III 10\(e\)](#)), or to a Fellowship or office of a College, or to a degree which qualifies the holder for membership of the Senate under [Statute A I 7\(c\)](#), and is of less than three and a half years’ standing from admission to his or her first degree (if any);
- (c) words of the masculine gender import the feminine unless this interpretation is excluded expressly or by necessary implication;
- (d) the term ‘degree’ means degree of the University unless in any Statute or Ordinance that meaning is expressly or by necessary implication excluded; a complete degree is a degree other than a title of degree.
- (e) whenever it is required that any matter be published, an announcement in the *Cambridge University Reporter* shall be sufficient publication.
- (f) The term ‘Grace’ shall mean an act, vote or decree of the Regent House or the Senate, the procedure for which shall be prescribed by Ordinance.

3. Subject to the provisions of the amendments of Statutes made by Grace 1 of 26 January 1994, a reference to the Council of the Senate in any Act of Parliament, Order in Council, Statute, Ordinance, or other instrument binding on the University shall be construed as a reference to the Council, and a reference to the Financial Board shall be construed as a reference to the Finance Committee of the Council.

### **Signature of Reports**

4. A Report of the Council, or of any other body that has the right of reporting to the University, shall be signed by those members of the reporting body who agree with the Report; provided that no person *in statu pupillari* shall sign a Report if he or she has been excluded, under the provisions of any Statute or Ordinance for reserved business, from any part of the discussion of the Report.

### **Casting vote in elections**

5. If in an election for which votes have been taken by poll there is an equality of votes between two or more candidates, the Vice-Chancellor or other returning officer, whether or not he or she has previously voted or been entitled to vote, may, unless it is otherwise expressly provided by Ordinance, give a casting vote.

### **Sermons**

6. Sermons shall be preached in the University Church during full term on such days as may be appointed by the Chancellor or by the University. No one shall be allowed in any sermon before the

University to impugn the doctrine or discipline of the Church of England as established by law. A Commemoration of Benefactors shall be held every year in the University Church, at such time and in such manner as the University prescribes.

#### **Provision for certain former offices**

7. When in any Statute, Ordinance, contract, document, instrument of any description or any statement reference is made to the Treasurer or to the Secretary General of the Faculties after 14 December 2005 such reference shall be construed as a reference to the Registry, or a duly appointed deputy, unless different provision is made by Statute or Ordinance.

#### **Special Ordinances required**

8. Provision may be made by Special Ordinance<sup>12</sup> for:

- (a) filling casual vacancies on University bodies;
- (b) termination of membership of University bodies on account of failure to attend meetings;
- (c) the majority necessary for a decision of a University body, and, if necessary, for the quorum necessary for business to be transacted; and for comparable matters;
- (d) ~~for~~ the appointment of committees by University bodies, and delegation of decision to such committees or to a University officer; provided such delegation does not relieve the delegating body of responsibility for the matter delegated;
- (e) exclusion of members *in statu pupillari* from the proceedings of a University body or bodies about particular classes of business.

#### **Ordinances required**

9. Provision shall be made by Ordinance for the academical year, the dates of the Michaelmas, Lent and Easter Terms in each academical year, for the dates of Full Term in each term, for residence, and for the ~~precincts~~ Precincts of the University.

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<sup>12</sup> [Special Ordinance A\(vii\)](#)

## STATUTE B

### MEMBERSHIP OF THE UNIVERSITY AND DEGREES

#### ***Explanatory notes***

*These notes do **not** form part of the Statute*

**Chapter I** makes outline provision for membership of the University by students and others. Provision is made for resignation of membership or renunciation of degrees, and the possibility of reinstatement. **Section 3** sets out the framework for admission by a College, by a College and a University authority, or by a University authority, for different categories of students.

**Chapter II** makes provision for degrees; and for the admission of University officers and others to the MA degree and to degrees by incorporation (including holders of some offices elect or designate). It provides for the establishment of degrees in addition to those established by Statute to be by Special Ordinance.

**Chapter III** requires Ordinances to be made for courses and examinations, including normal residence requirements, if any, the length of courses and arrangements for examinations. **Section 3** allows the General Board to make additional regulations, ~~and to delegate~~. **Section 4** provides for allowances (and review of decisions about allowances), and, **in Section 4 (ab)**, for arrangements for representations or review.

#### CHAPTER I

##### MEMBERSHIP OF THE UNIVERSITY, ADMISSION AND MATRICULATION

1. The University ~~must~~shall, by Ordinance, state the conditions on which persons may matriculate as a member of the University, as

- (a) an undergraduate student;
- (b) a student pursuing a course for a degree specified in [Statute B II 1 \(c\)](#) or research, or a course of study and training for research, intended for a degree specified in [Statute B II 1 \(d\)](#)
- (c) a University officer;
- (d) an affiliated student;
- (e) a person falling within the terms of Statute A III 10 (e)<sup>13</sup>;
- (f) a person in any other category determined by Statute or Ordinance.

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<sup>13</sup> Provisions reinserted to Statute B I as their omission would have required permission of all Colleges

## NEW STATUTE B

2. Membership of the University is for life, or until resignation, or deprivation by decision of a University court. Resignation entails cancellation of any degree. Renunciation of a degree entails resignation of membership of the University. Detailed provision for resignation of membership and renunciation of degrees shall be made by Ordinance. Provision for reinstatement after resignation or renunciation may be made by Ordinance.

3. Admission to courses and candidature for a qualification shall be either

- (a) by College, in the case of a Tripos, and other courses or qualifications determined by Ordinance; or
- (b) by a University authority, and by a College, in the case of other courses or qualifications leading to a degree so identified by Ordinance; or
- (c) by a University authority, in the case of other courses or qualifications so identified by Ordinance.

Any admission by Colleges and any candidature for a qualification is subject to the requirements of the Statutes and Ordinances of the University.

## CHAPTER II

### DEGREES

1. The degrees in the University are:

- (a) Bachelor of Arts, and such other Bachelors' degrees as may be established by Special Ordinance;<sup>14</sup>
- (b) Master of Arts;
- (c) Such other Masters' degrees as may be established by Special Ordinance;<sup>15</sup>
- (d) Doctor of Philosophy, and such other Doctors' degrees as may be established by Special Ordinance;<sup>16</sup>
- (e) Bachelor of Divinity;
- (f) Master of Surgery; and

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<sup>14</sup> [Special Ordinance B\(i\)](#)

<sup>15</sup> [Special Ordinance B\(i\)](#)

<sup>16</sup> [Special Ordinance B\(i\)](#)

## NEW STATUTE B

- (g) Doctor of Divinity, Doctor of Law, Doctor of Medicine, Doctor of Science, Doctor of Letters, and Doctor of Music.

### 2. Provision may be made by Ordinance

- (a) for admission to the degree of ~~and~~ Master of Arts on the recommendation of the Council;
- (b) for admission to degrees by incorporation of graduates of the University of Oxford or the University of Dublin (Trinity College);
- (c) for a candidate for a degree who has kept a term or terms by residence at either of the University of Oxford or the University of Dublin (Trinity College) to receive an allowance of not more than the same number of terms towards the terms required to be kept in this University; and
- (d) prescribing conditions under which the status of Bachelor of Arts and or Master of Arts may be held or may be granted by the Council.

3. Eligibility under Section 2(a) or (b) above may be made by Ordinance to include holders of office elect or designate. Provision may be made by Ordinance for the admission under Section 2 (a) and (b) above of persons holding posts designated by the Council in University institutions.

4. Degrees shall rank in such order of precedence as may be determined by Ordinance, and in the absence of such Ordinance, in such order as has previously been customary.

## CHAPTER III

### COURSES AND EXAMINATIONS, ALLOWANCES

1. The General Board shall by Regulation, make provision for courses, and examinations, in these categories:

#### **Courses for matriculated students**

- (a) Courses leading to the Bachelor of Arts and other Bachelors' degrees established by Special Ordinance;<sup>17</sup>
- (b) courses leading to Masters' degrees established by Special Ordinance;<sup>18</sup>
- (c) courses of study and training for research, and research, intended for the Doctor of Philosophy or other Doctors' degree established by Special Ordinance;<sup>19</sup>

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<sup>17</sup> [Special Ordinance B\(i\)](#)

<sup>18</sup> [Special Ordinance B\(i\)](#)



## NEW STATUTE B

- (d) other courses or qualifications to be offered by the University including those leading to certificates or diplomas;

### **Courses not limited to matriculated students, including certificates and diplomas**

- (e) other courses or qualifications to be offered by the University;

### **Higher degrees**

- (f) candidature and examination for the degrees of Bachelor of Divinity, Master of Surgery, and Doctors degrees listed in [Statute B II 1 \(g\)](#).

### **2. Such Regulations shall specify**

- (a) the University authority primarily responsible for the course or examination,
- (b) for courses and qualifications in Section 1 (a) - (d) above, normal residence requirements, the length of courses and arrangements for examination, and
- (c) for courses and qualifications in Section 1 (e) above, attendance requirements (if any), the length of courses and arrangements for examinations.

### **3. The General Board may make additional detailed provision for the above matters by Regulation.**

### **4. The University shall make Ordinances on the recommendation of the General Board:**

- (a) for the grant of allowances to individual students in respect of courses and examinations in Section 1 (a) to (e) above; and for arrangements for the review of such decisions about allowances;
- (b) for arrangements for appeal or review of matters within the responsibility of the University about a course or examination in Section 1 (a) - (e) above, raised by the student concerned.

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<sup>19</sup> [Special Ordinance B\(i\)](#)

## STATUTE C

### UNIVERSITY OFFICES AND EMPLOYMENT IN THE UNIVERSITY

#### **Explanatory notes**

*These notes do **not** form part of the Statute*

**Chapter I** makes general provisions for University offices in **Section 1** listing the high offices (further provision for which is made in Statute A I), and other officers whether or not entitled to sabbatical leave. It provides for there to be a scheme of sabbatical leave provided by Special Ordinance. It identifies the Council and the General Board as 'competent authorities' for employment purposes (except the Press, employment in which is regulated by Statute J). **Section 2** requires Special Ordinances to be made to govern certain aspects of for University offices, such as remuneration and tenure. **Section 3** applies the "guiding principles" (of academic freedom, efficient and economical provision and the principles of justice and fairness) set out in this Statute (including the present Statute U) and any Ordinances (which term includes Special Ordinances) made under it. **Section 5** provides for the appointment of deputies and substitution in the case of absence or vacancy. **Section 6** deals with work outside the scope of a University office and **Section 7** with holding offices concurrently.

**Section 8** makes provision for the progressive repeal (by Report and Grace) of Statute U as it is replaced by Special Ordinances made under **Section 2**, and for consequential transitional provisions to be made. It also transfers the provisions of Statute U to the Schedule to Statute C to facilitate this process.

**Chapter II** is about employment generally. **Section 1** states the University's power to employ. **Section 2** provides for appropriate committees and processes to be established by the competent authorities for the management of employment in the University, and regulations relating to such establishment to be made by Ordinance (present examples of such bodies are the Human Resources Committee, and the University and Assistants Joint Board).

**Chapters III - XIII** provides for particular offices.

**Schedule to Statute C** comprises the current Statute U, on the basis set out in Statute C I 8, with consequential amendments as shown.

**Special Ordinances** comprise much of the material contained in the existing Statute D, including

- *Provision for Sabbatical Leave (Special Ordinance (i))*
- *Professors and their election (Special Ordinance (vii))*
- *Appointments Committees and University Lecturers (Special Ordinance (x))*

**CHAPTER I**

**UNIVERSITY OFFICES: GENERAL**

**University Officers**

1. (a) The University officers shall be those persons only who hold any of the University offices of Chancellor, Vice-Chancellor, Pro-Vice-Chancellor, High Steward, Deputy High Steward, Commissary, Proctor, Orator, Registrar, Librarian, Director of the Fitzwilliam Museum, Esquire Bedell, University Advocate, and Deputy University Advocate, or any other University office established or specified by Statute or Ordinance. Provision shall be made by Special Ordinance made on the recommendation of the General Board for a scheme of leave of absence or dispensation from duty applying to holders of specified offices.

**The competent authorities**

- (b) In any Statute or Ordinance the term competent authority in relation to a University institution or a University officer shall mean either the Council or the General Board, according as the institution concerned is under the supervision of the Council or the General Board.
- (c) The institutions under the supervision of the General Board shall be the Schools, Faculties, Departments, and any other institution placed under the supervision of the General Board by Statute, by Ordinance, or otherwise. All other institutions in the University, except the University Press, shall be under the supervision of the Council.
- (d) In any Statute or Ordinance the term authority comparable with a Faculty Board or the term comparable authority shall mean the Board or Syndicate constituted by Statute or Ordinance for the management of a Department or other institution which is independent of any Faculty but under the supervision of the General Board.
- (e) Offices established either by the University or by the competent authority may be established by these authorities on a part-time basis.

**Detailed provisions for University Officers**

2. Under this Section, provision shall be made by Special Ordinance on the recommendation of the competent authorities for the following in respect of University officers (other than those whose offices are named specifically in Section 1(a) above):

- (a) procedures for grievance, discipline, accountability and assessment of capability, redundancy, and removal from office on medical grounds or grounds of incapacity;
- (b) appointment or election if not provided for by Statute or Special Ordinance;
- (c) remuneration;
- (d) superannuation;
- (e) tenure and retirement; admission to University office;

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- (f) determination of duties and residence and accountability for residence;
- (g) dispensation from discharge of duties on account of illness or other sufficient cause;
- (h) other conditions of service.

3. This Statute and any Ordinance made under this Statute shall be construed in every case to give effect to the following guiding principles, that is to say:

- (a) to ensure that members of the academic staff have freedom within the law to question and test received wisdom, and to put forward new ideas and controversial or unpopular opinions, without placing themselves in jeopardy of losing their jobs or privileges;
- (b) to enable the University to provide education, promote learning, and engage in research efficiently and economically;
- (c) to apply the principles of justice and fairness.

### **Duties of University Teaching Officers**

4. It shall be the duty of all holders of University offices entitled to leave under a Special Ordinance made under [Statute C I 1\(a\)](#) to devote themselves to the advancement of knowledge in their subject, to give instruction therein to students, to undertake from time to time such examining of students as may be required by the Board, Syndicate, or other body which is chiefly concerned with their duties, and to promote the interests of the University as a place of education, religion, learning, and research. The duty to examine students shall be restricted by Ordinance to the examining of candidates for such examinations for degrees and other qualifications of the University as the University may from time to time determine.

### **Deputies and substitutes**

5. The competent authority may appoint a deputy to act for a University officer, upon such terms of remuneration as it thinks fit,

- (a) during any period of the officer's absence from duty in accordance with any Special Ordinance made under [Statute C I 1\(a\)](#), or during any term when in accordance with Ordinances the officer is not required to reside;
- (b) during any vacancy in the office;
- (c) in any emergency.

A deputy appointed under this Section shall exercise the powers and shall perform the duties of the officer for whom he or she deputizes and shall have the right to attend and vote in that officer's absence at meetings of any body of which the officer is a member *ex officio*.

### **Limitation**

6. The University shall have power, or may delegate the power, to preclude a University officer from undertaking any work outside the scope of his or her office or to limit the amount of such work.

### **Concurrent Appointments**

7. No University office shall be tenable concurrently with any other University office except in cases in which it may be determined otherwise

- (a) by the University, if it is proposed that a University officer should hold more than one of the offices specified in any Special Ordinance made under [Statute C I 1\(a\)](#) regarding special leave or dispensation from duties; or
- (b) by the competent authority or authorities, if none or only one of the offices to be held is so specified.

### **Temporary and transitional provision for the Schedule**

8. (a) The [Schedule](#) to this Statute has effect.
- (b) The whole or any part of the Schedule may be rescinded by Grace, following a Report to the Regent House. Any cross-references to the Schedule in Statute or Special Ordinance which require amendment as a result of such rescission may be amended by Grace.
- (c) Provision may be made by Special Ordinance for transitional provisions, which may make necessary modification to any unrescinded portions of the Schedule and cross-references in Statutes and Special Ordinances so that they may continue to operate.
- (d) When the Schedule is completely rescinded under (b) above this Section may be repealed by Grace.

