

## ***Unreserved Business***

# ***minutes***

***Board Meeting on 12 July, 2011***



**UNIVERSITY OF  
CAMBRIDGE**

**Board of Graduate Studies**

**Present:** Professor Hewett (Chairman), Professor Barker, Professor Gelsthorpe, Professor Heal, Dr Lasenby, Dr Padman and Professor Cardwell with Dr Maxwell as Secretary. Dr Biggs, Mrs Benton, Mr Bennett, Ms James and Ms Pickard were in attendance.

**Apologies:** Professor Rallison, Professor Coakley, Dr Cook, Dr Hiley, Professor Goldhill, Dr Sargan

**3794**      **Minutes**

The minutes of the meeting held on 7 June were approved.

**3795**      **Declarations of interest**

Professor Barker declared an interest in 3804.

**Matters for discussion**

**3796**      **Request to amend the Special Regulations: MPhil in Latin American Studies**  
(Paper 4490)

The Board agreed to an amendment to the Special Regulations for the MPhil degree in Latin American Studies with effect from 1 October 2011.

Action: Draftsman

**3797**      **Request to amend the Special Regulations: MPhil in Modern European History**  
(Paper 4491)

The Board agreed to an amendment to the Special Regulations for the MPhil degree in Modern European History with effect from 1 October 2011.

Action: Draftsman

**3798**      **Application for a new MPhil in Theoretical and Applied Linguistics**  
(Paper 4492)

The Board approved the proposal for a new MPhil in Theoretical and Applied Linguistics to commence in October 2012.

Action: Draftsman

**3799**      **Review of the MPhil in Development Studies**  
(Paper 4493)

The Board received Professor Barker's report and agreed that it should be submitted for response to the Development Studies Committee and the new Degree Committee for the Faculty of HSPS.

Action: Secretary

**3800**      **Request to put into abeyance: MPhil in American Literature**  
(Paper 4494 & 4546)

The Board noted the support from the School of Arts and Humanities, the Faculty Board and Degree Committee and approved the request to put the MPhil in American Literature into abeyance for 2012-13.

Action: Draftsman

**3801**      **English Language requirements for students sponsored under Tier 4 of the Points Based Immigration System**  
(Paper 4495)

The Board received the report and noted that visiting students sponsored under tier 4 would now have to meet the UKBA's minimum language requirement. It agreed that guidelines should be circulated to Departments.

Action: Head of the PBI Office

**3802**      **Graduate Student College Membership**  
(Paper 4496)

The Board received a letter from the School of Technology Graduate School Committee and noted its concern regarding the variability of College provision for graduate students. The Board agreed to refer the report to the Senior Tutors Committee.

Action: Head of Educational and Student Policy

**3803**      **Application for a new MSt in Advanced Subject Teaching**  
(Paper 4497)

The Board approved the proposal for a new MSt in Advanced Subject Teaching to commence in October 2012.

Action: Draftsman

**3804**      **Composition of the Degree Committee for the Faculty of Human, Social and Political Science (HSPS)**  
(Paper 4498)

The Board approved the proposal for a new Degree Committee for the Faculty of HSPS to come into effect from October 2011.

**3805**      **Application to admit part-time students**  
(Paper 4499)

The Board approved the proposal from the Degree Committee for Clinical Medicine & Veterinary Medicine to admit part-time PhD students in the Department in Clinical Neurosciences and for the MPhil in Clinical Science (Clinical Neuroscience) with effect from 1 October 2011.

Action: Secretary

**3806**      **Application for differential University Composition Fee**  
(Paper 4500)

The Board approved the proposal from the Degree Committee for Clinical Medicine & Veterinary Medicine to introduce a differential University Composition Fee for the MPhil in Clinical Science for overseas students with effect from 1 October 2012. It noted that the fee would be set at £21 447 for 2012-13.

Action: PRAO

**3807**      **Update on graduate admissions and Electronic Data Management (EDM)**

The Board noted that there has been a 10% rise in applications, a 7% fall in conditional offers and a 17% fall in confirmations as compared to the same time last year and that 88% of the maximum allowable offers have been made by the Schools.

Dr Biggs reported that EDM was progressing to schedule and was in the final rounds of testing. The system was scheduled to go-live on 19 July.

**3808**      **Submission of documents to meet offer conditions**  
(Paper 4522)

The Board agreed that a certain percentage of applicants would be required to submit original documentation.

Action: Head of Graduate Admissions

**3809**      **Graduate Supervision; Workshops for Supervisors**  
(Paper 4523)

The Board received and welcomed the report from the Centre for Professional Development.

**3810**      **Mark Scheme for the MPhil in Micro- and Nanotechnology Enterprise**  
(Paper 4524)

The Board noted the amendment to the marking scheme for the MPhil in Micro-and Nanotechnology Enterprise.