

Unreserved Business

minutes

Board Meeting on 5 May 2009



**UNIVERSITY OF
CAMBRIDGE**

Board of Graduate Studies

Present: Prof J Rallison (Chair), Dr H Babinsky, Prof RJ Bennett, Prof D Cardwell, Dr GMW Cook, Prof EH Cooper, Prof PJ Ford, Prof PC Hewett, Dr CR Hiley, Dr R Padman, Prof SK Rankin, Prof BJ Sahakian, Dr DR Sargan, with Dr K Maxwell as Secretary with Ms SJ Pickard in attendance.

Apologies: Mr S Mtimbiri, Mr MR Younger

Dr LRR Gelsthorpe is on sabbatical leave.

3358 **Minutes**
The minutes of the meeting on 14th April 2009 were signed as a true record.

3359 **Expressions of interest**
Dr Sargan expressed an interest in item (3361.2) and was invited to contribute to the discussion of this matter.

Matters for report

3360 **Chairman's report**

The Chairman reported that the talk he had given regarding graduate education had contained an error in the submission rate for the School of Biology (academic year 2006-7) but that this had now been rectified.

3361 **Straightforward Business**
3361.1 **Points Based Immigration**
(Paper 3601 refers)

The Board received the paper and agreed that

- i) The course length for visa purposes for the PhD should be 48 months and for all MPhil programmes should be set at 12 months, with the exception of any two year programmes which should be set at 24 months;
- ii) It was appropriate for students to supply the calendar dates when applying for leave to work away or intermission in lieu of term dates.

Action: Secretary

3361.2 Proposal for new scheme in the MPhil in Medical Sciences Option B: Cardiovascular Research
(Paper 3607 refers)

The Board approved the proposal for a new scheme with effect from October 2009.

Action: Secretary

3361.3 Proposal for electronic submission of the PhD thesis
(Papers 3492 & 3493 refer)

The Chairman reported on a meeting held with the University Librarian, a representative of D-Space and the University Copyright Officer. The Board noted that students would be required to submit one hard bound copy of the thesis (which would be exempt from third party copyright) to the Board of Graduate Studies and one digital version to the UL and that the University Librarian proposed a number of solutions to third party copyright issues relating to the digital version:

- 1) At the student's request, it would be possible to archive the digital version until copyright clearance had been obtained, or indefinitely as required.
- 2) An e-version different from the hard bound copy, in which copyright material had been omitted, may lodged in D-Space.
- 3) The UL already operates a rapid take-down time for e-material at the author's request.

The UL would also offer advice to candidates on copyright issues both as individuals and as groups. The Board noted that clear documentation would be needed to clarify to students the legal issues involved. The new arrangements could be voluntary for the present but mandatory for those admitted after a certain date.

The Board approved the proposal in principle and agreed to undertake any necessary consultation with degree committees and implementation to include pilot schemes.

Action: Secretary

3361.4 Corrections to MPhil dissertations

The Board agreed to establish a sub-committee to discuss this matter and report back to the Board. The Board agreed that Professor Hewitt, Professor Rankin and the Secretary should be members of the sub-committee.

Action: Secretary

3361.5 Devolved graduate admissions for the Schools of Biology and Clinical Medicine & Clinical Veterinary Medicine

The Board approved the proposal for partially devolved graduate admissions with effect from 1st October 2009.

Action: Secretary