## **CHAPTER II**

### **EMPLOYMENT IN THE UNIVERSITY**

1. Subject to the provisions of the Statutes and Ordinances regarding University officers, the University may engage persons for employment in the service of the University, may determine their salaries and pensions (if any), and may prescribe the conditions of their service. The University may delegate the exercise of any of these powers.
2. The competent authorities shall establish committees and processes for the management of employment by the University. Regulations for the establishment of such committees may be made by Ordinance.

**CHAPTER III**

**THE VICE-CHANCELLOR AND THE PRO-VICE-CHANCELLORS**

1. The Vice-Chancellor shall be appointed by the Regent House on the nomination of the Council, who may nominate any person of their choice. The person appointed shall enter upon office on a day determined by the University. As soon as conveniently may be thereafter, he or she shall be formally admitted to the office at a Congregation of the Regent House called by the Chancellor or, if the Chancellor is absent or the office of Chancellor is vacant, by the Proctors. The procedures for nomination and admission shall be prescribed by Ordinance.
2. The Vice-Chancellor shall be appointed in the first instance for five years or, in exceptional circumstances, for such other period as the University may determine. He or she may be reappointed for a further period or periods, provided that no one shall hold the office of Vice-Chancellor for a total period of more than seven years. The procedure for reappointment shall be prescribed by Ordinance.
3. The Vice-Chancellor shall enjoy the customary rights and perform the customary duties of the office. He or she shall have power to ensure that all University officers duly perform their duties, and shall have such other powers and duties as may be prescribed by Statute or Ordinance.
4. The Vice-Chancellor shall have power, after his or her formal admission, but not before, to call Congregations of the Regent House and to admit candidates to degrees or titles of degrees.
5. Except as provided in Section 6 below,
  - (a) the Vice-Chancellor shall be Chair of the Council and the General Board, and of any other body of which he or she is *ex officio* a member, provided that the Chancellor shall have the right to take the chair at any meeting of the Council at which he or she is present;
  - (b) the Vice-Chancellor may attend a meeting of any body constituted in the University by or under Statute or Ordinance, or of any body appointed by such a body, save that this provision shall not apply to meetings of any of the following bodies:
    - (i) the Board of Scrutiny;
    - (ii) a University court constituted by or under Statute D;
    - (iii) a Board of Examiners for a University examination;
    - (iv) a Degree Committee for a Faculty or other institution;
    - (v) any other body which the University may specify by Grace.
6. The Vice-Chancellor shall not be present at any meeting of the Council or of any other body when the body is considering his or her reappointment or the appointment of his or her successor as Vice-Chancellor.

7. Provided always that he or she shall in general take the chair in person at meetings of the Council and the General Board, the Vice-Chancellor shall have power to appoint persons to act on his or her behalf as follows:

- (a) The Vice-Chancellor may appoint, from among the Heads of Colleges or other members of the Regent House, one or more persons to be designated Deputy Vice-Chancellors, to whom he or she may delegate any of the duties assigned by Statute or Ordinance to the Vice-Chancellor. The name of any person so appointed shall be published forthwith.
- (b) The Vice-Chancellor may appoint a member of the Regent House to act as his or her deputy in any matter, including attendance at a meeting under Section 5(b) above, or to perform any duty assigned by Statute or Ordinance to the Vice-Chancellor.

8. During his or her tenure of office, the Vice-Chancellor shall not undertake the duties of any other University office or any College office, or any duties inconsistent with the performance of the duties of the Vice-Chancellorship.

9. In the event of incapacity or prolonged absence from Cambridge of the Vice-Chancellor, or of suspension of the Vice-Chancellor under the Schedule to Statute C<sup>20</sup>, or in the event of a vacancy in the Vice-Chancellorship, the Council shall if necessary appoint a member of the Regent House to serve as Acting Vice-Chancellor and shall publish such person's name forthwith. A person so appointed shall perform the duties, and shall exercise all the powers, of the Vice-Chancellor during the period of his or her appointment.

10. If for any reason the Vice-Chancellorship falls vacant before the expiry of the holder's term of office, a new Vice-Chancellor shall be appointed as soon as conveniently may be, in accordance with the provisions of Sections 1 and 2 above.

#### **Removal of the Vice-Chancellor from office**

11. Any three members of the Council may make a complaint to the Chancellor seeking the removal of the Vice-Chancellor from the office of Vice-Chancellor for good cause.

12. If it appears to the Chancellor that the complaint is trivial or invalid or unjustified, he or she may determine that no further action shall be taken upon it.

13. If it appears to the Chancellor, on the evidence presented, that the case alleged could, if proved, constitute good cause for dismissal or removal of the Vice-Chancellor from office, he or she shall direct the University Advocate to prefer a charge or charges to be considered by the University Tribunal. Such a charge or charges shall be dealt with in accordance with the provisions

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<sup>20</sup> Cross-reference may be amended by Grace pursuant to Statute C I 8(c)

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made under Chapter III and Chapter V of ~~this Statute~~ the Schedule to Statute C<sup>21</sup>, provided that the Chancellor shall perform any duty and exercise any power there assigned to the Vice-Chancellor.

**14.** For the purpose of the removal of the Vice-Chancellor for incapacity on medical grounds, the provisions made under Chapters IV and V of the Schedule to Statute C<sup>22</sup>, shall have effect, provided that the Chancellor shall perform any duty or exercise any power there assigned to the Vice-Chancellor.

### **Pro-Vice-Chancellors**

**15.** There shall be such number of offices of Pro-Vice-Chancellor as shall be determined by the Council subject to a maximum determined by Ordinance. The Pro-Vice-Chancellors shall report to the Council through the Vice-Chancellor.

**16.** Each appointment or reappointment to an office of Pro-Vice-Chancellor shall be made by the Council after consultation with the General Board, on the recommendation of a Nominating Committee constituted by Ordinance. A Pro-Vice-Chancellor shall hold office for not more than three years and shall be eligible for reappointment, provided that no person shall hold the office of Pro-Vice-Chancellor for a total period of more than six years.

**17.** A Pro-Vice-Chancellor shall perform such duties as may be prescribed by Statute or Ordinance, and such other duties as may be determined by the Council, or the Vice-Chancellor.

## **CHAPTER IV**

### **THE PROCTORS**

**1.** The Proctors and Pro-Proctors shall be elected by the Regent House. They shall be nominated for election by such of the Colleges as may be prescribed by Special Ordinance<sup>23</sup>, in turn, two for every year, according to the Cycle prescribed in that Special Ordinance; provided that the University shall have power to amend the Cycle from time to time. The persons nominated for election shall be members of the Senate of at least three years' standing. Further provisions for nomination and appointment may be made by Ordinance.

**2.** If the College whose turn it is fails to make a nomination, or if the Regent House declines to elect the person nominated, the Council shall nominate a person for election by Grace of the Regent House.

**3.** Each Proctor and each deputy Proctor shall by public declaration give an undertaking that he or she will faithfully discharge the duties of the office.

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<sup>21</sup> Cross-reference may be amended by Grace pursuant to Statute C I 8(c)

<sup>22</sup> Cross-reference may be amended by Grace pursuant to Statute C I 8(c)

<sup>23</sup> [Special Ordinance C\(iii\)](#)



## NEW STATUTE C

4. If the office of Proctor becomes vacant after the election by death, resignation, deprivation, or any other cause, Trinity Hall shall nominate and present a person for election, in manner as nearly similar as possible to that described above, and the person elected shall hold office until the first weekday of the Michaelmas Term next ensuing.

### CHAPTER V

#### THE ORATOR

1. The Orator is placed under the direction of the Council. It shall be the duty of the Orator
  - (a) to write addresses for presentation to other universities and institutions;
  - (b) to present to the University persons on whom titles of degrees are to be conferred *honoris causa*.
2. The Orator shall be appointed by Grace of the Regent House on the nomination of the Council.

### CHAPTER VI

#### THE REGISTRARY

1. The Registry is placed under the direction of the Council. It shall be the duty of the Registry
  - (a) to act as the principal administrative officer of the University, and as the head of the University's administrative staff;
  - (b) to keep a record of the proceedings of the University, and to attend for that purpose all Congregations of the Regent House and such other public proceedings of the University as may be specified by Statute or Ordinance or by the Council;
  - (c) to act as Secretary to the Council;
  - (d) to receive reports of Boards, Syndicates, and other bodies, and to deal with them as required by Statute or Ordinance;
  - (e) to be responsible for maintaining a register of members of the University, and keeping records of matriculations and class-lists, and of degrees, diplomas, and other qualifications;
  - (f) to edit *Statutes and Ordinances* and the *Cambridge University Reporter*;
  - (g) to perform such other duties as may be prescribed by Statute or Ordinance or by the Council.

## NEW STATUTE C

2. The Registry shall be appointed by the Council.
3. The Registry shall not be a member of the Council.
4. There shall be under the direction of the Council administrative officers in categories determined by Special Ordinance<sup>24</sup>. So far as the Council may allow or direct, any duty of the Registry may be performed by such an officer.
5. During a vacancy in the office of Registry, the Council may appoint an Acting Registry upon such terms of remuneration as it thinks fit.

### CHAPTER VII

#### THE LIBRARIAN

Provision shall be made by Special Ordinance<sup>25</sup> for the appointment of the Librarian and for the determination of the duties and responsibilities of the Librarian.

### CHAPTER VIII

#### THE DIRECTOR OF THE FITZWILLIAM MUSEUM

The Director of the Fitzwilliam Museum has charge of all the objects in the Museum and in the Marlay Collection. Provision shall be made by Special Ordinance<sup>26</sup> for the appointment of the Director, and for the further determination of the duties and responsibilities of the office.

### CHAPTER IX

#### THE ESQUIRE BEDELLS

1. There shall be two Esquire Bedells who shall be members of the Senate appointed by the Council. They shall be equal in rank, shall attend the Chancellor and the Vice-Chancellor on public occasions, and shall perform such other duties as may be prescribed by Ordinance or Order.
2. The Esquire Bedells are placed under the direction of the Council.

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<sup>24</sup> [Special Ordinance C\(iv\)](#)

<sup>25</sup> [Special Ordinance C\(v\)](#)

<sup>26</sup> [Special Ordinance C\(vi\)](#)

**CHAPTER X**

**THE UNIVERSITY ADVOCATE, THE DEPUTY UNIVERSITY ADVOCATES**

1. The University Advocate shall be a member of the Regent House appointed by Grace on the nomination of the Council. The University Advocate shall not as such be under the direction of any Board, Syndicate, or other body. The duties of the office of University Advocate shall be as specified by Statute or Ordinance.
2. There shall be one or more Deputy University Advocates, each of whom shall be a member of the Regent House appointed by Grace on the nomination of the Council after consultation with the Advocate. A Deputy University Advocate shall carry out any of the duties of the Advocate when requested to do so by the Advocate or when the Advocate is unable to act, and also during any vacancy in the office of Advocate.
3. Subject to the provisions of the Schedule to Statute C<sup>27</sup>, the tenure of the office of University Advocate and the tenure of the office of Deputy University Advocate shall be prescribed by Ordinance.

**CHAPTER XI**

**PROFESSORS**

1. There shall be in the University the Regius Professorships of Divinity, Civil Law, Physic, Hebrew, Greek, History, Engineering and Botany; and such other Professorships as may be specified by or in accordance with Special Ordinance.
2. Professorships are to be established in institutions under the supervision of the General Board either by Statute, or by Grace of the Regent House after consideration of a Report of the General Board.
3. Detailed provision for the procedure for election or appointment to Professorships shall be made by Special Ordinance, made on the recommendation of the General Board.

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<sup>27</sup> Cross-reference may be amended by Grace pursuant to Statute C I 8(c)

## NEW STATUTE C

### CHAPTER XII

#### READERS

Readerships are to be established in institutions under the supervision of the General Board. Provision shall be made by Ordinance made on the recommendation of the General Board for the procedure for the appointment of Readers.

### CHAPTER XIII

#### UNIVERSITY SENIOR LECTURERS AND LECTURERS

1. University Senior Lectureships and University Lectureships are to be held in institutions under the supervision of the General Board.
2. Provision shall be made by Special Ordinance for the method of appointment of University Senior Lecturers and related matters.
3. University Lecturers shall be appointed by Appointments Committees. Provision shall be made by Special Ordinance for Appointments Committees, which may be established individually, jointly, or for part of a School, a Faculty, a Department, or other institution under the supervision of the General Board.
4. Provision may be made by Special Ordinance for the appointment of Associate Lecturers.

**SCHEDULE**

**ACADEMIC STAFF**

**CHAPTER I**

**CONSTRUCTION, APPLICATION AND INTERPRETATION**

1 [intentionally deleted]

2. No provision of this Schedule shall enable any member of the academic staff to be dismissed unless the reason for the dismissal may in the circumstances (including the size and the administrative resources of the University) reasonably be treated as a sufficient reason for dismissing the member concerned.

3. This Schedule shall apply to every person who holds any of the ~~other~~ University offices specified or referred to in [Statute C I 1\(a\)](#), except the offices of Vice-Chancellor, Chancellor, High Steward, Deputy High Steward, and Commissary<sup>28</sup>.

In this Schedule any reference to academic staff is a reference to the persons to whom this Schedule applies.

4. In this Schedule the terms 'dismiss' and 'dismissal' refer to the dismissal of a member of the academic staff, and include remove or, as the case may be, removal from office, and, in relation to employment under a contract, shall be construed in accordance with Section 55 of the Employment Protection (Consolidation) Act 1978.

5. For the purposes of this Schedule the term 'good cause' in relation to the dismissal of a member of the academic staff, being in any case a reason which is related to conduct or capability or qualifications for performing work of the kind which the person concerned was appointed or employed to do, shall mean:

- (a) conviction for an offence which may be deemed by a Tribunal appointed under the provisions of Chapter III of this Schedule to be such as to render the person convicted unfit for the performance of the duties of his or her office or for employment as a member of the academic staff; or
- (b) conduct of an immoral, scandalous, or disgraceful nature incompatible with the duties of the office or employment; or

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<sup>28</sup> Consequential amendments required following transfer of Statute U VII (Removal of Vice-Chancellor from Office) to New Statute C III 11-14.

## SCHEDULE TO STATUTE C

- (c) conduct constituting failure or persistent refusal or neglect or inability to perform the duties or comply with the conditions of the office; or
- (d) physical or mental incapacity established under the provisions of Chapter IV of this Schedule.

In relation to a member of the academic staff, the term 'capability' shall mean capability assessed by reference to skill, aptitude, health, or any other physical or mental quality, and the term 'qualifications' shall mean any degree, diploma, or other academic, technical, or professional qualification relevant to his or her office or position.

6. For the purposes of this Schedule dismissal shall be taken to be dismissal by reason of redundancy if it is attributable wholly or mainly to:

- (a) the fact that the University has ceased, or intends to cease, to carry on the activity for the purposes of which the member of the academic staff concerned was elected or appointed, or has ceased, or intends to cease, to carry on that activity in the place in which the member concerned works or worked; or
- (b) the fact that the requirements of that activity for members of the academic staff to carry out work of a particular kind, or for members of the academic staff to carry out work of a particular kind in that place, have ceased or diminished or are expected to cease or diminish.

7. (a) In any case of conflict, the provisions of this Schedule shall prevail over those of any other Statute, Special Ordinance and over those of any Ordinance, and the provisions of any Ordinance made under this Schedule shall prevail over those of any other Ordinance; provided that Chapter III and Chapter IV, of this Schedule shall not apply in relation to anything done or omitted to be done before the date<sup>29</sup> on which the instrument making these modifications was approved under subsection (9) of Section 204 of the Education Reform Act 1988.

- (b) Nothing in any appointment made, or contract entered into, shall be construed as overriding or excluding any provision made by this Schedule concerning the dismissal of a member of the academic staff by reason of redundancy or for good cause; provided that nothing in this subsection shall invalidate any waiver made under Section 142 of the Employment Protection (Consolidation) Act 1978.
- (c) No one shall sit as a member of any of the bodies established under this Schedule, and no one shall be present at a meeting of such a body when the body is considering its decision or discussing a point of procedure, except as provided by this Schedule or by Ordinances made under this Schedule.

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<sup>29</sup> This date was 15 July 1993; see the preface to the 1995 of Statutes and Ordinances.

## SCHEDULE TO STATUTE C

- (d) The provisions of [Section 2 of Special Ordinance D\(iii\)](#)<sup>30</sup> shall apply to any notice required by this Schedule, or by Ordinance made thereunder, and the provisions of [Statute D II 6 and 22](#) and [Sections 1, 3 and 4](#) of Special Ordinance D(iii) shall apply to any proceedings before the University Tribunal or the Septemviri.
- (e) In this Schedule references to numbered Chapters, Sections, and subsections are references to Chapters, Sections, and subsections so numbered in this Schedule.

### CHAPTER II

#### REDUNDANCY

1. This Chapter enables the appropriate body to dismiss any member of the academic staff by reason of redundancy. For the purposes of this Chapter the appropriate body shall be either the Council or the General Board, as the case may be, acting in its capacity as the competent authority.
2. Nothing in this Chapter shall prejudice, alter, or affect any rights, powers, or duties of the University or apply in relation to a person unless
  - (a) his or her appointment was made, or contract of employment was entered into, on or after 20 November 1987; or
  - (b) he or she was promoted on or after that date.
3. For the purposes of Section 2 above in relation to a person, a reference to an appointment made or a contract entered into on or after 20 November 1987 or to promotion on or after that date shall be construed in accordance with subsections (3) to (6) of Section 204 of the Education Reform Act 1988.
4. The Regent House shall have power to decide:
  - either
    - (a) on the recommendation of the Council, that there should be a reduction in the academic staff of the University as a whole; or
    - (b) on the recommendation of the competent authority concerned, that there should be a reduction in the academic staff of any School, Faculty, Department, or other institution,

by way of redundancy. Neither the Council nor the competent authority may delegate the power to make recommendations pursuant to this Section.

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<sup>30</sup> The Technical Advisory Group considers that cross-references to Special Ordinance within the Schedule to Statute C are permissible, the Schedule being capable of amendment by Grace with a Report without reference to the Privy Council (Statute C I 8), should any amendment to the Special Ordinances referred to make this necessary.

## SCHEDULE TO STATUTE C

**5.** Where the Regent House has reached a decision under Section 4 the competent authority concerned shall appoint a Redundancy Committee to be constituted in accordance with Section 6 below, whose duties shall be:

- (a) to select the requisite members of the academic staff and recommend them for dismissal by reason of redundancy;
- (b) to report its recommendations to the competent authority by such date as the latter may specify.

**6.** A Redundancy Committee shall comprise:

- (a) a Chair;
- (b) two members of the Council;
- (c) two members of the General Board, not being members of the Council.

**7.** The competent authority shall either approve any selection recommended under Section 5 above or remit it to the Redundancy Committee for further consideration in accordance with any further directions that the competent authority may give. A selection shall not be approved under this Section unless the member of the academic staff concerned has been afforded a reasonable opportunity to make representations to the competent authority.

**8.** If the competent authority has approved a selection recommended by the Redundancy Committee, it shall publish the recommendation in a Report to the University. No member of the academic staff shall be dismissed by reason of redundancy except after the approval by Grace of the recommendations of such a Report.

**9.** If, following a Report of the competent authority, a recommendation for the dismissal of a member of the academic staff has been approved by Grace, the competent authority may direct an appropriate officer as its delegate to dismiss the member concerned.

**10.** Each member of the academic staff selected for dismissal shall be given separate notice of such selection. The notice shall sufficiently identify the circumstances which have satisfied the competent authority that the intended dismissal is reasonable, and in particular shall include:

- (a) a summary of the action taken by the competent authority under the provisions of this Chapter;
- (b) an account of the selection procedure used by the Redundancy Committee;
- (c) a reference to the rights of the person notified to appeal against the notice and to the time within which any such appeal is to be instituted under Chapter V of this Schedule;
- (d) a statement indicating when the intended dismissal is to take effect.



### CHAPTER III

#### DISCIPLINE, DISMISSAL, AND REMOVAL FROM OFFICE

1. For the purpose of any disciplinary procedures under Sections 2–4 below the responsible person in relation to any particular member of the academic staff shall be the Head of the appropriate Department or other institution, or the Chair of the Board, Syndicate, or other body which is chiefly concerned with the member's duties.
2. If it appears to the responsible person that there are grounds for believing that the conduct or performance of a member of the academic staff is or has been unsatisfactory, he or she shall inquire into the matter. If the responsible person concludes after investigation that the member is at fault, he or she may issue an oral warning to the member. The responsible person shall specify the reason for the warning, shall indicate that it constitutes the first stage of the University's disciplinary procedure, and shall advise the member that he or she may appeal against the warning by following the procedure laid down ~~in~~ pursuant to<sup>31</sup> Chapter VI for the redress of a grievance.
3. If the responsible person concludes after investigation that the fault is sufficiently serious to justify it, or if a further offence occurs, he or she may issue a written warning to the member. Such a warning shall specify the complaint made against the member, the improvements required in the member's conduct or performance, and the period of time within which such improvements are to be made. The responsible person shall advise the member that he or she may appeal against the warning by following the procedure laid down ~~in~~ pursuant to<sup>32</sup> Chapter VI for the redress of a grievance, and shall indicate that, if no satisfactory improvement takes place within the stated time, a complaint may be made to the Vice-Chancellor under Section 6 below.
4. The responsible person shall keep a written record of any warning issued under Section 2 or Section 3 above. No further account shall be taken of an oral warning when one year has elapsed after the date of its issue, and no further account shall be taken of a written warning when two years have elapsed after the date of its issue.
5. [Intentionally deleted]
6. If a complaint is made to the Vice-Chancellor concerning the conduct or performance of a member of the academic staff, and if it appears to the Vice-Chancellor that there are grounds for believing that the conduct or performance to which the complaint relates could constitute good cause for dismissal, the Vice-Chancellor shall institute such investigations or inquiries (if any) as appear to him or her to be necessary.
7. If in a particular case it appears to the Vice-Chancellor that a complaint concerning a member of the academic staff is trivial or unjustified, or that it relates to an alleged infringement of Statutes or Ordinances, or of rules made under any Ordinance, for which a standard penalty is normally

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<sup>31</sup> Wording approved by Her Majesty in Privy Council 13<sup>th</sup> March 2013

<sup>32</sup> Wording approved by Her Majesty in Privy Council 13<sup>th</sup> March 2013

## SCHEDULE TO STATUTE C

imposed in the University or within the School, Faculty, Department, or other institution, the Vice-Chancellor may dismiss the complaint summarily, or decide not to proceed further under this Chapter.

**8.** In the case of a complaint not disposed of under Section 7 above, the Vice-Chancellor shall treat the complaint as disclosing a sufficient reason for proceeding further under this Chapter and shall write to the member of the academic staff concerned inviting comment in writing. The Vice-Chancellor shall have discretion:

- (a) to suspend the member without loss of stipend, and
- (b) to exclude the member from all University premises or any part thereof,

pending a final decision.

**9.** As soon as may be following the receipt of any comments, or after twenty-eight days if no comment is received within that period, the Vice-Chancellor shall consider the matter in the light of all the evidence then available. If no comment is received within twenty-eight days, the Vice-Chancellor may proceed as if the member of the academic staff had denied the complaint in its entirety. The Vice-Chancellor may:

- (a) dismiss the matter; or
- (b) refer the matter for consideration under Sections 2 and 3 of this Chapter or under [Statute D II 2](#); or
- (c) deal with it informally if it appears to the Vice-Chancellor appropriate to do so and if the member of the academic staff agrees in writing that the matter should be dealt with in that way; or
- (d) direct the University Advocate to prefer a charge or charges to be considered by the University Tribunal.

**10.** If the Vice-Chancellor has directed the University Advocate to prefer a charge or charges, the Clerk of the Tribunal shall notify the member concerned of the date, time, and place to attend the Tribunal, and of the charge or charges, and shall send the member any documents specified therein. The University Advocate shall present the charge or charges to the Tribunal, shall make any necessary administrative arrangements for the summoning of witnesses and the production of documents, and shall be generally responsible for the proper presentation of the case to the Tribunal.

**11.** The procedure to be followed in respect of the preparation, hearing, and determination of charges by the Tribunal shall be prescribed by Ordinances made under this Section.

**12.** Without prejudice to the generality of the foregoing, such Ordinances shall ensure:

- (a) that the member of the academic staff concerned is entitled to be represented by another person, whether such person is legally qualified or not, in connection with and at any hearing by the Tribunal;

## SCHEDULE TO STATUTE C

- (b) that a charge shall not be determined without an oral hearing at which the member concerned and any person appointed by the member to represent him or her are entitled to be present;
- (c) that witnesses may be called, both on behalf of the member and by the University Advocate, and that such witnesses may be questioned concerning any relevant evidence;
- (d) that full and sufficient provision is made for postponements, adjournments, dismissal of the charge or charges for want of prosecution, remission of the charge or charges to the Vice-Chancellor for further consideration, and for the correction of accidental errors;
- (e) that appropriate time limits are set for each stage of the proceedings (including the hearing) to the intent that the charge shall be heard and determined by the Tribunal as expeditiously as is reasonably practicable.

**13.** If the charge or charges are upheld, the Tribunal shall determine the appropriate penalty (if any), which may be:

- (a) if the Tribunal finds that the conduct or performance of the member of the academic staff concerned constitutes good cause for dismissal, the removal of the member from office; or
- (b) such lesser penalty under the member's contract of employment or terms of appointment, including any penalty specified in [Statute D II 3](#), as appears to the Tribunal fair and reasonable in all the circumstances of the case.

If the Tribunal determines that dismissal is the appropriate penalty, the Chair of the Tribunal shall have power to impose that penalty. If the Chair does not impose the penalty of dismissal, or if the Tribunal has determined that some lesser penalty is appropriate, the Tribunal may impose a sentence in accordance with the provisions of [Statute D II 3](#).

**14.** The Clerk of the Tribunal shall notify the Vice-Chancellor, the University Advocate, and the member concerned of the Tribunal's decision on any charge referred to it. Such notification shall include the Tribunal's findings of fact regarding the charge, the reasons for its decision, the penalty (if any) determined by the Tribunal, and the penalty (if any) imposed by the Tribunal or the Chair. The Clerk of the Tribunal shall draw attention to the period of time within which any appeal should be instituted by ensuring that a copy of Chapter V of this Schedule is sent to the member concerned.

**CHAPTER IV**

**REMOVAL FOR INCAPACITY ON MEDICAL GROUNDS**

1. This Chapter makes separate provision for the dismissal or removal from office of a member of the academic staff by reason of incapacity on medical grounds.
2. In this Chapter
  - (a) references to medical grounds are references to capability assessed by reference to health or any other physical or mental quality;
  - (b) references to the appropriate officer are references to the Vice-Chancellor or an officer acting as the Vice-Chancellor's delegate;
  - (c) references to a member of the academic staff include, in cases where the nature of the alleged disability so requires, a responsible relative or friend or other person having authority to act on behalf of that member in addition to (or instead of) the member.
3. If it appears to the competent authority that the removal from office of a member of the academic staff on medical grounds should be considered, the secretary of the competent authority
  - (a) shall inform the member accordingly, giving notice of the reasons;
  - (b) shall notify the member in writing that it is proposed to make an application to the member's medical practitioner for a medical report and shall seek the member's consent in writing in accordance with the requirements of the Access to Medical Reports Act 1988;
  - (c) may suspend the member from the performance of his or her duties without loss of stipend.
4. If in the light of any medical report obtained under Section 3 above the competent authority is satisfied that a member of the academic staff should be required to retire on medical grounds, and if the member accepts the opinion of the competent authority, the appropriate officer shall terminate the member's employment on those grounds.
5. If the member does not agree that his or her removal from office on medical grounds should be considered, or if after a medical report has been obtained the member declines to retire on medical grounds, the competent authority may refer the case in confidence, with all relevant medical and other evidence (including any such evidence submitted by the member), to a Medical Board comprising:
  - (a) a medically qualified chair appointed by the Council with the agreement of the member concerned or, in default of such agreement, on the nomination of the President of the Royal College of Physicians of London;

## SCHEDULE TO STATUTE C

- (b) one person appointed by the competent authority;
- (c) one person appointed by the member concerned or, in default of such appointment, a second person appointed by the competent authority.

6. The procedure to be followed in respect of the preparation, hearing, and determination of a case by a Medical Board shall be prescribed by Ordinances made under this Section. Such Ordinances shall ensure:

- (a) that the member concerned is entitled to be represented by another person, whether such person is legally qualified or not, in connection with and at any hearing by the Board;
- (b) that a case shall not be determined without an oral hearing at which the member concerned is entitled to be represented;
- (c) that witnesses may be called and may be questioned concerning any relevant evidence;
- (d) that the case is heard and determined as expeditiously as is reasonably practicable.

The Board may require the member concerned to undergo medical examination.

7. The University shall meet the reasonable costs of any medical report or medical examination required under Section 3 or Section 6 above.

8. If a Medical Board determines that a member's removal from office would be justified on medical grounds, the appropriate officer may terminate the employment of the member on those grounds.

## CHAPTER V

### APPEALS

1. This Chapter establishes procedures for hearing and determining appeals by members of the academic staff who are dismissed or under notice of dismissal or who are otherwise disciplined.

2. This Chapter applies to appeals against, or arising from,

- (a) any decision of a competent authority (or of a delegate of such a body) to dismiss in the exercise of its powers under Chapter II of this Schedule;
- (b) any proceedings, or any decision reached, under Chapter III;
- (c) any dismissal otherwise than in pursuance of Chapter II or Chapter III;
- (d) any disciplinary decision of a University authority otherwise than in pursuance of Chapter III;

## SCHEDULE TO STATUTE C

- (e) any decision reached under Chapter IV;
- (f) any proceedings, or any decision reached, under [Statute C III 11-14](#) including any decision reached in pursuance of [Statute C III 14](#);

and 'appeal' and 'appellant' shall be construed accordingly; provided that the following shall not be subject to appeal:

- (i) a decision of the Regent House under Chapter II, Section 4;
- (ii) any finding of fact by the Tribunal under Chapter III or [Statute C III](#), or any medical finding by a Medical Board under Chapter IV; save where, with the consent of the Septemviri, fresh evidence is called on behalf of the appellant at the hearing of the appeal.

[intentionally deleted]

**4.** A member of the academic staff may institute an appeal in accordance with [Statute D II 4](#)

[intentionally deleted]

**8.** The Septemviri may allow or dismiss an appeal in whole or in part and, without prejudice to the foregoing, may:

- (a) remit an appeal from a decision under Chapter II (or any issue arising in the course of such an appeal), to the competent authority for further consideration as they may direct;
- (b) remit an appeal from a decision under Chapter III to be heard again either by the same Tribunal or by a differently constituted Tribunal to be appointed under the provisions of that Chapter;
- (c) substitute any lesser alternative penalty that might have been imposed in respect of the original charge or charges under the provisions of Chapter III;
- (d) remit an appeal arising under Chapter IV to be heard again either by the same Medical Board or by a differently constituted Medical Board to be appointed under the provisions of that Chapter.

**9.** The Clerk of the Septemviri shall notify the decision of the Septemviri on any appeal, including any decision reached in the exercise of their powers under Section 8 above, together with any findings of fact different from those reached by the competent authority under Chapter II or by a Tribunal under Chapter III, as the case may be, to the Vice-Chancellor, to the University Advocate, and to the appellant.

## SCHEDULE TO STATUTE C

### CHAPTER VI

#### GRIEVANCE

1. <sup>33</sup>Every University officer has a right to raise any concerns, problems, or complaints relating to his or her appointment or employment, not being matters for which express provision is made elsewhere in Statutes and Ordinances.
  
2. The University shall establish by Special Ordinance<sup>34</sup>, and may vary from time to time, procedures for the redress of any grievance by a University officer concerning his or her appointment or employment.

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<sup>33</sup> Wording approved by Her Majesty in Council on 13 March 2013

<sup>34</sup> [Special Ordinance C\(xii\)](#)

## STATUTE D

### DISCIPLINE AND THE UNIVERSITY COURTS

#### ***Explanatory notes***

*These notes do **not** form part of the Statute*

**Chapter I** states the traditional obligation of the University to make disciplinary regulations (**Section 1**).

**Chapter II** makes detailed provision for the structure and constitution of and proceedings before four University courts currently included in the existing Statutes D II and B VI. Further detail is included in the draft **Special Ordinances**.

#### CHAPTER I

##### DISCIPLINE

For the due maintenance of good order and discipline within the University, the University shall from time to time prescribe such regulations as may be thought expedient in regard to the wearing of academical dress, the rendering of assistance and obedience to all persons in authority in the University and the definition and determination of offences and penalties.

#### CHAPTER II

##### THE UNIVERSITY COURTS

1. There shall be a court called the University Tribunal, and a court called the Septemviri, which shall be constituted by Special Ordinance. These courts shall have no jurisdiction over the Chancellor, the High Steward, the Deputy High Steward, or the Commissary.
2. The University Tribunal shall adjudicate, in accordance with the provisions of this Statute, when a University officer, a member of the Senate, or a person not *in statu pupillari* who holds either a degree or the title of a degree is charged with an offence against the discipline of the University, or with grave misconduct.
3. The University Tribunal may impose any of the following sentences either singly or in combination:
  - (a) deprivation or suspension of membership of the University;
  - (b) deprivation or suspension of degree or title of degree, or postponement of, or disqualification from, admission to degree;



## NEW STATUTE D

- (c) deprivation or suspension of the status of Master or Bachelor of Arts;
- (d) a fine;
- (e) an order to pay compensation;
- (f) deprivation or suspension of the right to use University premises or facilities;
- (g) any sentence considered by the Tribunal to be lighter;

or may, notwithstanding that a person charged has been found to have committed an offence, resolve not to impose any sentence; provided that any person who is deprived of membership of the University or whose membership of the University is suspended shall thereby suffer deprivation or suspension of degrees and titles of degrees during the continuance of such deprivation or suspension.

**4.** Any person sentenced by the University Tribunal or the Court of Discipline (see Section 10 below) may appeal to the Septemviri within twenty-eight days after notice of the Tribunal's decision. Such an appeal shall be subject to such conditions as are determined by Special Ordinance.

**5.** The Septemviri shall act as a court of appeal and

- (a) shall hear appeals by persons holding any of the University offices specified or referred to in [Statute C I 1\(a\)](#), except the offices of Chancellor, High Steward, Deputy High Steward, and Commissary in accordance with the provisions of [Chapter V of the Schedule to Statute C](#) and such other provisions as may be determined by Special Ordinance;
- (b) shall hear appeals by other persons charged before the University Tribunal from findings or sentences of the Tribunal, and shall have power to quash a finding or to vary a sentence to any sentence within the limits of the power of the Tribunal;
- (c) shall hear appeals by persons charged before the Court of Discipline from findings or sentences of that court and shall have power to quash a finding or to vary a sentence to any sentence within the limits of the power of the Court of Discipline.

**6.** Subject to the provisions of the Schedule to Statute C, the University Tribunal and the Septemviri shall have power to make rules of procedure except in so far as such rules may have been determined by Statute or Ordinance; provided that, if any question of law or of interpretation or application of any of the rules of procedure arises during the course of a hearing, or if a question of procedure arises which cannot be resolved by reference to those rules, the matter shall be decided by the Chair, whose decision shall, for the case which is being heard, be final. The Chair of the Septemviri may issue supplementary practice directions in respect of the Septemviri or any other University court, and the Chair of each other court may issue supplementary practice directions in respect of that court.

## NEW STATUTE D

**7.** Every finding or sentence of ~~the~~ a University court and every determination of an appeal by the Septemviri shall require the concurrence of a majority of the members present.

**8.** The Septemviri is to consist of a legally qualified member of the University appointed by Grace as chair and six members of the Regent House, each appointed by Grace. Detailed provision for these appointments shall be made by Special Ordinance.

**9.** The University Tribunal is to consist of a legally qualified member of the University as chair and four members of the Regent House, each appointed by Grace. Provision for the appointment of the Chair and members shall be made by Special Ordinance.

**10.** There shall be a court, called the Court of Discipline, which shall consist of a Chair, who shall be legally qualified or shall have had experience of acting in a judicial capacity, and four members of the University, not more than two of whom may be persons *in statu pupillari*. Provision for the appointment of the Chair and members shall be made by Special Ordinance.

**11.** As a court of appeal, the Court of Discipline shall hear appeals from findings of any court established under the provisions of Section 17 of this Chapter and shall have power to quash the finding. The decision of the Court on an appeal shall be final.

**12.** As a court of first instance the Court of Discipline shall, subject to the provisions of this Statute, adjudicate when any person *in statu pupillari* and any person resident in the University with a view to matriculation is charged with an offence against the discipline of the University.

The procedure for the initiation of proceedings before the Court shall be prescribed by Ordinance. The Court may impose the following sentences, either singly or in combination:

- (a) deprivation or suspension of membership of the University;
- (b) deprivation or suspension of degree, or postponement of, or disqualification from, admission to degree;
- (c) deprivation or suspension of the status of Bachelor of Arts;
- (d) rustication which is ~~sending out of~~ exclusion from residence in the Precincts of the University;
- (e) an order to pay compensation;
- (f) deprivation or suspension of the right to use University premises or facilities;
- (g) any sentence considered by ~~them~~ the Court to be lighter;

or may, notwithstanding that a person charged has been found to have committed an offence, resolve not to impose any sentence; provided that any person who is deprived of membership of the University or whose membership of the University is suspended shall thereby suffer deprivation or suspension of all degrees during the continuance of such deprivation or suspension.

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**13.** The Registry or a deputy appointed by the Registry shall be Clerk of the ~~Court of Discipline~~ University Courts.

**14.** Notice of a meeting of a University Court shall be given to the Head of the College of which the person charged or making an appeal is a member.

**15.** The Court of Discipline and a court of summary jurisdiction established under Section 17 below shall have power to make rules of procedure except in so far as such rules may have been determined by Statute or Ordinance; provided that, if any question of law or interpretation or application of any of the rules of procedure arises during the course of a hearing, or if a question of procedure arises which cannot be resolved by reference to those rules, the matter shall be decided by the Chair, whose decision shall, for the case which is being heard, be final.

**16.** If a charge of misconduct in an examination has been brought against any person before a University Court and if such person's qualification for the award of a degree, diploma, or certificate is or includes success in that examination, he or she shall not be admitted to the degree, or receive the diploma or certificate, until the charge has been finally disposed of, notwithstanding that he or she may have done all that is required by Statute or Ordinance for the award of the degree, diploma, or certificate. If the Court finds that a person so charged has committed an offence, it may advise the Vice-Chancellor to issue a notice amending the class-list for the examination or other list of approved candidates, or to issue an amended list superseding the original list; and, if no appeal is made to the Septemviri, the Vice-Chancellor shall act in accordance with the advice of the Court or, if an appeal is made to the Septemviri, in accordance with the decision of that court.

**17.** The University may by Ordinance establish a court of summary jurisdiction ('the Summary Court') and make provision whereby, notwithstanding the provisions of Section 12 of this Chapter, such court as a court of first instance may adjudicate when any person is charged with an offence against the discipline of the University who comes within the jurisdiction of the Court of Discipline. Such a court may award the following sentences either singly or in combination:

- (a) a fine not exceeding such sum as shall be determined by Ordinance;
- (b) any order to pay compensation not exceeding such sum as shall be determined by Ordinance;
- (c) deprivation or suspension of the right to use University premises or facilities;
- (d) any sentence considered by the court to be lighter;

or may, notwithstanding that a person has been found to have committed an offence or such an act, resolve not to impose any sentence. Any person sentenced by a court established under this Section may, if he or she obtains leave either from the Chair of the court or from the Chair of the Court of Discipline, appeal in accordance with a procedure determined by Ordinance to the Court of Discipline from the finding of the court but no person shall be given leave to appeal against sentence. The composition of such a court, its method of appointment and rules of procedure, and the procedure for the initiation of proceedings before the court shall be determined by Ordinance.

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A court established under this Section shall have such functions and powers as a court of appeal as may be determined by Ordinance.

**18.** The Summary Court is to consist of a legally qualified member of the University as Chair, one member of the Regent House and one member *in statu pupillari*. Provision for the appointment of the Chair and members shall be made by Ordinance.

**19.** Subject to the provisions of Section 20 of this Chapter, any person whose case is being heard or adjudicated upon by any of the aforesaid courts

- (a) shall be given a reasonable opportunity of being heard by such court; and
- (b) shall have the right to call witnesses and to question witnesses upon whose evidence the case against him or her is based; provided that in the case of an appeal neither party to the case shall recall witnesses examined at first instance or introduce additional evidence except with the leave of the Chair of the court, which shall be given only if the Chair is satisfied that to do so is necessary or expedient in the interests of justice.

**20.** Notwithstanding the provisions of Section 19 of this Chapter, any court established under Section 17 may conduct the whole or part of its proceedings on the basis of written statements submitted by the parties and any other of the aforesaid courts may, if or to the extent that it appears to the Chair to be impracticable to conduct an oral hearing, proceed likewise.

**21.** If any person *in statu pupillari* intentionally or recklessly disrupts or impedes the proceedings of any of the aforesaid courts, the Chair of the court shall have power, either singly or in combination:

- (a) to impose a fine not exceeding such sum as shall be determined from time to time by Ordinance;
- (b) to exclude such person from the court;
- (c) to rusticate such person for a period not longer than the duration of the proceedings before the court;

and the decision of the Chair shall be final; provided that a person rusticated under this Section may, through his or her Tutor, apply to the Chair who imposed the sentence for a review of the sentence on grounds of undue hardship and the Chair shall have power to revoke or vary the sentence. An order of rustication shall take effect notwithstanding that such an application may have been made.

**22.** Subject to any limitations that may be imposed by Ordinance, the fact that any person has been or is liable to be prosecuted in a court of law in respect of an act or conduct which is the subject of the proceedings before them shall not affect the jurisdiction and powers of the aforesaid courts under this Statute.

## STATUTE E

### TRUSTS

#### ***Explanatory notes***

*These notes do **not** form part of the Statute*

***Chapter I** makes general provisions about Trust emoluments. These are not substantially changed from the provisions in the existing Statute E.*

***Chapters II - XLVII** make individual provision for trusts.*

#### CHAPTER I

##### GENERAL PROVISIONS

1. The University shall maintain those lectureships, scholarships, prizes, and other emoluments for which provision is made by any trust for the time being binding on the University, in addition to those mentioned by name in this Statute.
2. When in any regulations governing a trust, which is more than sixty years old at the date of the original making of this Statute<sup>1</sup>, it is directed that any act shall or may be done by the Senate, the direction is hereby altered so that the act shall or may be done by the University (that is to say, by Grace of the Regent House).
3. When in any regulations governing a trust, which is less than sixty years old at the date of the original making of this Statute<sup>1</sup>, it is directed that any act shall or may be done by the Senate, the direction is hereby altered so that the act shall or may be done by the University (that is to say, by Grace of the Regent House): provided that if the trust has a trustee or governing body other than the University such alteration shall take effect only if the consent of such trustee or governing body is obtained.
4. When in any regulations governing a trust it is directed that any act shall or may be done by the General Board of Studies or a Special Board of Studies or a Board of Studies, the direction is hereby altered so that the said act shall or may be done by the General Board or the appropriate Board representing for the time being the branch of studies concerned.
5. The regulations concerning any endowment mentioned by name in Chapters II to XXXII (inclusive) of this Statute, which are contained in any instrument of foundation, Act of Parliament, Order in Council, decree, order, statute or other instrument operative before the original

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<sup>1</sup> 14<sup>th</sup> January 1927

## NEW STATUTE E

commencement of this Statute<sup>1</sup>, are rescinded, save in so far as any of the said regulations may be embodied in this Statute.

6. The name of the founder (or of the person commemorated by the fund) shall be attached to any emolument charged upon any of the said endowments and shall appear in any announcement of the award.

7. The following provisions of this Section shall govern existing and future trust funds save in so far as it may be provided otherwise in any instrument of foundation or Statute for the time being governing a particular trust fund.

- (i) The awarders of a scholarship, prize, or other emolument charged upon a trust shall not award the whole or any part of the income at their disposal on any occasion when there is no candidate of sufficient merit.
- (ii) The University may from time to time direct whether the awarders of a scholarship, prize, or other emolument charged upon a trust fund are to take into consideration the financial circumstances of candidates, and in the absence of any directions such circumstances shall not be taken into consideration.
- (iii) When the income of a trust fund is insufficient for the effective maintenance of a lectureship, scholarship, prize, or other emolument charged upon the fund, the University shall have power to suspend such emolument.
- (iv) Any part of the income of a trust fund not expended in any year shall be accumulated by investment or otherwise, and any accumulation shall at the discretion of the Council either be applied as income in any one or more subsequent years or be added to the capital of the fund.
- (v) When two or more candidates for a scholarship, prize, or other emolument are of equal merit, the awarders may divide between them the income then at their disposal.
- (vi) When it is provided that the income of a trust fund shall be used for the award of scholarships, prizes, or other emoluments, it shall be lawful to charge upon the income of the fund the expenses connected with the making of the award, including the remuneration of the awarders.
- (vii) Candidature for scholarships, prizes, and other emoluments charged upon a trust fund shall be invited on such occasions (not necessarily annual) as the University may from time to time determine.
- (viii) The University may make Ordinances from time to time regarding the nature, amounts, conditions of tenure, duration, and payment of any emoluments charged upon the fund, the eligibility of candidates, the persons by whom, the subjects for which, and the manner in which awards are to be made, and any other matters relating to the administration of the fund.

## NEW STATUTE E

- (ix) When a prize is to be awarded for an essay, dissertation, poem, or the like, the University may make payment of the prize money conditional on the prize-winner's work being printed (or printed and published) in an approved manner.

8. Notwithstanding the provisions of any instrument of foundation governing a particular trust, the University shall have the power to make Ordinances so as to apply part of the income of the fund for the purpose of increasing the value of an emolument or the remuneration of the awarders, or maintaining additional emoluments of the same character, or for another purpose or other purposes: provided that such application is consonant with the original purpose of the endowment and that no such application shall be made during the life of the founder of the trust without his or her consent, and that if the trust is less than sixty years old, and has a trustee or governing body other than the University, no such application shall be made without the consent of such trustee or governing body.

## CHAPTER II

### THE BELL, ABBOTT, AND BARNES FUNDS

1. The investments from time to time representing the endowment given by deed of foundation executed on 18 July 1810 by William Bell shall constitute a trust fund called the Bell Fund.
2. The investments from time to time representing the endowment given by the will of John Abbott, who died on 13 May 1870, shall constitute a trust fund called the Abbott Fund.
3. The investments from time to time representing the endowment given by deed of trust executed on 19 February 1844 by John Barnes shall constitute a trust fund called the Barnes Fund.
4. The first charge on the income of the Bell, Abbott, and Barnes Funds shall be the provision of exhibitions or grants (or both) for students for proficiency in some branch or branches of University studies. The University shall have power to determine the eligibility of candidates. Any part of the income of any of the funds that is not expended in any year as aforesaid may, at the discretion of the electors, be used to enable awards to be made to students who are in need of financial assistance by the governing bodies of such Colleges and such institutions recognized under Statute ~~H~~ G I as may from time to time be determined by Grace or Ordinance.
5. No award shall be made by the electors which is not in their opinion justified by the financial circumstances of the candidate.
6. In the case of each of the Bell and Abbott Funds, if the electors are of opinion that one or more of the candidates, being children of clergymen of the Church of England, show adequate proficiency, they shall make provision for the needs of such candidates before they may make any award from the fund to any other candidate.

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7. In the case of the Barnes Fund, if the electors are of opinion that one or more of the candidates, having been educated at Christ's Hospital, now at Horsham in the County of Sussex, St Paul's School, now in the County of London, or the Merchant Taylors' School, now in the County of Hertfordshire, show sufficient proficiency, they shall make provision for the needs of such candidates before they may make any award from the fund to any other candidate.

8. In the case of the Abbott Fund, if two or more candidates show equal proficiency preference shall be given to candidates born in the West Riding of Yorkshire.

## CHAPTER III

### THE JOHN STEWART OF RANNOCH FUNDS

1. The investments representing the endowment given by the will of John Stewart of Rannoch, who died on 19 July 1884, shall constitute three trust funds called the John Stewart of Rannoch Hebrew Fund, the John Stewart of Rannoch Greek and Latin Fund, and the John Stewart of Rannoch Sacred Music Fund, the primary use of which shall be to provide scholarships in one or more of the subjects of Hebrew, Greek and Latin, and Sacred Music respectively. If two or more candidates for a scholarship show equal proficiency preference shall be given to candidates who are natives of the counties of Wilts, Somerset, or Gloucester, including the city and county of Bristol.

2. After provision has been made for the scholarships in accordance with Section 1 any unexpended income accumulated in the funds may be used for making grants to scholars or to other persons engaged in the study of any of the subjects with which the funds are associated; for purchasing books, musical instruments, or other material for the Faculties concerned; or for any other purpose for the promotion of the study of the aforesaid subjects in the University.

3. The University may from time to time make regulations governing the application of the funds.

## CHAPTER IV

### THE TYSON FUND

1. The investments from time to time representing the endowment given by the will of Henry Tyson, who died on 27 March 1852, shall constitute a trust fund called the Tyson Fund.

2. The income of the fund shall be used to provide medals, and prizes for the winners of the medals, to be awarded for proficiency in a prescribed branch, or one or more prescribed branches, of mathematical study.

3. Regulations prescribing a branch or branches of study, regarding the form and substance and number of the medals, and regarding any other matters relating to the administration of the fund,



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shall be made in such manner as the University may determine from time to time: provided that astronomy shall always be a prescribed branch of study.

### CHAPTER V

#### THE HARE FUND

1. The investments from time to time representing the benefaction given to the University in 1861 by the friends of Julius Charles Hare shall constitute a trust fund called the Hare Fund.
2. The income of the Hare Fund shall be used to provide one or more prizes for dissertations in English on subjects falling within the scope of the Faculty of Classics.

### CHAPTER VI

#### THE HULSEAN FUND

1. The investments from time to time representing the endowment given by the will of John Hulse, who died on 14 December 1790, shall constitute a trust fund called the Hulsean Fund.
2. There shall be paid out of the income of the fund (a) to the Master, Fellows and Scholars of St John's College, for the maintenance of scholarships in the College, one-third part of the net income arising from the property in Sandbach and Bradwell (forming part of the original endowment) or from any property from time to time representing the same; (b) to the Chest such sum for defraying expenses connected with the administration of the fund as the Finance Committee of the Council may think fit.
3. The remainder of the income of the fund shall be used to provide a Hulsean Preachership, a Hulsean Prize, and, if the University from time to time so determines, a Hulsean Lectureship, and, after such provision has been made, towards providing the stipend of the Norris-Hulse Professor.
4. A Hulsean Preacher shall be elected in every year, whose duty it shall be to deliver in the University one or more sermons.
5. When a Hulsean Lecturer is appointed it shall be his or her duty to deliver lectures on some branch of Christian Theology.
6. The electors to the Preachership and Lectureship shall be the Vice-Chancellor, the Masters of Trinity and St John's Colleges, and the Professors of Divinity; provided that the Vice-Chancellor, the Master of Trinity, and the Master of St John's shall each have power to appoint a deputy to act on her or his behalf, and that the Professors of Divinity shall each have power to appoint a deputy who is another Professor in the Faculty of Divinity to act on her or his behalf.

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7. Subject to this Statute the University may from time to time make regulations regarding the time and manner of elections to the Preachership and Lectureship, the conditions and duration of their tenure, the remuneration of the Preacher and the Lecturer, and any other matters relating to the administration of the fund.
8. The Hulsean Prize shall be awarded for a dissertation on a subject pertaining to some branch of Christian Theology.
9. A winner of the prize shall not again be a candidate.

## CHAPTER VII

### THE CRAVEN FUND

1. That part of the annual income of the foundation established by the will of John first Baron Craven of Ryton, who died in 1649, which is appropriated to the University of Cambridge shall constitute a trust fund called the Craven Fund.
2. The fund shall be used to provide one or more scholarships for knowledge of the languages and civilizations of ancient Greece and Rome, to provide one or more studentships, the holders of which shall engage in advanced study or research in the languages, literature, history, philosophy, archaeology, or art of ancient Greece or Rome, or the comparative philology of the Indo-European languages, and otherwise for the furtherance by means of grants of research in the said subjects.
3. The administration of the fund shall be entrusted to a Board of Managers constituted in such manner as the University may determine from time to time.
4. It shall be the duty of the Managers to elect the Craven Student or Students, without holding a competitive examination for the purpose, and to decide what grants (if any) are to be made for the furtherance of research. They shall perform their duties in accordance with regulations made by the University from time to time.
5. A Craven Student shall pursue his or her study or research (according to a scheme to be approved by the Managers) away from Cambridge, unless the Managers at their discretion waive this requirement.
6. In the election to any Craven Studentship or Craven Scholarship the Managers or Electors shall not take into consideration the financial circumstances of the candidates.

**CHAPTER VIII**

**THE BATTIE, BROWNE, DAVIES, PITT, PORSON,  
AND WADDINGTON FUNDS**

- 1.** The investments from time to time representing the endowment given by William Battie by deed of gift dated 30 September 1747 shall constitute a trust fund called the Battie Fund.
- 2.** The investments from time to time representing the endowment given by the will of Sir William Browne, who died on 10 March 1774, shall constitute a trust fund called the Browne Fund.
- 3.** The investments from time to time representing the endowment given by the will of Jonathan Davies, who died on 5 December 1809, shall constitute a trust fund called the Davies Fund.
- 4.** The investments from time to time representing the benefaction given to the University in 1813 by a Committee of Members of the Senate and the Pitt Club in London in memory of the Right Honourable William Pitt shall constitute a trust fund called the Pitt Fund.
- 5.** The investments from time to time representing the benefaction given to the University in 1808 by the friends of Richard Porson shall constitute a trust fund called the Porson Fund.
- 6.** The investments from time to time representing the benefaction given in 1870 by Anne and Clara Waddington in memory of their brothers shall constitute a trust fund called the Waddington Fund.
- 7.** The several incomes of the Battie, Davies, Pitt, and Waddington Funds shall be used to provide one or more scholarships for knowledge of the languages and civilizations of ancient Greece and Rome, and otherwise to provide grants for the furtherance of such knowledge.
- 8.** The income of the Browne Fund shall be used to provide medals for Greek and Latin verse, to provide one or more scholarships for knowledge of the languages and civilizations of ancient Greece and Rome, and otherwise to provide grants for the furtherance of such knowledge.
- 9.** The income of the Porson Fund shall be used to provide a prize for the best translation of a set passage from an English poet in Greek verse, to provide one or more scholarships for knowledge of the languages and civilizations of ancient Greece and Rome, and otherwise to provide grants for the furtherance of such knowledge.
- 10.** Subject to this Statute the University may make regulations from time to time as to number, form and substance of Sir William Browne's medals, as to prescribing the subjects of exercises to be submitted and the metres in which they are severally to be written, the eligibility of candidates, and any other matters regarding the award of the medals.
- 11.** In the election to any emolument mentioned in this chapter the electors shall not take into consideration the financial circumstances of the candidates.

**CHAPTER IX**

**THE JOHN LUCAS WALKER FUND**

1. The investments from time to time representing the sum appointed by Sir Richard Webster, Attorney-General, in favour of the University, under the will of John Lucas Walker, who died in 1886, shall constitute a trust fund called the John Lucas Walker Fund.
2. The income of the fund shall be used to provide one or more studentships, called John Lucas Walker Studentships, the holders of which shall devote themselves to original research or to whole time study and training for research in Pathology, and, after provision has been made for at least one such studentship, to the furtherance of original research in that subject by exhibitions, prizes, grants, or otherwise.

**CHAPTER X**

**THE CROSSE FUND**

1. The investments from time to time representing the fund created by deed of trust dated 14 August 1833 out of the estate of John Crosse, who died on 17 June 1816, shall constitute a trust fund called the Crosse Fund.
2. The income of the fund shall be used to provide scholarships, studentships, prizes or grants (or any one or more of such emoluments) for the furtherance of the knowledge of the Holy Scriptures in Hebrew and Greek, Ecclesiastical History, and Christian Theology.

**CHAPTER XI**

**THE SEATONIAN FUND**

1. The investments from time to time representing the estate given by the will of Thomas Seaton, who died on 18 August 1741, shall constitute a trust fund called the Seatonian Fund.
2. The income of the fund shall be used to provide one or more Seatonian Prizes for poems in English on a subject set by the adjudicators which shall be deemed by them to conform to the condition imposed by the founder, namely that it shall be conducive to the honour of the Supreme Being and the recommendation of virtue.

## NEW STATUTE E

### CHAPTER XII

#### THE RUSTAT FUND

1. The investments from time to time representing the endowment given in January 1666–67 by deed of gift by Tobias Rustat shall constitute a trust fund called the Rustat Fund.
2. The income of the fund shall be used for the purchase of books and manuscripts for the University Library.
3. Any books bought out of the said income shall be impressed with the Rustat arms, unless on account of the nature of the book this course is undesirable.
4. The University may make regulations as to the persons by whose advice purchases are to be made, as to the conditions under which books or manuscripts purchased may be taken out of the Library, and otherwise as to the administration of the fund.

### CHAPTER XIII

#### THE WORTS FUND

1. The investments from time to time representing the endowment created by the will of William Worts dated 21 June 1709 shall constitute a trust fund called the Worts Fund.
2. The income of the Worts Fund shall be subject in the first instance to the following charges, namely,
  - (i) a charge of £30 a year in favour of the Old Schools of Cambridge, so long as the said schools shall be maintained as schools for poor children;
  - (ii) a charge of £40 a year to be laid aside, as the founder directed, for the maintenance and repairs of the road from Emmanuel College to the Gogmagog Hills, and for the maintenance of the galleries in Great St Mary's Church (for both of which objects the founder provided in his will): such sum to be expended from time to time as there shall be occasion, in such proportions to each object as the Finance Committee of the Council shall think fit;
  - (iii) a further charge of £40 a year to be applied in accordance with an order of the Court of Chancery dated 27 March 1742 towards the repairs of the said road;
  - (iv) a charge of such sum, for defraying expenses connected with the administration of the fund, as the Finance Committee of the Council may think fit.
3. After the aforesaid charges have been met the income of the fund shall be applied as follows, namely,

## NEW STATUTE E

- (i) the University may in any year place at the disposal of the General Board from the income of the fund a sum not exceeding £400, which may be applied in accordance with regulations made by the University from time to time to the making of grants for the promotion or encouragement of investigations in countries outside Great Britain respecting the religion, learning, law, politics, customs, manners, and rarities, natural or artificial, of those countries, or for purposes of geographical discovery or of antiquarian or scientific research in such countries, subject to any conditions as to publication of the results of investigations which may be laid down at the time of the making of the grant;
- (ii) the remaining income of the Worts Fund shall be applied to the use of the University Library in such manner as the University may from time to time determine.

## CHAPTER XIV

### THE REDE FOUNDATION

1. The rent-charge received under the foundation of the executors of Sir Robert Rede, who died on 8 January 1518–19, shall be used for the payment of a Lecturer, whose duty it shall be to deliver in term time one lecture in every year, called the Rede, Sir Robert, Lectureship.
2. The University may from time to time make regulations regarding the appointment of the Lecturer, the tenure of the office, the subjects of the lectures, and the times and places of delivery.

## CHAPTER XV

### THE PREACHER ON THE FOUNDATION OF THE LADY MARGARET

1. There shall be a preacher on the foundation of the Lady Margaret. The preacher shall be appointed by the Vice-Chancellor and shall hold office for one year.
2. The University may from time to time make regulations for the preachership.

## NEW STATUTE E

### CHAPTER XVI

#### THE LE BAS FUND

1. The investments from time to time representing the endowment given in 1848 by subscribers in memory of Charles Webb Le Bas shall constitute a trust fund called the Le Bas Fund.
2. The income of the fund shall be used for the furtherance of the study of Literature by the provision of any one or more emoluments (whether scholarships, studentships, prizes, or grants for research) or otherwise.

### CHAPTER XVII

#### THE PEREGRINE MAITLAND FUND

1. The investments from time to time representing the endowment given in 1844 by subscribers in memory of Sir Peregrine Maitland shall constitute a trust fund called the Peregrine Maitland Fund.
2. The income of the fund shall be used to advance the study of subjects arising from or affecting the spread of the Christian religion, the comparison of the Christian religion with other religions, and the contact of Christian and other civilizations, by the provision of any one or more emoluments (whether scholarships, studentships, prizes, or grants for research) or otherwise.

### CHAPTER XVIII

#### THE BURNEY FUND

1. The investments from time to time representing the endowment given by deed of trust dated 19 January 1847 by Jane Caroline Burney in pursuance of the wish of her brother Richard Burney shall constitute a trust fund called the Burney Fund.
2. The income of the fund shall be used for the furtherance of the study of the Philosophy of Religion (these words being interpreted so that they may include Christian Ethics and questions relating to the truth and evidence of the Christian Religion) by the provision of any one or more emoluments (whether scholarships, studentships, prizes, or grants for research) or otherwise.

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### CHAPTER XIX

#### THE NORRISIAN FUND

1. The investments from time to time representing the endowment given by John Norris, who died on 5 January 1777, shall constitute a trust fund called the Norrisian Fund.
2. The income of the fund shall be used to provide a prize to be awarded for an essay on a subject pertaining to some branch of Christian Theology.
3. After provision has been made for the prize the remainder of the income or any part thereof may be applied towards the stipend of the Norris-Hulse Professor.

### CHAPTER XX

#### THE WHEWELL BENEFACTION

1. The rents of the chambers in the buildings known as Whewell's Courts, which rents are part of the income of the trust created by the will of William Whewell, who died on 6 March 1866, shall be subject to the deduction by Trinity College of the amount of all rates, taxes, cost of repairs and other outgoings (including wages of porters and other servants of the College employed in or about the said buildings).
2. The net income of the trust shall be applied annually as follows, namely,
  - (a) £150 shall be applied to the maintenance of scholarships in Trinity College;
  - (b) the remainder shall be paid to the University and shall constitute a trust fund, which shall be used for one or more of the following purposes, namely, the remuneration of the Whewell Professor of International Law, the provision of Whewell Scholarships in International Law, and the furtherance in any other manner of the study of International Law.
3. The election to and tenure of the Whewell Professorship shall be governed by Statute ~~D~~C.
4. A Whewell Professor or Whewell Scholar shall have the right to be admitted a member of Trinity College on payment of the fees fixed for the time being for admission.
5. The Whewell Professor and any Whewell Scholar shall so long as he or she is a member of Trinity College have the right to be assigned a set of chambers in Whewell's Courts on the terms of paying such rent and charges for services as are prescribed by the Council of the College from time **to time** and generally upon the like terms (as nearly as may be) and under the same rules as other chambers in the College are assigned to members thereof.



## NEW STATUTE E

### CHAPTER XXI

#### THE YORKE FUND

1. The investments from time to time representing the endowments given by the will of Edmund Yorke, who died on 29 November 1871, shall constitute a trust fund called the Yorke Fund.
2. The income shall be used to provide one or more prizes for essays on subjects pertaining to some branch of law or legal history, or otherwise for the furtherance of research in law or legal history.

### CHAPTER XXII

#### THE GEORGE LONG FUND

1. The investments from time to time representing the endowments given by the friends of George Long, who died on 10 August 1869, shall constitute a trust fund called the George Long Fund.
2. The income of the fund shall be used to provide one or more prizes for distinguished proficiency in one or both of the subjects of Roman law and jurisprudence.

### CHAPTER XXIII

#### THE STANTON FUND

1. The investments from time to time representing the endowments given by Vincent Henry Stanton in pursuance of a letter addressed to the Vice-Chancellor on 15 January 1904 shall constitute a trust fund called the Stanton Fund.
2. The income of the fund shall be used for the furtherance of the teaching of the Philosophy of Religion in the University either by the payment of the stipend or part of the stipend of a University Lecturer in that subject, or by the provision of special lectures, or otherwise.

NEW STATUTE E

**CHAPTER XXIV**

**THE HARDING FUND**

1. The investments from time to time representing the endowment given by Colonel Harding, which was accepted on 22 November 1912, shall constitute a trust fund called the Harding Fund.
2. The income of the fund shall be applied towards the payment of a University Lectureship in a branch or branches of Zoology.

**CHAPTER XXV**

**THE ISAAC NEWTON FUND**

1. The income of investments representing for the time being the fund given by Frank McClean and accepted on 5 March 1891 shall be used for the furtherance of advanced study and research in the subjects of Astronomy (especially Gravitational Astronomy but also including the other branches of Astronomy and Astronomical Physics) and Physical Optics by the maintenance of one or more studentships called Isaac Newton Studentships.
2. The Master, Fellows, and Scholars of Trinity College may at any time transfer to the University the investments and other assets representing the fund for the time being, and upon so doing shall be discharged from the trust.
3. The following expenses may be charged upon the fund on the recommendation of the electors:
  - (a) the purchase of instruments or apparatus required by an Isaac Newton Student for the purpose of his or her study or research: provided that such instruments or apparatus shall be the property of the trust,
  - (b) extraordinary expenses connected with the course of study or research of a Student.

**CHAPTER XXVI**

**THE ARNOLD GERSTENBERG FUND**

1. The income of the fund given by Leonora Philipps by deed executed on 15 December 1892 in accordance with the wish of her brother Arnold Gerstenberg shall be used for the promotion of the study of Moral Philosophy and Metaphysics among students (men and women alike) of Natural Science.

## NEW STATUTE E

2. The Master, Fellows, and Scholars of Trinity College may at any time transfer to the University the investments and other assets representing the fund for the time being, and upon so doing shall be discharged from the trust.

### CHAPTER XXVII

#### THE PRENDERGAST FUND

1. The income of the Prendergast Fund created in memory of Guy Lushington Prendergast by deed executed on 8 June 1888 by Elizabeth Sophia Prendergast shall be used for the furtherance of advanced study and research in the language, literature, history, philosophy, archaeology, and art of ancient Greece, by the maintenance of one or more studentships, or by the provision of grants for research in the said subjects.

2. The Master, Fellows, and Scholars of Trinity College may at any time transfer to the University the investments and other assets representing the fund for the time being, and upon so doing shall be discharged from the trust.

### CHAPTER XXVIII

#### THE SMITH FUND

1. The investments from time to time representing the endowments given by the will of Robert Smith, who died on 2 February 1768, shall constitute a trust fund called the Smith Fund.

2. The net income of the fund shall be applied annually as follows, namely,

- (a) one-half shall be applied towards the payment of the stipend of the Plumian Professor;
- (b) one-half shall be used to provide one or more prizes for original work in any subject in Mathematics and its applications.

### CHAPTER XXIX

#### THE RAYLEIGH PRIZES

The income of the benefaction given in 1909 by friends of John third Baron Rayleigh shall be used to provide one or more prizes for original work in any subject in Mathematics and its applications.

**CHAPTER XXX**

**THE CARUS, SCHOLEFIELD, KAYE, HEBREW, EVANS PRIZE, JEREMIE, AND  
GEORGE WILLIAMS FUNDS, AND THE THEOLOGICAL STUDIES FUND**

1. The investments from time to time representing the benefactions accepted from William Carus and his friends in 1853 and augmented by an anonymous donor in 1894 shall constitute a trust fund called the Carus Fund, the income of which shall be used in the first place to provide a prize or prizes for the encouragement of the accurate study of the New Testament in Greek.
2. The investments from time to time representing the benefaction given in 1856 by subscribers in memory of James Scholefield shall constitute a trust fund called the Scholefield Fund, the income of which shall be used in the first place to provide a prize or prizes for the encouragement of the critical study of the Holy Scriptures.
3. The investments from time to time representing the benefaction given in memory of John Kaye, who died on 18 February 1853, shall constitute a trust fund called the Kaye Fund, the income of which shall be used in the first place to provide a prize or prizes for a dissertation upon a subject pertaining to ancient ecclesiastical history, the canon of Scripture, or Biblical criticism.
4. The investments from time to time representing the benefaction given by members of the University in 1865 and augmented by Joshua Nussey in 1867 shall constitute a trust fund called the Hebrew Fund, the income of which shall be used in the first place to provide a prize or prizes for the encouragement of the study of Hebrew in the University.
5. The investments from time to time representing the benefaction given in memory of Robert Wilson Evans, who died on 10 March 1866, shall constitute a trust fund called the Evans Prize Fund, the income of which shall be used in the first place to provide a prize or prizes for proficiency in a branch or branches of Christian Theology.
6. The investments from time to time representing the benefaction given by James Amiraux Jeremie in 1870 shall constitute a trust fund called the Jeremie Fund, the income of which shall be used in the first place to provide a prize or prizes for the encouragement of a critical study of the Septuagint Version of the Old Testament and such other Hellenistic literature as may serve to illustrate the New Testament.
7. The investments from time to time representing the benefaction given in memory of George Williams, who died on 26 January 1878, shall constitute a trust fund called the George Williams Fund, the income of which shall be used in the first place to provide one or more prizes for proficiency in a branch or branches of Christian Theology.
8. Subject to this Statute the University may make from time to time regulations regarding the number and value of the prizes to be awarded under this Statute, and any other matters relating to the administration of the funds.

## NEW STATUTE E

9. There shall be established a trust fund called the Theological Studies Fund, to which at the discretion of the Finance Committee of the Council may be transferred from time to time any surplus income or accumulated balance of surplus income of the Carus Fund, the Scholefield Fund, the Kaye Fund, the Hebrew Fund, the Evans Prize Fund, the Jeremie Fund, or the George Williams Fund. The income of the Theological Studies Fund shall be administered in such manner and for such purposes as may be prescribed from time to time by Ordinance, for the encouragement of theological study by members of the University.

### CHAPTER XXXI

#### THE WILTSHIRE PRIZE

The income of the benefaction given in 1900 by Thomas Wiltshire shall be used to provide one or more prizes for proficiency in either or both of the subjects of Geology and Mineralogy.

### CHAPTER XXXII

#### ENDOWED PROFESSORSHIPS AND READERSHIPS

The provisions of any instrument of foundation, Act of Parliament, Order in Council, decree, order, statute, or other instrument (other than those of any Statute made by the University Commissioners) regarding any Professorship or Readership founded before ~~the date of the making of this Statute~~ 14<sup>th</sup> January 1927 shall cease to have effect from 13th May 1927 ~~the date on which this section is approved by the King in Council~~. Each such Professorship and Readership shall thenceforth be governed by Statute ~~DC~~, and the University shall have power to determine from time to time the scope of the subject specified in the statutable title of the office.

Provided always that (a) if on 30 September 1926 provisions were in force for the election to a Professorship otherwise than in accordance with Statute B Chapter IX of the Old Statutes such provisions shall remain in force but be subject to alteration by the University from time to time, and (b) nothing in this section shall invalidate any Statute made by the Commissioners regarding any particular Professorship or affect the right of the Crown to appoint to the Regius Professorships of Civil Law, Physic, and History, and to the King Edward VII Professorship of English Literature. Provided also that the investments from time to time constituting the endowment of any Professorship or Readership founded before ~~the date of the making of this Statute~~ 14<sup>th</sup> January 1927 shall continue to be treated as a separate trust fund and the income thereof shall be applied towards the stipend of the Professorship and any pension contribution payable by the University in respect of it.

**CHAPTER XXXIII**

**THE PROFESSORSHIPS OF DIVINITY AND HEBREW**

1. Notwithstanding the provisions of the preceding chapter, if the income from the endowments attached to any of the Professorships of Divinity is more than is required to pay the stipend of the Professor and the pension contribution payable in respect of the Professor by the University, the excess, or such part of the excess as may be required, shall be used towards making good any deficiency in the income from the endowments attached to any other Professorship of Divinity, and the remaining excess, if any, after all such deficiencies have been made good, shall be used towards providing the stipend of the Regius Professor of Hebrew.
2. If a Professor of Divinity or the Regius Professor of Hebrew is admitted to a Bishopric or Deanery or any benefice with cure of souls, the Professorship shall ipso facto become vacant.

**CHAPTER XXXIV**

**THE DIXIE PROFESSORSHIP OF ECCLESIASTICAL HISTORY**

1. This Statute shall be for the University of Cambridge and for Emmanuel College in common.
2. There shall be established as heretofore in the University of Cambridge a Professorship to be called the Dixie Professorship of Ecclesiastical History.
3. The Professor shall comply with the provisions of the Statutes of the University relating to the duties of Professors.
4. The election to the Professorship shall be in accordance with the provisions of University Statute ~~D, XV, 4-C XI 3~~, the Master of Emmanuel College being added to the Board of Electors as therein defined; provided that if the Mastership of Emmanuel College be vacant, or if the Master be also a candidate for the Professorship, the senior member of the Governing Body of Emmanuel College who is not a candidate shall take the Master's place on the Board; provided also that if the Master of Emmanuel College or the senior member of the Governing Body as aforesaid at any time be in any other capacity a member of the Board, such person shall not on that ground have two votes.
5. The Dixie Professor of Ecclesiastical History shall by virtue of admission to the Professorship, without need of any further election, be entitled to admission to the Professorial Fellowship permanently associated under the provisions of Statute XIX, Section 5 [of the College Statutes] with the tenure of the Dixie Professorship at Emmanuel College (except during any period for which the said Professorship shall be held by the Head of any College in Cambridge) upon making the declaration required under the provisions of Statute XXII [of the College Statutes] to be made by other Fellows of the College, and shall be entitled (subject to the provisions of Statute XXV [of the College Statutes]) to hold the said Fellowship while continuing to hold the office of Dixie Professor, but no longer.

## NEW STATUTE E

6. In respect of the Professorial stipend of the Dixie Professor of Ecclesiastical History the College shall pay to the University in each quarter of the financial year the sum of one hundred and ninety-two pounds and fifty pence (which sum shall include the contribution due in respect of superannuation) out of the general revenue of the College.
7. From such sum as shall in each year be authorized to be levied by the University from the College in accordance with the Statutes of the University for contributions of Colleges for University purposes, the College shall be entitled to deduct annually the sum of three hundred and fifty pounds on account of the payment made by the College in respect of the Dixie Professor.
8. For any period during which this Professorship shall be vacant there shall be a pro rata diminution of the amount payable under Section 6 of this Statute, and also a pro rata diminution of the deduction made under Section 7 of this Statute from the College's contribution to the University.

### CHAPTER XXXV

#### THE LOWNDEAN PROFESSORSHIP OF ASTRONOMY AND GEOMETRY

Notwithstanding the title of the Lowndean Professorship of Astronomy and Geometry it shall be competent for the electors on each occasion to elect a Professor who proposes to profess solely or chiefly Astronomy, or one who proposes to profess solely or chiefly Geometry. This Statute shall not imply any limitation of the power of the University ~~under Statute D, XIV, 2(a)~~ or of the General Board ~~under Statute C or any Special Ordinance made under it~~ D, XIV, 2(b). In particular, it shall be competent for the University in exercising its powers of making regulations ~~under Statute C, XIV, 2(a)~~ to provide that for the time being at successive elections to the Professorship candidature may be limited, or preference may be given by the electors, to candidates who propose to profess only one of the subjects Astronomy and Geometry, or some particular subject or subjects falling within the scope of one of them.

### CHAPTER XXXVI

#### THE VERE HARMSWORTH PROFESSORSHIP OF IMPERIAL AND NAVAL HISTORY

Notwithstanding the title of the Vere Harmsworth Professorship of Imperial and Naval History it shall be competent for the electors on each occasion to elect a Professor who proposes to profess solely or chiefly the History of the British Empire, or one who proposes to profess solely or chiefly Naval History. This Statute shall not imply any limitation of the power of the University ~~under Statute D, XIV, 2(a)~~ or of the General Board ~~under Statute C or any Special Ordinance made under it~~ Statute D, XIV, 2(b).

**CHAPTER XXXVII**

**THE CROTCH FUND**

1. The investments from time to time representing the endowments given to the University under the will of George Robert Crotch dated 22 June 1872 and the will of William Duppa Duppa Crotch dated 15 August 1903 shall together constitute a trust fund called the Crotch Fund.
2. The income of the Crotch Fund shall be used for the purchase of books and specimens for the Museum of Zoology or otherwise for the general purposes of that Museum as may be provided by Ordinance.

**CHAPTER XXXVIII**

**THE BENN W. LEVY FUND**

1. The investments from time to time representing the benefaction given in 1910 by the Committee of the Benn W. Levy Memorial Fund shall constitute a trust fund called the Benn W. Levy Fund, the income of which shall be devoted to the furtherance of original research in Biochemistry by the establishment of a Studentship to be called the Benn W. Levy Studentship, the holder of which shall undertake original research in Biochemistry.
2. Notwithstanding any provision of the trust to the contrary, any part of the income of the fund not expended in any year may be applied at the discretion of the Managers of the fund as income in any subsequent year.

**CHAPTER XXXIX**

**THE CLERK MAXWELL FUND**

1. The investments from time to time representing the endowment created by the will of Mrs Clerk Maxwell, who died on 5 November 1879, shall constitute a trust fund called the Clerk Maxwell Fund.
2. The income of the fund shall be used to provide one or more Scholarships, called Clerk Maxwell Scholarships, for the advancement by original research of Experimental Physics, especially Electricity, Magnetism, and Heat, and, after provision has been made for at least one such Scholarship, to further original research in those subjects by any other means.
3. The University may from time to time make regulations governing the administration and application of the fund.



**CHAPTER XL**

**THE ARTHUR BALFOUR FUND**

1. The investments from time to time representing
  - (a) the benefaction accepted by Grace 1 of 23 May 1912 of £20,000 for the endowment of a Professorship of Genetics to be called the Arthur Balfour Professorship of Genetics and
  - (b) the benefaction conveyed to the University by the Right Honourable Arthur James Balfour and the Right Honourable Reginald Baliol, Viscount Esher, in a Trust Deed dated the tenth of December nineteen hundred and thirteen

shall together constitute a trust fund called the Arthur Balfour Fund. The first charge on the income of the Arthur Balfour Fund shall be the cost of the stipend, national insurance, pension contributions, and family allowances, if any, of the Arthur Balfour Professor of Genetics.

2. Notwithstanding any provision of the Trust Deed referred to in subparagraph (b) of the foregoing Section 1 to the contrary the whole of the property described therein as Whittingehame Lodge shall be available for the Department of Genetics and if that Department shall at any time not have need of the whole or any part of the property the income deriving from it or from capital sums accruing from its disposal shall be credited to the Arthur Balfour Fund.

**CHAPTER XLI**

**THE HARNESS FUND**

1. The investments from time to time representing the endowment created by the benefaction conveyed to the University in 1871 by the Executive Committee of subscribers to a memorial of the late Reverend William Harness, M.A., Prebendary of St Paul's and Incumbent of All Saints', Knightsbridge, and formerly of Christ's College, shall constitute a trust fund called the Harness Fund.
2. The income of the fund shall be used to provide a prize called the Harness Prize for the best English essay upon some subject connected with Shakespearian Literature.
3. The University may from time to time make regulations for the prize.

**CHAPTER XLII**

**THE ELLEN McARTHUR FUND**

1. The investments from time to time representing the endowment created by the will of Miss Ellen McArthur which were accepted by Grace 1 of 25 November 1927 shall constitute a trust fund called the Ellen McArthur Fund.
2. The income of the fund shall be used for the encouragement of the study of Economic History.
3. The University may from time to time make regulations governing the application of the fund.

**CHAPTER XLIII**

**THE REBECCA FLOWER SQUIRE FUND**

1. The investments from time to time representing the endowment for the foundation and support of scholarships in Law created by the will of Miss Rebecca Flower Squire, who died on 26 November 1898, shall constitute a trust fund called the Rebecca Flower Squire Fund, the income of which shall be used to provide scholarships in Law in accordance with Section 2 of this Statute and to make grants to persons engaged in the study of Law in accordance with Section 3 of this Statute.
2. The University may from time to time make regulations governing the application of the fund provided that
  - (a) no person shall be elected into a scholarship unless
    - (i) he or she is a British citizen or a citizen of a country of the Commonwealth,
    - (ii) he or she has declared in writing the sincere intention of qualifying as a barrister or a solicitor or as a teacher of law, and of practising or teaching law accordingly;
  - (b) in making an election preference shall be given to the Founder's kin and to candidates born within the parish of St Mary Newington, London, in accordance with clause 6 of the Scheme of Management and Regulation of the Squire Scholarships in Law set out in the Schedule to the Declaration of Trust dated the eighth day of August nineteen hundred and two by which the endowment was created;
  - (c) the tenure of a scholarship shall be subject to the scholar becoming or continuing to be a resident member of the University.
3. The income of the fund may also be used to make grants on grounds of financial hardship to any resident member of the University engaged in the study of law who is qualified in accordance with Section 2(a) above.

## NEW STATUTE E

### CHAPTER XLIV

#### THE R. A. NICHOLSON FUND

1. The investments from time to time representing the endowment created in 1955 by the Will of Mrs Cecilia Nicholson, widow of Professor R. A. Nicholson, sometime Sir Thomas Adams's Professor of Arabic, shall constitute a trust fund called the R. A. Nicholson Fund.
2. The first charge on the income of the Fund shall be the provision of a prize or prizes for distinction in the study of Arabic and Persian, or of one of those languages, to be called the R. A. Nicholson Prize or Prizes.
3. The University may from time to time make regulations for the Fund and the Prize or Prizes. Such regulations may provide for income not expended on the Prizes to be used for the support of study or research in the University in the field of Arabic or Persian or both those languages.

### CHAPTER XLV

#### THE F. E. ELMORE FUND

1. The investments from time to time representing the endowment created in 1932 by the Will of Frank Edward Elmore shall constitute a trust fund called the F. E. Elmore Fund.
2. The first charge on the income of the Fund shall be the provision of one or more studentships to be known as Elmore Medical Research Studentships, the holders of which shall devote themselves to research in medicine or in some branch of the medical sciences at or from the University.
3. The University may from time to time make regulations for the Fund and the Studentships. Such regulations may provide for income not expended on Studentships to be used for the support of study or research in the University in the field of medical education or research.

### CHAPTER XLVI

#### THE SANDYS FUND AND STUDENTSHIP

1. The income of the fund created by the Will of Sir John Edwin Sandys, Litt.D., Orator Emeritus, shall be used primarily for the furtherance of study and research in the languages, literature, history, archaeology, and art of ancient Greece and Rome and the comparative philology of the Indo-European languages.
2. The Trustees of the Fund shall be the Master, Fellows, and Scholars of St John's College.

## NEW STATUTE E

3. The first charge on the income of the Fund shall be the maintenance of a studentship called the Sandys Studentship, which shall be open to graduates of the University and persons who are registered as Graduate Students in the University. The holder of the Studentship shall undertake advanced study or research in one or more of the subjects specified in Section 1 above, and for this purpose shall spend a large part of the year at a university or other place of learning outside the British Isles.
4. The Studentship shall be tenable for one year, but a Student may be re-elected on not more than two occasions.
5. The Electors to the Studentship shall include the Classical Lecturers of St John's College and the holders of such University offices as may be specified by the University from time to time.
6. After provision has been made for the Studentship, the remainder of the income of the Fund shall be applied by the Trustees for the benefit of the Library of St John's College.
7. Subject to the above provisions, the University, after consulting the Council of St John's College, may from time to time make regulations for the Fund and the Studentship.

## CHAPTER XLVII

### MEDIEVAL SCANDINAVIAN HISTORY FUND

The income of the Tennant Fund that has been accrued up to 31 July 2007, together with any interest earned on such income after 31 July 2007, shall be used to establish a separate fund to support a Lectureship in Medieval Scandinavian History in the University (the accrued income up to 31 July 2007 constituting permanent endowment and the interest earned after 31 July 2007 constituting expendable income within the new fund).

## STATUTE F

### FINANCE, AUDIT, PLANNING AND RESOURCE ALLOCATION, PROPERTY AND BUILDINGS

#### **Explanatory notes**

*These notes do **not** form part of the Statute.*

***Section 1 of Chapter I** defines the Council's principal responsibilities for financial matters, requiring it among other things to make an annual allocations report, and to arrange for the preparation of 'true and fair' accounts to be externally audited. The current exclusion of the University Press from the supervision of the Council has been deleted as being inconsistent with the duty of the Council members as charity trustees to exercise oversight over the use of the funds and assets of the whole of the University. **Sections 2 to 4** make detailed provision for the Chest and other accounts. **Section 5** provides for the appointment by Grace of the principal external auditors, and **Section 6** for the audit of the Local Examinations Syndicate.*

***Chapter II** requires the Council to establish committees and processes (which may be joint with the General Board) for planning and resource allocation, and also for buildings. Detailed provision regarding such matters may be made by Ordinance. **Section 3** comprises the provision that the erection or demolition of or substantial alteration to a University building requires approval by Grace.*

## CHAPTER I

### FINANCE, THE CHEST AND AUDIT

#### **Financial matters**

1. It shall be the duty of the Council,
  - (a) to exercise general supervision over the finances of the University including reserves and investments and the income and expenditure of the Chest and over the finances of all institutions in the University;
  - (b) to keep under review the University's financial position and to make a Report thereon to the University at least once in each year, recommending allocations from the Chest;
  - (c) under arrangements made by Ordinance, to appoint or recommend Bankers to the University;
  - (d) to prepare and to publish the annual accounts of the University in accordance with UK applicable accounting standards such that the accounts give a true and fair view of the state of affairs of the University;
  - (e) to perform such other duties relating to financial management as may be assigned to it by Statute or Ordinance.

**The Chest and accounts**

2. Save as is otherwise provided in Statutes or Ordinances , all income accruing to the University shall be credited to the account of the Chest.
3. Separate accounts shall be kept in such form as the Council may direct for all trust funds, for such funds as may be created special funds by the Council or the University, and for the funds arising from grants from external sources or from grants or gifts from other bodies or persons for special work carried out under the direction of the University.
4. Any money received by any University body or officer for the purpose of any Faculty or Department or other institution, or for any other University purpose, shall be included in the appropriate account.

**Audit**

5. Except as may be provided otherwise by Statute J and by Section 6 below, the accounts of the University shall be audited annually by external auditors appointed by Grace on the nomination of the Council.
6. The accounts of the Local Examinations Syndicate shall be audited annually external auditors appointed by the Council. The requirements of Section 1 (d) of this chapter shall apply to these accounts. The Council shall in every year appoint one or more persons from among the members of the Finance Committee, who shall examine these accounts, confer with the auditor or auditors, and report to the Council.

**CHAPTER II**

**PLANNING AND RESOURCE ALLOCATION, BUILDINGS**

1. The Council shall establish committees and processes for planning and resource allocation within the University and for the management, maintenance and development of University buildings, and may do so jointly with the General Board. Regulations for the establishment of such committees may be made by Ordinance.
2. The Council shall be responsible for the care, management, and maintenance of all property, both real and personal, which is either owned by the University or held in trust for University purposes, except such as may be committed by Statute or Ordinance to the care and management of some other University body.
3. Approval by Grace of the Regent House shall be required for the erection of a new University building or for the demolition or substantial alteration of an existing University building.

## STATUTE G

### COLLEGES AND COLLEGIATE FOUNDATIONS

#### **Explanatory notes**

*(These notes do not form part of the Statute)*

**Chapter I** Section 1 of this chapter sets out the University's recognition of Colleges within the University. Sections 2-5 provide for the two further categories of Collegiate foundations, Approved Foundation and Approved Society. An Approved Foundation is included in the College contribution and College Fund system, and an Approved Society not. The status of Approved Foundation may only be removed through a special procedure, set out in this chapter, whereas that of Approved Society may be removed by Grace.

**Chapter II** makes provision for Colleges to make a yearly contribution to the University and for this to be paid into the Colleges Fund. This retains the detailed provision from the existing Statute G II.

**Chapter III** This chapter makes provision for the accounts of Colleges, Approved Foundations and Approved Societies. This retains the detailed provision from the existing Statute G III.

**Chapter IV** This chapter sets out some statutory provisions for the academic obligations of Colleges, Approved Foundations and Approved Societies. **Section 1** requires Colleges to matriculate persons resident for study or research as members of the University by the division of (half way through) their first term of residence (with an historic exception for King's College). Provision is also made for some particular Colleges, in a Schedule which may be amended by Special Ordinance. **Section 2** makes statutory provision for ~~professorial~~ fellowships. Detailed provision for professorial fellowships, derived from the former Statute G I, is included in **Special Ordinance G (i)**.

## CHAPTER I

### THE COLLEGES AND COLLEGIATE FOUNDATIONS

#### **Colleges**

1. The Colleges in the University are:

Peterhouse, Clare College, Pembroke College, Gonville and Caius College, Trinity Hall, Corpus Christi College, King's College, Queens' College, St Catharine's College, Jesus College, Christ's College, St John's College, Magdalene College, Trinity College, Emmanuel College, Sidney Sussex College, Downing College, Girton College, Newnham College, Selwyn College, Fitzwilliam College, Churchill College, Murray Edwards College, Darwin College, Wolfson College, Clare Hall, Robinson College, Lucy Cavendish College, St Edmund's College, Hughes Hall and Homerton College.

**Approved Foundations**

2. The University shall have power to recognize by Grace as an Approved Foundation any institution which is maintained within the Precincts of the University for the advancement of education, learning, and research and which

- (a) is incorporated or subsists under a trust instrument;
- (b) has provision in its charter, articles of association, memorandum of association, or trust instrument, as the case may be, for its government through a Committee of Management, Board of Trustees, Council, or similar body;
- (c) if it proposes to admit students or does admit students, has suitable provision for their education and discipline.

3. Further conditions under which an institution may receive and continue to enjoy recognition as an Approved Foundation shall be determined by Ordinance from time to time; provided that (a) no Approved Foundation shall without its consent become subject to any conditions other than those under which recognition was first granted to it and (b) no Approved Foundation shall alter any provision in its charter, articles of association, memorandum of association, or trust instrument, as the case may be, unless it has given to the Council notice of the proposed alteration and either the University has granted its consent or the Council has announced that the proposed alteration does not affect the University or prejudice the interests of the University.

4. Any provision in any Statute or Ordinance affecting Colleges (unless excluded by Special Ordinance) applies to Approved Foundations.

5. The Council may refer any cause of concern or complaint relating to an Approved Foundation to the governing body of the Approved Foundation. If (in the opinion of the Council) the governing body of the Foundation refuses to take or fails to take within reasonable time such measures as the Council requires, the Council shall refer the matter to the Chancellor. A court composed of the Chancellor, or a deputy appointed by the Chancellor, and two assessors appointed by the Chancellor, shall then inquire into the matter and by the unanimous votes of all its members declare that recognition as an Approved Foundation is withdrawn from the institution concerned permanently or for a period.

**Approved Societies**

6. The University shall have power to recognize by Grace as an Approved Society any society which is maintained within the Precincts of the University for the advancement of education, learning, and research.

7. The conditions under which a society may receive, and continue to enjoy, recognition as an Approved Society shall be determined from time to time by Special Ordinance, provided that (a) no society which proposes to admit or does admit students shall receive or continue to enjoy such recognition unless it makes suitable provision for their education and discipline and (b) no Approved Society shall alter any provision in its charter, articles of association, memorandum of association, trust instrument, scheme of government, or any other instrument prescribing the form



## NEW STATUTE G

of constitution of the society, unless it has given to the Council notice of the proposed alteration and either the University has approved it by Grace or the Council have announced that the proposed alteration does not affect the University or prejudice the interests of the University.

8. Any provision of Statutes or Ordinance concerning Fellowship of a College, some office in a College, membership of a College, matriculation, residence, admission to and presentation for degrees, discipline, teaching or instruction on behalf of a College, and the obligations of Colleges in respect of Fellowships, shall be applicable as if the term College included any Approved Society. Further such application may be made by Special Ordinance.

## CHAPTER II

### COLLEGE CONTRIBUTIONS AND THE COLLEGES FUND

1. Every College in the University shall make a yearly contribution, which shall be applied to the purposes hereinafter prescribed.

2. The following items shall constitute the assets of a College:

- (a) all property, real and personal of whatsoever nature, held by the College, or held in trust for the College;
- (b) all property held by the College or by or with any other trustee or trustees on trusts any of the purposes of which concerns the College;
- (c) all property held by a subsidiary of the College;
- (d) any business of the College, as defined in Section 4; and
- (e) (considered as assets of negative value) all liabilities of the College or of a subsidiary of the College,

but the assets and liabilities relating to any occupational pension scheme registered for income tax purposes shall not be included in the assets of the College.

3. (a) The following assets of a College shall constitute its operational assets:

- (i) all interests in land within the precincts of the University held mainly for Collegiate purposes by the College;
- (ii) all tangible personal property held mainly for Collegiate purposes within that land; and
- (iii) any asset approved as an operational asset by the Finance Committee, having regard to the use of the asset for Collegiate purposes.

(b) With the approval of the Finance Committee,

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- (i) a vacancy or temporary use of an asset shall be disregarded; and
- (ii) a College may declare an asset to be non-operational.

(c) For the purpose of this Section,

- (i) a purpose is to be treated as beneficial notwithstanding that the beneficiary may make payment or give any other consideration for the benefit received;
- (ii) any matter ancillary to a Collegiate purpose shall be treated as included within that purpose; and
- (iii) where different parts of an asset are held for different purposes, those parts shall be treated as separate assets; and
- (iv) subject to the approval of the Finance Committee, a right held by a College to repayment of a loan made by it in connection with an interest in land may be treated as an interest in land within the scope of subsection 3 (a)(i); and
- (v) for the purpose of subsection 3 (a)(ii), the term 'Collegiate purposes' shall include purposes associated with a business of the College.

**4.** A business of a College shall mean any activity that involves the use of the operational assets of the College conducted or permitted by the College or by a subsidiary of the College with a view to deriving income other than from the College or its members, whether or not that activity falls within the charitable purposes of the College.

**5.** The assessable assets of a College shall comprise all of its assets except

- (i) its operational assets; and
- (ii) assets held by the College or by or with any other trustee or trustees on trusts approved by the Finance Committee as being exclusively for non-Collegiate purposes.

**6.** The assessable amount of a College, in respect of any year, shall be the value of its assessable assets on the valuation date. The valuation date shall be the last day of the accounting period for the preceding year. A change in the accounting period for a College shall require the approval of the Finance Committee.

**7.** In the case of a trust partly for Collegiate and partly for non-Collegiate purposes, the value of the assets of the trust in respect of any year shall be taken to be the value at the valuation date of the whole assets of the trust multiplied by the Collegiate distribution for the accounting period for that year divided by the income for that accounting period. For the purpose of this Section, in relation to a trust,

- (a) the Collegiate distribution for an accounting period means the amount applied from the trust during that period for Collegiate purposes or transferred from the trust to

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the College during that period, not including any amount approved as a capital distribution by the Finance Committee for the purpose of this Section; and

- (b) the income for an accounting period shall not include any additions to the trust during that period, and shall not include any gain of a capital nature during that period except to the extent that the computation of income of the trust is in accordance with a rule approved by the Finance Committee for the purpose of this Section.

**8.** The value of a business of a College in respect of any year shall be derived from a notional operating surplus equal to the turnover of the business during the accounting period for that year multiplied by a defined percentage, which notional operating surplus is then capitalized for a yield of 4% (or such other figure as may be determined by Ordinance). For the purpose of this Section,

- (a) turnover shall mean total revenue after deduction of Value Added Tax (or any similar deduction approved by the Finance Committee) and before any other deduction therefrom, but shall not include any revenue derived from the College or its members;
- (b) the defined percentage shall be determined according to the nature of the business concerned and shall be such figure as the Finance Committee consider to be an appropriate estimate of the profit normally to be expected from a business of that nature, where profit means the turnover less the costs of the operation of the business, not including any costs relating to the operational assets of the College; and
- (c) where a business involves the use of both operational assets and other assets of the College, an apportionment shall be made, by a method approved by the Finance Committee, to determine its value in relation to the use of operational assets only.

**9.** The Finance Committee shall make, and may vary from time to time, rules for the purposes of this chapter. Without prejudice to the generality of the foregoing, such rules may include provision for

- (a) the valuation of assessable assets that are in use in part only as operational assets;
- (b) the valuation of assets that are owned jointly by the College and some other person or persons;
- (c) the submission of information and evidence by Colleges in connection with any matters concerning this chapter;
- (d) the disregard of businesses of a specified nature and the reduction (whether for business of a specified nature, or in relation to income, or otherwise) of the profit percentage defined under Section 8;
- (e) the set off of assets and liabilities between the College and a subsidiary of the College;
- (f) the variation of the valuation date for certain classes of assets; and
- (g) the certification of the value of assessable assets.

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Such rules shall include provision for the disregard of a business established as a school for the supply of Choristers to the College.

**10.** The Finance Committee may obtain professional advice in connection with any matter concerning this chapter. The cost of such advice shall be paid from the Colleges Fund.

**11.** The Finance Committee may give written notice to a College of its intention to review the contribution payable by the College in respect of any year. Such notice shall specify the year in respect of which it is given, and shall be given not later than the end of the accounting year sixth after the accounting year for the year in respect of which it is given. But later notice may be given where the intention of the Finance Committee is based on facts of which it was previously unaware and could not reasonably have been aware. Any such later notice shall specify the facts on which it is based and shall be given not later than three months after the Finance Committee first became aware of those facts. No notice shall be given later than the end of the accounting year twelfth after the accounting year for the year in respect of which it is given. A notice given under this Section may require the submission of such information and evidence as is specified in the notice in connection with any matter concerning this chapter. A notice shall state a time by which any information and evidence specified in it, and any representations in relation to it, shall be received from the College.

**12.** After considering the information, evidence, and representations received from the College within the time stated in the notice (or within any extension of time allowed), the Finance Committee shall conduct its review and shall determine the contribution due from the College in respect of the year concerned. Such determination shall be binding and effectual for the purposes of this chapter, but may be varied by the Finance Committee after further review made on the application of the College. After conducting a review, the Finance Committee may require payment by the College to the Colleges Fund of all or any part of the costs incurred by the University in the review.

**13.** The Finance Committee may agree with a College the nature, valuation date or value of any of its assets. Such agreement may be unconditional or subject to such conditions as the Finance Committee may determine. Such agreement shall be terminable at will by the Finance Committee, provided that such termination shall not affect the contribution payable by a College in respect of any year the accounting period for which has then passed. An agreement may be made notwithstanding any conflict with rules made by the Finance Committee under this chapter.

**14.** In making rules under this chapter, and in agreeing with a College under Section 13 the nature, valuation date or value of any of its assets, the Finance Committee shall have regard to the desirability of achieving fair, reasonable, and administratively simple outcomes.

**15.** Any approval by the Finance Committee under this chapter may be given unconditionally or subject to such conditions as the Finance Committee may determine.

**16.** The contribution of a College shall be calculated in accordance with the provisions of the [Schedule](#) to this Chapter.

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**17.** Every College shall pay to the University on or before 31 December following the end of the accounting period for a year one-half of the contribution calculated for that year, and the remaining one-half on or before 30 June next following.

**18.** The contributions of the Colleges shall be paid into a Colleges Fund. Payments from the Colleges Fund shall be made in accordance with the provisions of this chapter and, in accordance with Ordinances enacted by the University, for grants to the Colleges. Such grants may include investment for the benefit of a College in an amalgamated fund constituted under ~~Statute F III 6~~ [Statute A II 6 \(b\)](#) subject to such restrictions as may be prescribed by Ordinance.

**19.** If in the opinion of the Finance Committee inequity or hardship owing to exceptional circumstances would be inflicted upon a College by the enforcement of the provisions of this chapter, the University shall have power to remit or defer payment of the whole or part of the contribution of the College in respect of any year.

**20.** If there is any dispute between the Finance Committee and a College concerning any matter in relation to this chapter, the question shall be decided by the Council. Any College affected by the decision of the Council may, within six months after notice of the decision, appeal to the Chancellor or, if the office of Chancellor is vacant, the High Steward, who may affirm, reverse, or vary the decision.

**21.** Where a College becomes aware of any error in the calculation of its contribution, it shall notify the Finance Committee, who shall determine what correction (if any) should be made.

**22.** Where a correction or other adjustment is made to the assessable amount of a College in respect of any past year, the Finance Committee shall notify all of the Colleges of the changes to be made in relation to that year. Each College shall account for such changes in the accounting period in which notification is given.

**23.** In the interpretation of this chapter:

- (a) holding, as regards property, means having (whether alone or with others) a legal or equitable interest in, possession of, or (where appropriate) occupation of the property, and held shall be interpreted accordingly;
- (b) the assets of a College shall have the meaning given by Section 2, and ownership by the College shall be interpreted accordingly;
- (c) Collegiate purposes shall include
  - (i) any purpose beneficial to the Head, Fellows, officers or employees of the College (whether currently or formerly) as such;
  - (ii) any purpose beneficial to resident members of the College as such;
  - (iii) any purpose directly conducive to operation of the College as a place of education, religion, learning, and research (or of any of those things);

but shall not include

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- (iv) subject to the approval of the Finance Committee, any provision of benefits which are not granted by the College or by a subsidiary of the College; or
  - (v) any provision of benefits to persons not within the scope of (i) or (ii) above;
- and non-Collegiate purposes shall be construed accordingly;
- (d) a subsidiary of a College shall include any company, trust or other corporate or unincorporated body which is owned or controlled by or on behalf of the College, and for this purpose ownership shall include entitlement, directly or indirectly, to the benefit of at least one-half of the property of the subsidiary and control shall include entitlement, directly or indirectly, to appoint, control or influence at least one-half of the persons having the general control and management of the administration of the subsidiary, but shall not include any company, trust or other body excluded from this definition with the approval of the Finance Committee;
  - (e) the accounting period for any year shall be the accounting period the last day of which falls in that year; and
  - (f) the Finance Committee shall mean the Finance Committee of the Council.

## SCHEDULE TO STATUTE G II

The contributions of a College under [Statute G II 16](#) shall be calculated according to the following rules:

Each year the total of the contributions of the Colleges shall equal the sum of the net payment for the year, as notified by the Finance Committee, from the Colleges Fund of the costs of the University under [Statute G II 10 and 11](#) and £3,000,000 multiplied by the multiplier for that year.

The multiplier shall be equal to the ratio of the value of an index six months immediately preceding the valuation date to its value in July 2005, that index to be determined by the University reflecting general economic circumstances.

In each year the assessable amount of a College shall be divided into bands. The first band shall comprise the assessable amount of the College up to 1.25% of the sum of the assessable amounts of all the Colleges for that year. The second band shall comprise the assessable amount of the College between 1.25% of that sum and the average assessable amount of all the Colleges. The third band shall comprise the assessable amount of the College in excess of that average.

No contribution shall be payable on the first band. The rate of contribution payable on the third band shall be twice that payable on the second band.

**CHAPTER III**

**ACCOUNTS**

1. Every College shall close its accounts in each year on a day not earlier than 30 June and not later than 30 September, and shall have them audited by a qualified Auditor not being a member of the Governing Body.
2. There shall be an inter-Collegiate Committee on College Accounts composed of representatives of the several Colleges, to which each College shall be entitled to appoint one member.

It shall be the duty of the Committee

- (i) to meet at least once a year;
  - (ii) to consider the form of the Recommended Cambridge College Accounts, having regard to developments in accounting practice generally; and
  - (iii) to make recommendations to the Finance Committee of the Council as it deems necessary for the amendment of the Recommended Cambridge College Accounts.
3. Except as provided by Section 6, every College shall when preparing its accounts:
    - (i) have regard to the Recommended Cambridge College Accounts as determined from time to time by the University on the recommendation of the Finance Committee of the Council, made after considering the advice of the Inter-Collegiate Committee on College Accounts; and
    - (ii) give a true and fair view of the state of affairs of the College at the end of the financial year and of the income and expenditure of the College for the financial year.
  4. Every College shall ensure:
    - (i) that the report of its Auditor includes an opinion that the accounts comply with Section 3 of this Statute and that the payment due under Statute G II has been calculated in accordance with the provisions therein; and
    - (ii) that its accounts are submitted, together with the report of its Auditor, to the Registry not later than 31 December next after their closing.

If an Auditor is unable to report that the accounts comply with Section 3 of this Statute and that the payment due under Statute G, II has been calculated in accordance with the provisions therein, he or she shall state in writing the reasons for that, and the College shall send the statement to the Registry.

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5. Every College shall submit each year to the Registry a return signed by its Auditor, in such form as shall be prescribed by the Finance Committee after consultation with the Inter-Collegiate Committee on College Accounts, showing the calculation of the payment due under Statute G, II. The University shall publish annually the returns of the several Colleges and financial statements for the Colleges Fund.

6. The amendments of Statute G, III and the repeal of Schedules D and E made by Grace 1 of 6 August 2003 shall have effect in respect of the accounts of each College for such year as the College shall specify by notice addressed to the Registry and for each year thereafter; provided that a College which has not given such notice shall prepare its accounts in the form that was required by Statute G, III on 1 October 2002, with such modifications relating to University contribution as may be approved by the Finance Committee. Such a College shall additionally submit to the Registry a return signed by its Auditor, in such form as shall be prescribed by the Finance Committee, showing the calculation of the payment due under [Statute G II](#).

## CHAPTER IV

### ACADEMIC OBLIGATIONS

#### Membership of a College

1. Save as may be determined by the Council in respect of a person or a class of persons, no College shall allow any person admitted for the purpose of study or research to remain a resident member of the College after the division of his or her first term of residence who is not either

(a) matriculated; or]

(b) permitted by the Council, under such conditions (if any) as the Council may impose, to be matriculated in the latter half of that term, or in a later term; provided always that King's College may as heretofore allow their Lay Clerks, Choristers, and Master over the Choristers to be members of the College although not matriculated or qualified to be matriculated.

2. The University may, in accordance with Statute E I 1 of the Statutes of Wolfson College, make Ordinances prescribing conditions subject to which the College may admit and present for degrees candidates for the degrees of Bachelor of Arts, Bachelor of Music, Bachelor of Education, and Bachelor of Theology for Ministry.

3. The University may, in accordance with Statute F I 1 of the Statutes of St Edmund's College, make Ordinances prescribing conditions subject to which the College may admit and present for degrees candidates for the degrees of Bachelor of Arts, Bachelor of Music, and Bachelor of Theology for Ministry.

4. The University may, in accordance with Statute 39 of the Statutes of Lucy Cavendish College, make Ordinances prescribing conditions subject to which the College may admit and present for



degrees candidates for the degrees of Bachelor of Arts, Bachelor of Music, Bachelor of Education, and Bachelor of Theology for Ministry.

5. The University may, in accordance with Statute IX 1 of the Statutes of Hughes Hall, make Ordinances prescribing conditions subject to which the College may admit and present for degrees candidates for the degrees of Bachelor of Arts, Bachelor of Music, Bachelor of Education, and Bachelor of Theology for Ministry.<sup>35</sup>

### **Professorial Fellowships**

~~62. Every College shall maintain Fellowships ("Professorial Fellowships") for Professors and other University officers which shall be specified by Special Ordinance. Further provision for Professorial Fellowships shall~~may be made by Special Ordinance.<sup>36</sup>

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<sup>35</sup> Provisions reinserted as repeal would have represented a substantive change

<sup>36</sup> Statutory reference to Professorial Fellowships deleted in consultation with University and Colleges Joint Committee

## STATUTE J

### THE UNIVERSITY PRESS

1. There shall be in the University a University Press which shall be devoted to printing and publishing in the furtherance of the acquisition, advancement, conservation, and dissemination of knowledge in all subjects; to the advancement of education, religion, learning, and research; and to the advancement of literature and good letters.
2. There shall be in the University a Press Syndicate. The management of the finance, property, and affairs generally of the University Press shall be the responsibility of the Press Syndicate which shall exercise in relation thereto all the powers of the University except in so far as the Statutes and Ordinances expressly or by necessary implication provide otherwise. The Press Syndicate shall consist of the Vice-Chancellor or a duly appointed deputy as Chair and such number of members of the Senate appointed in such manner as shall be determined from time to time by Ordinance.
3. The Press Syndicate shall have power in the name of the University and for the purposes of the University Press to exercise the powers in [Statute A II 3-8](#). These powers shall apply to investment as well as to any other activity or function of the University Press. Save only insofar as the Statutes, Ordinances or regulations enacted under Statute J, 5 expressly or by necessary implication provide otherwise, these powers may be exercised at the absolute discretion of the Press Syndicate.
4. All income accruing to the University Press shall be credited to the accounts of the Press Syndicate and all University Press capital and income shall be controlled by the Press Syndicate and applied by them at their sole discretion for the purposes of the University Press.
5. The Council shall have authority to impose limitations on the power of the Press Syndicate to enter into any financial commitments or to grant security on the property of the University Press.
6. The Press Syndicate shall have power in the name of the University to engage persons for employment in the service of the University Press, determine their salaries and pensions, and prescribe the conditions of their service.
7. Persons holding certain posts in the University Press which have been specially designated under this Section by the Council on the recommendation of the Press Syndicate shall be treated as University officers for the purposes of [Statute A III 10 \(b\)](#), [Statute B I 1](#), [Statute B II 2](#), and [Statute A X 2 \(b\)](#)<sup>37</sup>.
8. The accounts of the University Press shall be audited annually by one or more qualified accountants appointed by the Council. The Council shall in every year appoint one or more persons from among the members of the Finance Committee, who shall examine these accounts, confer with the auditor or auditors, and report to the Council.

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<sup>37</sup> The following have been specially designated under this section: the Secretary of the Press syndicate, Directors, Associate Directors, Senior Editors and Senior Managers of the Press.

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- 9.** There shall be a Press Seal, as a seal of the University to be used on the directions of the Press Syndicate in matters relating to the affairs of the University Press; but the existence of the Press Seal shall not invalidate the use in connection with such matters of any other seal of the University. The University shall have power to make Ordinances concerning the custody and affixing of the Press Seal.
- 10.** The Press Syndicate shall have power to delegate any of their powers under this Statute subject to any limitations imposed by Ordinance.
- 11.** The term property of the University Press here and elsewhere in Statutes and Ordinances shall refer to property of the University, both real and personal, held or used for the purposes of the University Press. In favour of any person having dealings with the University Press a certificate signed by the Registry that any particular property is the property of the University Press, or that any limitations imposed under Statute J 5 have been complied with, shall be conclusive.
- 12.** The Press Syndicate shall make an Annual Report to the Council, which shall be published to the University either as a whole or in summary.
- 13.** Notwithstanding the provisions of the foregoing Sections, the Council shall have power in circumstances which the Council deems to be exceptional, on the advice of its Finance Committee, to discharge the Press Syndicate, and to assume full responsibility itself for the management of the Press for the time being. If the Council has occasion to exercise the powers available under this Section, the Council shall make a full report to the University on the circumstances necessitating such action.